

Maintenance Division

Operational Budget Summary				
4300 - Maintenance Mangement				
4350 - Fleet Services				
4351 - Adams Maintenance				
4352 - Cloverdale Maintenance				
Category	FY2018 Actuals	FY2019 Budget	FY2020 Budget	FY2021 Budget
Labor	11,013,925	11,462,400	12,184,000	13,114,900
Supplies	1,134,026	1,627,000	1,521,700	1,512,200
Training/Travel/Safety	112,172	158,900	145,500	144,100
Materials	7,748,102	8,308,500	8,432,000	9,757,000
Maint/Repair	721,807	745,300	765,800	735,800
Equipment	3,328,553	3,850,200	4,217,400	3,252,000
Contracts	3,147,267	3,086,000	3,394,500	3,207,500
Total	27,205,852	29,238,300	30,660,900	31,723,500
FTE	132	138	140	143

Table 20

Division Mission

Our mission is to provide a high-quality highway system through innovative practices, while making the most effective use of resources. The Maintenance Division serves in many capacities including roadway maintenance and repair, management of facilities, and fleet and pavement operations.

Organizational Chart

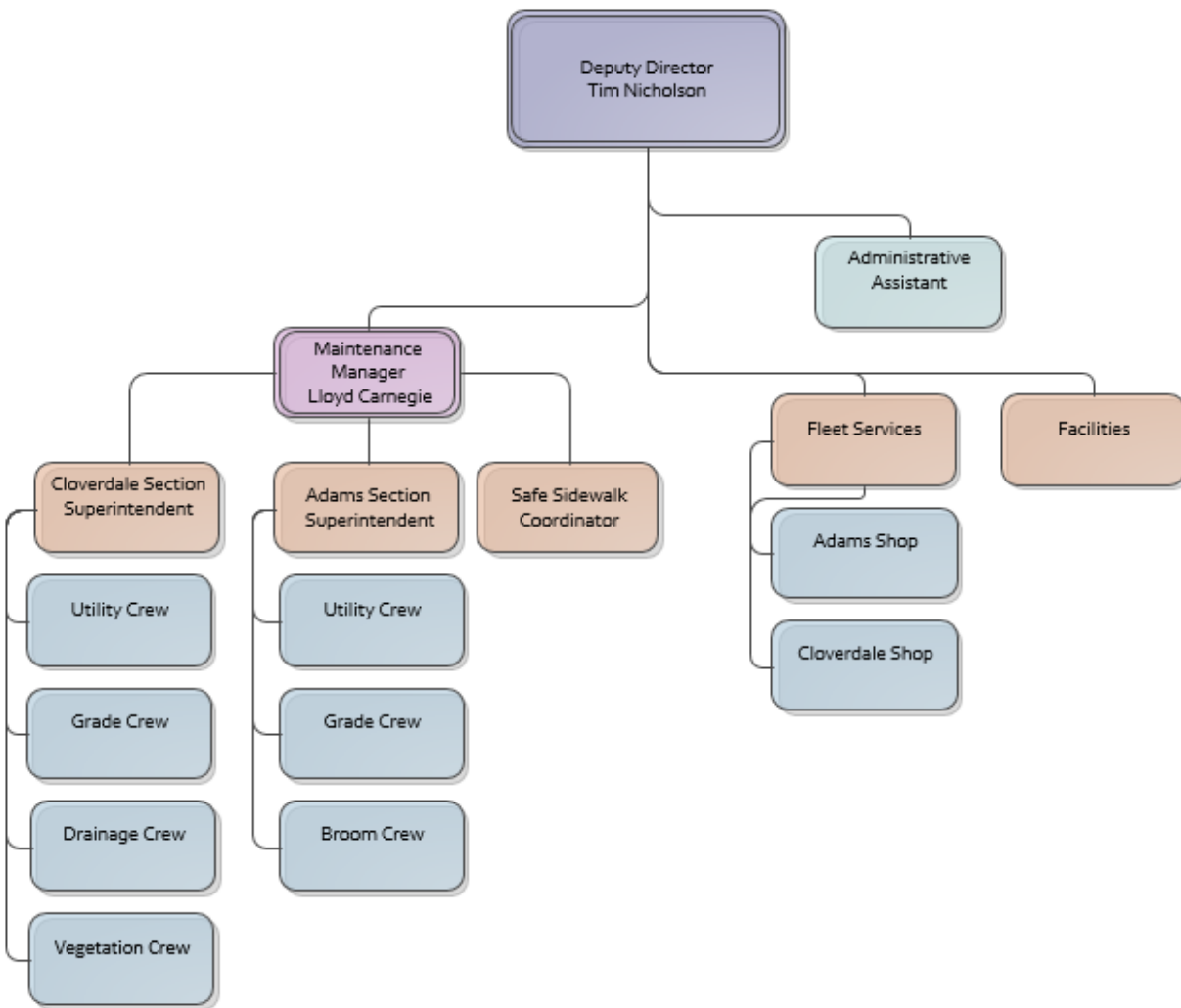


Figure 13

Division Services

The Maintenance Division has been divided into three main sections: Administration, Adams, and Cloverdale.

