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Paul Woods, President  
Rebecca W. Arnold, Vice President  
Sara M. Baker, Commissioner  
Jim D. Hansen, Commissioner  
Kent Goldthorpe, Commissioner

Dear Concerned Citizen:

Thank you for your interest in Ada County Highway District's Adopt-a-Highway Program.

This program allows private citizens to support the Ada County Highway District's anti-litter campaign by "adopting" sections of roadway and agreeing to keep them clean. It offers organizations an inexpensive project that gives members the satisfaction of making a contribution to the community. It also generates publicity for the group's service activities.

An organization or family may apply to "adopt" a section of roadway. Through an adoption, the group will have the responsibility of removing litter within that section of roadway a minimum of two times a year for a minimum of two years.

In the enclosed information package, you will find an adoption agreement, application, and release form which describes the program and safety requirements.

If, after reviewing the material, your group/family decides to participate, please complete the application and agreement and drop them off or mail them to: Ada County Highway District, Attention: Susan Perry, 440 N Cloverdale Road, Boise, Idaho, 83713.

If you have questions, please call Susan at 387-6350. We look forward to working with you and your organization/family in keeping Ada County roadways free of debris.

Very truly yours,

Bruce Wong  
Director  
ADA COUNTY HIGHWAY DISTRICT

## **GROUP INFORMATION**

Group name: \_\_\_\_\_

Number of Participants under 18: \_\_\_\_\_

Group Type (Circle One):

- A. Youth / Student (Schools, Scouting, Church, 4-H, etc.)
- B. Fraternity/Sorority/College-University
- C. Family/Individual
- D. Employee-Private or Commercial Firm
- E. Employee-Public Agency
- F. Civic (Rotary, Lions, Kiwanis, Chamber of Commerce, etc.)
- G. Fraternal (Elks, Moose, Eagles, Grange, etc.)
- H. Miscellaneous Organizations/Associations (Good SAMS, PALS, Senior Citizens, Garden Clubs, Families, etc.)
- I. Church

PLEASE ATTACH AND RETURN WITH APPLICATION

**ADOPT-A-HIGHWAY PROGRAM  
ADOPTION AGREEMENT  
TERMS AND CONDITIONS**

**(PLEASE READ CAREFULLY BEFORE SIGNING)**

The Ada County Highway District, hereinafter called "ACHD" and \_\_\_\_\_  
Hereinafter called the "Group" recognize the need and the desirability of litter-free streets and are entering into this Agreement to permit the Group to contribute toward the effort of maintaining litter-free streets.

By signatures below, the Group, both jointly and severally, acknowledges the hazardous nature of the work and agree both jointly and severally to the following terms and conditions:

**THE DISTRICT AGREES TO ACCOMPLISH THE FOLLOWING:**

- Work with the Group to determine the specific section of the county street right-of-way to be adopted.
- Erect a sign at each end of the adopted section with the Group's name or acronym displayed.
- Provide safety vests, trash bags, "ROADSIDE LITTER PICKUP" traffic control signs and safety literature for the Group. Remove the filled trash bags the first workday after the pickup.
- Remove litter from the adopted section only under unusual circumstances, i.e. to remove large, heavy, or hazardous items.

**AGREEMENT TERMS AND CONDITIONS**

- Participants of the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the District manager of maintenance for special conditions on a particular adopted section.
- No person or group shall be denied the opportunity to participate in this program because of their race, sex, color, national origin or disability.
- No group or organization which promotes racial intolerance or harassment is eligible to participate in this program.
- Each Group shall inform all participants of the possible presence of pollutants such as dust, exhaust fumes, plant pollens, sprays, etc. Any participants who may have allergic reactions to any of these conditions should be advised to refrain from participating.

