



Ada County Highway District T.I. Submittal Form

Name of Project: _____

Address of Project (include suite number if applicable):

T.I. Number (assigned by ACHD) _____

Checklist for Submittal:

- Architectural Plan** – Please make sure to include cover sheet and floor plan.
 - ✓ Proposed square footage _____
 - ✓ Existing square footage _____
- Prior Use** (if applicable) - _____
- Proposed use** - _____
- Other/Misc. information** -

Submitters Name (Please Print): _____

Telephone Number: _____ **Email address:** _____

Mailing Address: _____

Engineer / Architect: _____

Telephone Number: _____ **Email Address:** _____

Mailing Address: _____

Owner: _____

Telephone Number: _____ **Email Address:** _____

Mailing Address: _____

All applicable items and information requested above must be complete and submitted with this application. Incomplete submittals that do not contain the minimum information above will not be reviewed by ACHD until all items are received. Timely completion and submittal completeness may affect the promptness of the review.

Submitter Signature: _____ Date: _____