- The Administration section is responsible for Administrative Management, Facilities Management, Fleet Management, and the Safe Sidewalk Program.
 - The Administrative section is led by the Deputy Director who oversees all operations of the Division and is responsible for the long-term planning of future operational needs. The Manager ensures the various maintenance programs have the needed resources and are implemented as planned.
 - Facilities Management maintains District owned buildings and grounds as well as all the contracting and oversight for the services agreements, remodels, new

construction of facilities, and assists with new site acquisitions related to ACHD occupied properties.

- Fleet Management is responsible for all the acquisition, maintenance, and disposal of ACHD's equipment. The District's fleet consists of a wide variety of equipment including passenger vehicles, pickups, dump trucks, vacuum trucks, patch trucks, aerial bucket trucks, sweepers, loaders, graders, backhoes, rollers, stripers, tank oil sprayers, sanders, plows, and various small equipment. The two shops located at the Adams and Cloverdale sites are responsible for the maintenance, repair, and modification of District equipment.
- The Safe Sidewalk Program is responsible for identifying deficient pedestrian facilities and making the required repairs to the sidewalk and pedestrian ramps to bring them into compliance with ADA guidelines.
- The Adams section is in Garden City and crews within this section are responsible for the District's roadway maintenance in the northern and eastern parts of Ada County. This includes pothole patching, pavement repairs, crack sealing, chip sealing, anti-icing, snow removal, concrete repairs, grading of gravel roads, shoulder maintenance, and miscellaneous storm drain and irrigation repairs. This section is also responsible for sweeping throughout the entire county.
- The Cloverdale section is located on North Cloverdale Road and crews within this section are responsible for the District's roadway maintenance in the southern and western parts of Ada County. This includes pothole patching, pavement repairs, crack sealing, chip sealing, anti-icing, snow removal, guardrail repair, concrete repairs, grading of gravel roads, shoulder maintenance, and miscellaneous storm drain and irrigation repairs. This section is also responsible for cleaning storm drains, vegetation management and bridge maintenance throughout the entire county.

Performance Measurements

The following are 2019 Accomplishments and 2020 Initiatives for the Maintenance Division.

2019 Accomplishments

- Configured and began using Asset Essentials (asset management software) for work orders and preventative maintenance inspections on Facilities equipment and buildings
- Performed a full Facility Condition Audit on all buildings to establish a baseline condition of building infrastructure and mechanical components
- Implemented a new county wide Maintenance Area map to be used District wide to provide better detail on preventative maintenance spending, increase efficiencies and better communication with the public
- Relocated 98 team members in Development and Technical Services to the newly leased Orchard Facility and moved 71 team members within Headquarters
- Coordinated the contractor work and performed preparation tasks for the carpet and paint improvements at the Headquarters location for all the moves and upgrades
- Tested and evaluated a new pretreatment system for the Adams Yard decant facility
- Updated Stormwater Pollution and Prevention Plans and the associated Standard Operating Procedures for the Adams and Cloverdale Yards

- Configured and began using Asset Essential for work orders, tracking crew activities, and preventative maintenance inspections on storm drain facilities and infrastructure
- Built the 3rd Geosynthetic Reinforced Soil Integrated Bridge System (GRS-IBS) in Idaho on Kuna Road, 1st one built with in-house forces. It is the 2nd one built in Ada County.
- Chip Sealed 421 lane miles of roadway and Otta Sealed 7 lane miles of Cole Road, all within 38 working days
- Applied Friction Seal to 4 lane miles of bike lanes as a pilot product to determine if it aids in rideability of the bike lanes. It also provides the needed preventative maintenance for the bike lane. Cyclists have given positive feedback on the application.
- Replaced 5,324 lineal feet of sidewalk and updated 43 pedestrian ramps under the Safe Sidewalk program
- Rebuilt approximately one mile of gravel roadway on Shaw Mountain Road in six working days. The cause of the unscheduled repair was due to Spring run-off that breached the banks of the creek and rendered the road impassable in several locations. Imported 3,574 tons of material to rebuild the road surface to reopen the road to traffic and the annual Race to Robbie Creek.
- Fleet maintained a vehicle in-service rate of 98% or greater during FY19
- Fleet ended the fiscal year with 342 pieces of equipment, 1,527,345 miles driven, 31,255 hours reported on tractors/equipment, and auctioned \$185,527.52 in surplus equipment

2020 Initiatives

- Use the Asset Essentials program to perform regularly scheduled facilities preventative maintenance activities
- Construct ten of the Commission directed 2020 Community Programs Sidewalk Gap projects
- Further enhance winter maintenance snow and ice event response methods to provide better service for our customers using Automated Vehicle Logistics (AVL) and improved methods of utilizing anti-icing materials
- Continue to research alternative pavement preservation techniques and perform trial applications where appropriate based on costs, traffic volumes, and location
- Continue to improve vehicle and equipment operating efficiency and reduce fuel consumption by further implementing fleet telematics
- Evaluate the current AVL program for effectiveness and research other systems to determine a best fit for ACHD
- Assist in maintaining the current Pavement Condition Index (PCI) by further streamlining the chip seal and crack seal operations for more efficiency