- When participant(s) are younger than 18 years of age, the Group shall furnish supervision by a minimum of one adult for every 10 participant(s). Participant(s) younger than 18 years of age must have their release form signed by a parent or guardian. Each Group shall be responsible for the signatures for new members (for Minor and Adult Waivers) and for the viewing (of each new member) of the Adopt-A-Highway Program Safety Video, which can be viewed online at <http://www.achdidaho.org/Departments/MO/adoptHwy.aspx>.
- The Group shall adopt a section of roadway that is at least 1 mile in length.
- The Group shall be required to adopt for a minimum of two years.
- **The Group shall be responsible for keeping all records updated, especially the contact information.**
- **Groups wanting to go out on a pick-up shall notify ACHD at 387-6350 no later than 2 days BEFORE Pickup date and no sooner than 5 days before pickup date to prepare bags, vests & signs. The Group is required to obtain required supplies and materials from the District during regular business hours.**
- “ROADSIDE LITTER PICKUP” traffic control signs shall be obtained from the District and properly set up by the Group prior to beginning the cleanup and returned to the District after the cleanup has been accomplished.
- Participant(s) shall wear District supplied and approved safety vests during trash pickup.
- **The Group is required to pick up litter a minimum of 2 times a year and at such additional times as required by the District superintendent.**
- The Group shall be responsible for placing litter in trash bags furnished by the District. The bags shall be secured and placed on the roadway shoulder for pickup by the District.
- Each Group shall be responsible for prohibiting participants from either possessing or consuming alcoholic beverages or drugs while on the adopted section.
- Each Group shall be responsible for maintaining a first-aid kit and adequate drinking water while participating in litter pickup on the adopted section.
- The Group shall not subcontract or assign its duties or responsibilities to any other group, organization, or enterprise.
- The Group shall appoint or select **ONE** chairperson to serve as spokesperson for the Group.
- The Group shall have the option of renewing the agreement subject to the approval of the District maintenance manager and continuation by the District of the Adopt-A-Highway program.

**ADDITIONAL TERMS & CONDITIONS:**

- The Group acknowledges and agrees that if any actions by the Group relative to the performances of this agreement are determined to be contrary to any legislative restrictions or any restrictions on the use of appropriated funds for the political activities, the District shall have the right to take any and all necessary remedial actions, including but not limited to the removal of the erected signs displaying the Group's name or acronym.
- If in the sole judgment of the District, it is found that the adopting group is not meeting the terms and conditions of the agreement, upon 30 days notice the District may terminate the adoption agreement and remove the signs. This agreement may be modified in scope or altered in any other manner at the sole discretion of the District. The District reserves the right to modify or cancel the Program at any time, and for any reason at the sole discretion of the District.
- The District and the Group both recognize and agree that in no event shall the District have the right to control the Group in performing the actual details of picking up litter from the section of the street adopted by the Group, and, in picking up litter, the Group shall act as an independent contractor.

The Ada County Highway District recognizes \_\_\_\_\_  
(Group name)

as the adopting organization for the following roadway section:

Road Section (Name of road and between what streets): \_\_\_\_\_

Contact Information:

Contact Name: \_\_\_\_\_

Contact Phone/Cell #: \_\_\_\_\_

Contact Address: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

And the Group accepts the responsibility of picking up litter on this section of street \_\_\_\_\_ times per year and promoting a litter free environment in the community for a period beginning \_\_\_\_\_ and ending on \_\_\_\_\_

(Date)

(Date)

**X** \_\_\_\_\_

(Authorized signature for the Group)

**X** \_\_\_\_\_

(Superintendent, Maintenance and Operations)  
(Ada County Highway District)

DATE: \_\_\_\_\_

I, a member of the \_\_\_\_\_  
have read the enclosure and viewed the safety video as required by the Terms and Conditions as a prerequisite to participation in the Ada County Highway District's Adopt-A-Highway Program.

I do hereby release and discharge the Ada County Highway District, the Ada County Highway District commissioners and their officers, agents and employees, from all claims, demands and causes of action of every kind whatsoever for any damages and, or, injuries which may result or arise out of my participation in the Adopt-A-Highway Program and other voluntary activities on or near the roadway rights-of-way.

I further agree to hold harmless the Ada County Highway District, the Ada County Highway District commissioners and their officers, agents and employees, from liability for any damages or injuries during my participation in said voluntary activities on or near roadway rights-of-way.

SIGNATURE

ADDRESS

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All participants under the age of eighteen must have a separate Release Form signed by their parent/guardian. Signed Release Forms must be returned to ACHD prior to participation in the program.

DATE: \_\_\_\_\_

I, a member of the \_\_\_\_\_  
have read the enclosure and viewed the safety video as required by the Terms and Conditions as a prerequisite to  
participation in the Ada County Highway District's Adopt-A-Highway Program.

I do hereby release and discharge the Ada County Highway District, the Ada County Highway District commissioners and  
their officers, agents and employees, from all claims, demands and causes of action of every kind whatsoever for any  
damages and, or, injuries which may result or arise out of my participation in the Adopt-A-Highway Program and other  
voluntary activities on or near the roadway rights-of-way.

I further agree to hold harmless the Ada County Highway District, the Ada County Highway District commissioners and their  
officers, agents and employees, from liability for any damages or injuries during my participation in said voluntary activities  
on or near roadway rights-of-way.

Minor's name: \_\_\_\_\_

Minor's signature: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Signed Release Forms must be returned to ACHD prior to participation in the program.