

**PROFESSIONAL AGREEMENTS
CONSULTANT'S PROPOSAL**

EVALUATION CRITERIA

CRITERIA ELEMENT		RATING		WEIGHT		SCORE
1.	PROJECT TEAM (Maximum Points -) <ul style="list-style-type: none"> • Qualification and relevant individual experience • Unique qualifications of key members to project • Time commitment of key members • Extent of principal involvement 		X		=	
2.	PROJECT UNDERSTANDING (Maximum Points -) <ul style="list-style-type: none"> • Demonstrate knowledge of the work • Complete and comprehensive explanation 		X		=	
3.	PROJECT APPROACH (Maximum Points -)		X		=	
4.	SCHEDULE (Maximum Points -) <ul style="list-style-type: none"> • Reputation for project completion • Internal measures proposed for timely completion • Change order history on similar projects • Person responsible for schedule 		X		=	
5.	LOCATION OF WORK (Maximum Points -) <ul style="list-style-type: none"> • Identity of major work elements and location • Consultant • Subconsultant 		X		=	
6.	MINORITY PARTICIPATION / AFFIRMATIVE ACTION PLAN (Maximum Points -) <ul style="list-style-type: none"> • Statement regarding current Affirmative Action Plan • Basic requirements of the minority program are fulfilled, if any one of the following are met: <ol style="list-style-type: none"> a. Is it a minority-owned business? b. Utilization of a minority firm for 10% of the work c. Demonstration of a "good faith effort" to employ qualified minority, or has defined "Affirmative Action Plan" 		X		=	
TOTAL POINTS						

RATING POINTS:

10.0 = Outstanding; 7.5 = Good; 5.0 = Satisfactory; 2.5 = Marginal; 0.0 = Unsatisfactory