4300 - Maintenance Management

Budget Report

For Fiscal Years 2020 and 2021

Total FTE's - 7

Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
Maintenance Management Salaries & Benefits				
00100.4300.03. Maintenance - Admin Wages				
00100 - Maintenance - Admin Wages	521,718	556,550	471,000	488,000
Total 00100.4300.03. Maintenance - Admin Wages	521,718	556,550	471,000	488,000
00110.4300.03. FICA Taxes				
00110 - FICA Taxes	38,659	42,600	36,000	37,500
Total 00110.4300.03. FICA Taxes	38,659	42,600	36,000	37,500
00120.4300.03. State Retirement				
00120 - State Retirement	56,896	62,900	56,300	58,300
Total 00120.4300.03. State Retirement	56,896	62,900	56,300	58,300
00130.4300.03. Insurances				
00130 - Insurances	158,358	154,700	142,300	161,600
Total 00130.4300.03. Insurances	158,358	154,700	142,300	161,600
00140.4300.03. Worker's Compensation				
00140 - Worker's Compensation	5,523	8,000	7,000	7,100
Total 00140.4300.03. Worker's Compensation	5,523	8,000	7,000	7,100
00160.4300.03. Temporaries				
00160 - Temporaries	11,824			
Total 00160.4300.03. Temporaries	11,824			
00170.4300.03. Overtime Pay				
00170 - Overtime Pay	6,976	8,000		
Seasonal Overtime			3,000	3,000
Winter Maintenance			3,000	3,000
Total 00170.4300.03. Overtime Pay	6,976	8,000	6,000	6,000
Total Maintenance Management Salaries & Benefits	799,954	832,750	718,600	758,500
Maintenance Management Other Expenses				
00200.4300.03. Postage				
00200 - Postage	9,500	9,500	9,500	9,500
Total 00200.4300.03. Postage	9,500	9,500	9,500	9,500
00210.4300.03. Printing				
00210 - Printing	11,067	9,500		
Mailers / Business cards			12,000	12,000
Total 00210.4300.03. Printing	11,067	9,500	12,000	12,000

4300 - Maintenance Management

Budget Report

For Fiscal Years 2020 and 2021

Total FTE's - 7

Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
00222.4300.03. Util Electric & Gas				
00222 - Util Electric & Gas	143,282	160,000	160,000	160,000
Total 00222.4300.03. Util Electric & Gas	143,282	160,000	160,000	160,000
00225.4300.03. Util Trash & Sewer				
00225 - Util Trash & Sewer	77,489	85,000	85,000	85,000
Total 00225.4300.03. Util Trash & Sewer	77,489	85,000	85,000	85,000
00226.4300.03. Util Telephone				
00226 - Util Telephone	931	1,000	1,000	1,000
Total 00226.4300.03. Util Telephone	931	1,000	1,000	1,000
00240.4300.03. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	1,306	2,000	2,000	2,000
Total 00240.4300.03. Books, Dues, Subscriptions	1,306	2,000	2,000	2,000
00250.4300.03. Freight				
00250 - Freight	867	2,000	2,000	2,000
Total 00250.4300.03. Freight	867	2,000	2,000	2,000
00261.4300.03. Supplies - Office				
00261 - Supplies - Office	21,673	180,000	25,000	25,000
Total 00261.4300.03. Supplies - Office	21,673	180,000	25,000	25,000
00263.4300.03. Supplies - Shop				
00263 - Supplies - Shop	110	500	500	500
Total 00263.4300.03. Supplies - Shop	110	500	500	500
00264.4300.03. Supplies - NPDES				
00264 - Supplies - NPDES	5,617	4,500	1,000	1,000
Total 00264.4300.03. Supplies - NPDES	5,617	4,500	1,000	1,000
00265.4300.03. Supplies - Clothing				
00265 - Supplies - Clothing	2,747	2,000	2,500	2,500
Total 00265.4300.03. Supplies - Clothing	2,747	2,000	2,500	2,500
00267.4300.03. Supplies - Small Tools				
00267 - Supplies - Small Tools	6,957	1,000	2,000	1,500
Total 00267.4300.03. Supplies - Small Tools	6,957	1,000	2,000	1,500
00291.4300.03. Leases and Rentals				
00291 - Leases and Rentals	219	71,500		
Misc Leases and Rentals			1,500	1,500
Temporary Discharge Solution for Adam's Decant Facility			19,500	

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Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
Total 00291.4300.03. Leases and Rentals	219	71,500	21,000	1,500
00293.4300.03. Facilities Leases				
00293 - Facilities Leases		230,000		
38 St Lease			55,300	56,700
Orchard Rd (Site E) Lease			305,700	314,800
Total 00293.4300.03. Facilities Leases		230,000	361,000	371,500
00300.4300.03. Travel and Meetings				
00300 - Travel and Meetings	12,142	22,500		
ConExpo (1)			2,000	
Dude Solutions Conference (1)			2,100	2,100
North American Snow Conference (1)				2,000
PWX Conference (1)			1,500	1,500
WTS Conferences			100	100
Total 00300.4300.03. Travel and Meetings	12,142	22,500	5,700	5,700
00310.4300.03. Mileage Reimbursement				
00310 - Mileage Reimbursement			1,000	1,000
Total 00310.4300.03. Mileage Reimbursement			1,000	1,000
00320.4300.03. Employee Training				
00320 - Employee Training	9,864	19,800		
ConExpo (1)			700	
Dude Solutions Conference (1)			800	800
HazWhopper Training			4,000	4,000
Leadership Training (1)			2,300	2,300
North American Snow Conference (1)				800
PWX (1)			1,500	1,500
Total 00320.4300.03. Employee Training	9,864	19,800	9,300	9,400
00330.4300.03. Safety and First Aid				
00330 - Safety and First Aid	854	500	1,000	1,000
Total 00330.4300.03. Safety and First Aid	854	500	1,000	1,000
00460.4300.03. Miscellaneous Expense				
00460 - Miscellaneous Expense	2,748	2,000	1,000	1,000
Total 00460.4300.03. Miscellaneous Expense	2,748	2,000	1,000	1,000
00492.4300.03. Maint / Repair - Equip				
00492 - Maint / Repair - Equip		5,000	3,000	3,000

4300 - Maintenance Management

Budget Report

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Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
Total 00492.4300.03. Maint / Repair - Equip		5,000	3,000	3,000
00493.4300.03. Maint / Repair - Bldg & Grds				
00493 - Maint / Repair - Bldg & Grds	587,913	571,500		
Alarm Monitoring Services Contract			10,000	10,000
Carpet and Paint			10,000	5,000
Cloverdale Decant Cleaning			16,000	16,000
District Badges			5,000	5,000
Electrical Upgrades			30,000	30,000
Environmental Contract			10,000	10,000
General Building Repairs			200,000	200,000
Ground Maintenance Contract			55,000	55,000
HVAC Contract			70,000	70,000
Janitorial Contract			80,000	80,000
Janitorial Supplies			15,000	15,000
Mag Chloride Storage			20,000	20,000
Pest Control			7,000	7,000
Plumbing Repairs			7,000	7,000
Records Destruction			2,500	2,500
Roof Repairs			7,000	7,000
Security Camera & Access Upgrades			50,000	25,000
Security Camera Maintenance			5,000	5,000
Security Patrol Contract			27,000	27,000
Window Cleaning			7,500	7,500
Total 00493.4300.03. Maint / Repair - Bldg & Grds	587,913	571,500	634,000	604,000
00495.4300.03. Discretionary Account For Mgrs				
00495 - Discretionary Account For Mgrs	8,243	15,800		
Chip Seal Celebration			1,500	1,500
Deputy Director			3,000	3,000
Employee Appreciation Breakfast			1,800	1,800
Equipment Rodeo			1,500	1,500
Maintenance Mangager			9,000	9,000
Total 00495.4300.03. Discretionary Account For Mgrs	8,243	15,800	16,800	16,800
00620.4300.03. Buildings				
00620 - Buildings	211,825	326,500		

4300 - Maintenance Management

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Total FTE's - 7

Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
Cloverdale Decant-Sewer Connection			40,000	
Cloverdale Decant-Sewer Connection-Design			10,000	
Mag Chloride Tanks - Replacement			50,000	50,000
Miscellaneous Projects			25,000	25,000
Permanent Discharge Solution-Adams Decant Facility			150,000	
Total 00620.4300.03. Buildings	211,825	326,500	275,000	75,000
00650.4300.03. Maintenance Equipment				
00650 - Maintenance Equipment	13,511			
Total 00650.4300.03. Maintenance Equipment	13,511			
00705.4300.03. Professional Services				
00705 - Professional Services	120,165	174,000		
Decant Station Monitoring Contract			18,000	18,000
Facility Projects - Engineering			75,000	75,000
Maintenance Projects - Engineering			20,000	20,000
Total 00705.4300.03. Professional Services	120,165	174,000	113,000	113,000
00740.4300.03. Contractual Services				
00740 - Contractual Services	295,137	380,000		
Co-op Fund			300,000	300,000
Environmental Design/Survey Co-op			10,000	10,000
Hazardous Material Clean-up			5,000	5,000
Hill Road & 36th Street Retaining Wall and Storm Drain			200,000	
Total 00740.4300.03. Contractual Services	295,137	380,000	515,000	315,000
Total Maintenance Management Other Expenses	1,544,167	2,276,100	2,259,300	1,819,900
Total Maintenance Management Expenditures	2,344,121	3,108,850	2,977,900	2,578,400

4350 - Fleet Services

Budget Report

For Fiscal Years 2020 and 2021

Total FTE's - 13 (FY21 - Adams Mechanic)

Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
Fleet Services Salaries & Benefits				
00100.4350.03. Fleet Services Wages				
00100 - Fleet Services Wages	563,266	584,250	713,000	780,000
Total 00100.4350.03. Fleet Services Wages	563,266	584,250	713,000	780,000
00110.4350.03. FICA Taxes				
00110 - FICA Taxes	42,165	44,800	54,300	59,800
Total 00110.4350.03. FICA Taxes	42,165	44,800	54,300	59,800
00120.4350.03. State Retirement				
00120 - State Retirement	64,806	66,100	85,200	93,400
Total 00120.4350.03. State Retirement	64,806	66,100	85,200	93,400
00130.4350.03. Insurances				
00130 - Insurances	207,268	186,500	258,700	323,200
Total 00130.4350.03. Insurances	207,268	186,500	258,700	323,200
00140.4350.03. Worker's Compensation				
00140 - Worker's Compensation	18,648	21,200	25,100	27,600
Total 00140.4350.03. Worker's Compensation	18,648	21,200	25,100	27,600
00170.4350.03. Overtime Pay				
00170 - Overtime Pay	9,178	14,500	15,000	15,000
Total 00170.4350.03. Overtime Pay	9,178	14,500	15,000	15,000
Total Fleet Services Salaries & Benefits	905,331	917,350	1,151,300	1,299,000
Fleet Services Other Expenses				
00240.4350.03. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	578			
Total 00240.4350.03. Books, Dues, Subscriptions	578			
00250.4350.03. Freight				
00250 - Freight	17,830	22,000	22,000	22,000
Total 00250.4350.03. Freight	17,830	22,000	22,000	22,000
00260.4350.03. Supplies - Operations				
00260 - Supplies - Operations	672	5,000	3,000	3,000
Total 00260.4350.03. Supplies - Operations	672	5,000	3,000	3,000
00262.4350.03. Supplies - Welding				
00262 - Supplies - Welding	25,606	30,000	20,000	20,000
Total 00262.4350.03. Supplies - Welding	25,606	30,000	20,000	20,000

4350 - Fleet Services

Budget Report

For Fiscal Years 2020 and 2021

Total FTE's - 13 (FY21 - Adams Mechanic)

Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
00263.4350.03. Supplies - Shop				
00263 - Supplies - Shop	101,065	110,000	100,000	100,000
Total 00263.4350.03. Supplies - Shop	101,065	110,000	100,000	100,000
00265.4350.03. Supplies - Clothing				
00265 - Supplies - Clothing			200	200
Total 00265.4350.03. Supplies - Clothing			200	200
00267.4350.03. Supplies - Small Tools				
00267 - Supplies - Small Tools	46,649	80,000	65,000	65,000
Total 00267.4350.03. Supplies - Small Tools	46,649	80,000	65,000	65,000
00281.4350.03. Supplies - Communications				
00281 - Supplies - Communications	15,573	20,000	15,000	15,000
Total 00281.4350.03. Supplies - Communications	15,573	20,000	15,000	15,000
00291.4350.03. Leases and Rentals				
00291 - Leases and Rentals	4,800	5,000		
Radio Repeater Site at Table Rock			5,000	5,000
Total 00291.4350.03. Leases and Rentals	4,800	5,000	5,000	5,000
00300.4350.03. Travel and Meetings				
00300 - Travel and Meetings	3,043	6,000		
Asset Works Training				4,000
Travel for Equipment Purchases			4,000	2,000
Total 00300.4350.03. Travel and Meetings	3,043	6,000	4,000	6,000
00320.4350.03. Employee Training				
00320 - Employee Training	2,700	6,100		
ASE Certification			1,500	1,500
Asset Works Training				2,500
Leadership Training			2,900	2,900
NAFA Training			1,000	
Welding Class at CWI			2,100	
Welding Re-Certification			900	900
Total 00320.4350.03. Employee Training	2,700	6,100	8,400	7,800
00330.4350.03. Safety and First Aid				
00330 - Safety and First Aid	34,849	45,000	40,000	40,000
Total 00330.4350.03. Safety and First Aid	34,849	45,000	40,000	40,000
00460.4350.03. Miscellaneous Expense				

4350 - Fleet Services

Budget Report

For Fiscal Years 2020 and 2021

Total FTE's - 13 (FY21 - Adams Mechanic)

Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
00460 - Miscellaneous Expense	727	2,000	2,000	2,000
Total 00460.4350.03. Miscellaneous Expense	727	2,000	2,000	2,000
00492.4350.03. Maint / Repair - Equip				
00492 - Maint / Repair - Equip	118,703	135,000		
AVL Montly Fees			35,000	35,000
Maint/Repair Equipment			65,000	65,000
Total 00492.4350.03. Maint / Repair - Equip	118,703	135,000	100,000	100,000
00544.4350.03. Parts - Tires				
00544 - Parts - Tires	6,270	28,000	28,000	28,000
Total 00544.4350.03. Parts - Tires	6,270	28,000	28,000	28,000
00546.4350.03. Parts - Non- Inventory				
00546 - Parts - Non- Inventory	1,184,863	1,200,000	1,300,000	1,300,000
Total 00546.4350.03. Parts - Non- Inventory	1,184,863	1,200,000	1,300,000	1,300,000
00547.4350.03. Parts - Fuel				
00547 - Parts - Fuel	925,452	925,000	1,000,000	1,100,000
Total 00547.4350.03. Parts - Fuel	925,452	925,000	1,000,000	1,100,000
00650.4350.03. Maintenance Equipment				
00650 - Maintenance Equipment	380,564	375,500		
Bobcat UTV (2021 - 56.065)				20,000
Dump Trailer (2020 - Addition Cloverdale)			10,000	
Hoe Pack (2021 - Addition Adams)				6,000
Hopper (2021 - Addition)				12,000
Large Equipment Trailers (2020 - 70.013) (2021 - 70.019/Addit ional Adams)			30,000	60,000
Mobile Lift-38th St Bldg			45,000	
Plows (2020- 56.836)(2021-56.843)			11,000	11,000
Rock Hammer (2021 - Addition Adams)				12,000
Rollers (2020 - 48.016) (2021-48.024)			70,000	70,000
Sander Bodies (2020-54.799/ 2-Additions Cloverdale) (2021 - 54.800/54.801)			135,000	90,000
Stackers (2020- 60' stacker Addition) (2021 - 80' stacker Addition)			80,000	120,000
Tack Oil Trailer (2020 - 86.071)			10,000	
Tanker Trailer (2020 - 85.060)			90,000	
Total 00650.4350.03. Maintenance Equipment	380,564	375,500	481,000	401,000

4350 - Fleet Services

Budget Report

For Fiscal Years 2020 and 2021

Total FTE's - 13 (FY21 - Adams Mechanic)

Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
00670.4350.03. Mobile Equipment				
00670 - Mobile Equipment	2,722,653	2,243,200		
1 Ton Pickups (2020 - 23.026 /Addition Environmental)			72,000	
1/2 Ton Pickup (2020 - 1 - Addition ADA Inspectors)			35,000	
1/2 Ton Pickup (2020 - Addition ADA Compliance Coordinator)			35,000	
1/2 Ton Pickups (2020 - 14.124/14.132/14.140/14.141/14.147/ 2-Additions) (2021-14.121/14.131/14.148/14.149)			245,000	140,000
12 Yard Dump Truck (2020 - 38.146/38.148/38.149/38.150/38. 151) (2021 - 38.154/38.155/38.167/38.168)			1,140,000	928,000
Bucket Truck (2021 - 28.161/28.170)				160,000
Chip Spreader (2020 - 83.066) (2021 - 83.069)			310,000	310,000
Flatbed F-550 (2021 - 23.177)				50,000
Flatbed Pipe Truck (2020 - 26.136)			120,000	
Mini-Excavator (2021 - Adams Addition)				120,000
Passenger Vehicle (2020 - 12.026)			30,000	
Sign Truck (2020 - Additional Sign Crew) (2021 - 20.159)			60,000	60,000
Skidsteer (2020 - 49.062)			60,000	
Upfitting New Vehicles			40,000	40,000
Total 00670.4350.03. Mobile Equipment	2,722,653	2,243,200	2,147,000	1,808,000
00675.4350.03. Equipment Leases				
00675 - Equipment Leases		905,000		
1 Backhoe - Lease 73 - September 2020			50,400	
2 Loaders - Lease 72 - June 2020			320,000	
4 Sweepers - Lease - (New Lease 2020)			240,000	240,000
4 Vacuum Sweepers - Lease 75 - September 2020			40,000	
5 Sweepers - Lease - (New Lease 2021)				300,000
5 Sweepers - Lease 76 - August 2021			286,000	50,000
Lease 77 - 4 Backhoes - 1 Mini-Excavator (New Lease 2019)			74,000	74,000
Lease 78 - 1 Hybrid Loader - June 2024			30,000	30,000
Lease 79 - 4 Mechanical Sweepers - June 2024			274,000	274,000
Total 00675.4350.03. Equipment Leases		905,000	1,314,400	968,000
00705.4350.03. Professional Services				
00705 - Professional Services	94,552	90,000		
Mechanics Uniform and Rug Cleaning			15,000	15,000

4350 - Fleet Services

Budget Report

For Fiscal Years 2020 and 2021

Total FTE's - 13 (FY21 - Adams Mechanic)

Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
Parts Subcontractor			65,000	65,000
Waste and Solvent Disposal			15,000	15,000
Total 00705.4350.03. Professional Services	94,552	90,000	95,000	95,000
00740.4350.03. Contractual Services				
00740 - Contractual Services	587,946	545,000		
Light Duty Vehicle Maintenance and Repairs			95,000	100,000
Misc. Heavy Duty Vehicle Repairs			400,000	425,000
Tire Repair/Replacement			92,000	95,000
Total 00740.4350.03. Contractual Services	587,946	545,000	587,000	620,000
Total Fleet Services Other Expenses	6,275,095	6,777,800	7,337,000	6,706,000
Total Fleet Services Expenditures	7,180,426	7,695,150	8,488,300	8,005,000

4351 - Adams Maintenance

Budget Report

For Fiscal Years 2020 and 2021

Total FTE's - 59 (FY20 - Broom Crew GEO (2) / FY21 - Grade Crew GEO)

Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
Adams Maintenance Salaries & Benefits				
00100.4351.03. Maintenance - Adams Wages				
00100 - Maintenance - Adams Wages	2,610,204	2,699,250	2,820,000	2,975,000
Total 00100.4351.03. Maintenance - Adams Wages	2,610,204	2,699,250	2,820,000	2,975,000
00110.4351.03. FICA Taxes				
00110 - FICA Taxes	202,850	207,300	216,200	227,700
Total 00110.4351.03. FICA Taxes	202,850	207,300	216,200	227,700
00120.4351.03. State Retirement				
00120 - State Retirement	315,148	306,600	338,200	355,200
Total 00120.4351.03. State Retirement	315,148	306,600	338,200	355,200
00130.4351.03. Insurances				
00130 - Insurances	972,679	950,300	1,101,700	1,282,400
Total 00130.4351.03. Insurances	972,679	950,300	1,101,700	1,282,400
00140.4351.03. Worker's Compensation				
00140 - Worker's Compensation	132,181	154,800	146,500	154,900
Total 00140.4351.03. Worker's Compensation	132,181	154,800	146,500	154,900
00160.4351.03. Temporaries				
00160 - Temporaries	303,591	394,000		
Chip Seal CDL Drivers (5) 12 weeks x 40 hrs			38,000	38,000
Chip Seal CDL Sweepers (8) 20 weeks x 40 hrs			101,000	101,000
Chip Seal Door Knockers (4) 10 weeks x 20 hrs			8,000	8,000
Chip Seal Laborers (8) 12 weeks x 40 hrs			54,000	54,000
Crack Seal (7) 26 weeks x 40 hr			93,000	93,000
Fall/Winter CDL Sweepers (8) 14 weeks x 40 hrs			71,000	71,000
Fog Seal Laborers (4) 12 weeks x 40 hrs - FY20 Only			27,000	
Student Intern (1) 13 weeks x 40 hrs + 36 weeks x 20 hrs			14,000	14,000
Total 00160.4351.03. Temporaries	303,591	394,000	406,000	379,000
00170.4351.03. Overtime Pay				
00170 - Overtime Pay	193,056	155,000		
Chip Seal			30,000	30,000
Miscellaneous			25,000	25,000
Winter			100,000	100,000
Total 00170.4351.03. Overtime Pay	193,056	155,000	155,000	155,000
Total Adams Maintenance Salaries & Benefits	4,729,709	4,867,250	5,183,600	5,529,200

4351 - Adams Maintenance

Budget Report

For Fiscal Years 2020 and 2021

Total FTE's - 59 (FY20 - Broom Crew GEO (2) / FY21 - Grade Crew GEO)

Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
Adams Maintenance Other Expenses				
00240.4351.03. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	470	1,000	1,000	1,000
Total 00240.4351.03. Books, Dues, Subscriptions	470	1,000	1,000	1,000
00250.4351.03. Freight				
00250 - Freight	71,739	45,000	60,000	60,000
Total 00250.4351.03. Freight	71,739	45,000	60,000	60,000
00260.4351.03. Supplies - Operations				
00260 - Supplies - Operations	51,894	60,000	60,000	60,000
Total 00260.4351.03. Supplies - Operations	51,894	60,000	60,000	60,000
00261.4351.03. Supplies - Office				
00261 - Supplies - Office	3,668	3,000	4,000	4,000
Total 00261.4351.03. Supplies - Office	3,668	3,000	4,000	4,000
00263.4351.03. Supplies - Shop				
00263 - Supplies - Shop	18,416	15,000	15,000	15,000
Total 00263.4351.03. Supplies - Shop	18,416	15,000	15,000	15,000
00264.4351.03. Supplies - NPDES				
00264 - Supplies - NPDES			3,000	3,000
Total 00264.4351.03. Supplies - NPDES			3,000	3,000
00265.4351.03. Supplies - Clothing				
00265 - Supplies - Clothing	13,912	15,000	15,000	15,000
Total 00265.4351.03. Supplies - Clothing	13,912	15,000	15,000	15,000
00267.4351.03. Supplies - Small Tools				
00267 - Supplies - Small Tools	18,737	30,000		
Broom Crew			3,500	3,500
Grade Crew			10,000	10,000
Utility Crew			6,500	6,500
Total 00267.4351.03. Supplies - Small Tools	18,737	30,000	20,000	20,000
00268.4351.03. Supplies - Temp Traffic Device				
00268 - Supplies - Temp Traffic Device	15,579	25,000	25,000	25,000
Total 00268.4351.03. Supplies - Temp Traffic Device	15,579	25,000	25,000	25,000
00291.4351.03. Leases and Rentals				

4351 - Adams Maintenance

Budget Report

For Fiscal Years 2020 and 2021

Total FTE's - 59 (FY20 - Broom Crew GEO (2) / FY21 - Grade Crew GEO)

Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
00291 - Leases and Rentals	54,518	50,000	50,000	50,000
Total 00291.4351.03. Leases and Rentals	54,518	50,000	50,000	50,000
00292.4351.03. Equipment Rental W/Oper				
00292 - Equipment Rental W/Oper	42,138	25,000	30,000	30,000
Total 00292.4351.03. Equipment Rental W/Oper	42,138	25,000	30,000	30,000
00300.4351.03. Travel and Meetings				
00300 - Travel and Meetings	504	5,500		
ConExpo (1)			2,000	
Dude Solutions Conference (1)			2,100	2,100
Laserfiche Conference (1)			1,500	
Snow Roadeo (3)			3,900	3,900
World of Asphalt Conference (1)				2,200
World of Concrete Conference (1)			1,500	1,500
Total 00300.4351.03. Travel and Meetings	504	5,500	11,000	9,700
00320.4351.03. Employee Training				
00320 - Employee Training	16,816	24,000		
ConExpo (1)			700	
Dude Solutions (3)			800	800
Leadership Training			7,500	7,500
Road Masters/Scholars			11,500	11,500
Snow Roadeo (3)			1,300	1,300
Welding Class at CWI			2,000	
World of Asphalt Conference (1)				700
World of Concrete Conference (1)			1,600	1,600
Total 00320.4351.03. Employee Training	16,816	24,000	25,400	23,400
00330.4351.03. Safety and First Aid				
00330 - Safety and First Aid	253			
Total 00330.4351.03. Safety and First Aid	253			
00410.4351.03. Liability Payments				
00410 - Liability Payments	868	5,000	2,500	2,500
Total 00410.4351.03. Liability Payments	868	5,000	2,500	2,500
00460.4351.03. Miscellaneous Expense				
00460 - Miscellaneous Expense	581	2,000	2,000	2,000
Total 00460.4351.03. Miscellaneous Expense	581	2,000	2,000	2,000

4351 - Adams Maintenance

Budget Report

For Fiscal Years 2020 and 2021

Total FTE's - 59 (FY20 - Broom Crew GEO (2) / FY21 - Grade Crew GEO)

Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
00495.4351.03. Discretionary Account For Mgrs				
00495 - Discretionary Account For Mgrs	83			
Total 00495.4351.03. Discretionary Account For Mgrs	83			
00502.4351.03. Material - Liquid Asphalt				
00502 - Material - Liquid Asphalt	3,032,437	3,349,000	3,900,000	5,200,000
Total 00502.4351.03. Material - Liquid Asphalt	3,032,437	3,349,000	3,900,000	5,200,000
00503.4351.03. Material - Asphalt Mixes				
00503 - Material - Asphalt Mixes	123,705	150,000	150,000	150,000
Total 00503.4351.03. Material - Asphalt Mixes	123,705	150,000	150,000	150,000
00504.4351.03. Material - Precast Concrete				
00504 - Material - Precast Concrete	20,680	20,000	20,000	20,000
Total 00504.4351.03. Material - Precast Concrete	20,680	20,000	20,000	20,000
00505.4351.03. Material - Metal Pipe				
00505 - Material - Metal Pipe	145			
Total 00505.4351.03. Material - Metal Pipe	145			
00506.4351.03. Material - PVC Pipe				
00506 - Material - PVC Pipe	15,468	50,000	50,000	50,000
Total 00506.4351.03. Material - PVC Pipe	15,468	50,000	50,000	50,000
00508.4351.03. Material - Gravel				
00508 - Material - Gravel	35,233	25,000	75,000	50,000
Total 00508.4351.03. Material - Gravel	35,233	25,000	75,000	50,000
00509.4351.03. Material - Chips				
00509 - Material - Chips	593			
Total 00509.4351.03. Material - Chips	593			
00510.4351.03. Material - Concrete				
00510 - Material - Concrete	44,232	60,000	55,000	55,000
Total 00510.4351.03. Material - Concrete	44,232	60,000	55,000	55,000
00511.4351.03. Material - Metal				
00511 - Material - Metal	16,717	20,000	20,000	20,000
Total 00511.4351.03. Material - Metal	16,717	20,000	20,000	20,000
00512.4351.03. Material - Lumber				
00512 - Material - Lumber	1,711	4,000	3,000	3,000
Total 00512.4351.03. Material - Lumber	1,711	4,000	3,000	3,000

4351 - Adams Maintenance

Budget Report

For Fiscal Years 2020 and 2021

Total FTE's - 59 (FY20 - Broom Crew GEO (2) / FY21 - Grade Crew GEO)

Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
00513.4351.03. Material - Salt				
00513 - Material - Salt	164,497	300,000	200,000	200,000
Total 00513.4351.03. Material - Salt	164,497	300,000	200,000	200,000
00705.4351.03. Professional Services				
00705 - Professional Services	568,935	445,000		
Flagging Contract			575,000	525,000
Towing for Chip Seal			5,000	5,000
Total 00705.4351.03. Professional Services	568,935	445,000	580,000	530,000
00740.4351.03. Contractual Services				
00740 - Contractual Services	209,587	327,000		
Asphalt Paving Projects			100,000	100,000
Atlanta Highway District Winter Maint Agreement			2,000	2,000
Bogus Basin Winter Maintenance Agreement			25,000	25,000
Leaf Hauling and Removal			7,500	7,500
Manhole Collar Contract			95,000	95,000
Pipe Crossing Repairs			100,000	100,000
Total 00740.4351.03. Contractual Services	209,587	327,000	329,500	329,500
Total Adams Maintenance Other Expenses	4,544,116	5,055,500	5,706,400	6,928,100
Total Adams Maintenance Expenditures	9,273,825	9,922,750	10,890,000	12,457,300

4352 - Cloverdale Maintenance

Budget Report

For Fiscal Years 2020 and 2021

Total FTE's - 61 (FY21 - Grade Crew GEO)

Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
Cloverdale Maintenance Salaries & Benefits				
00100.4352.03. Maintenance - Cloverdale Wages				
00100 - Maintenance - Cloverdale Wages	2,664,345	2,831,950	2,908,000	3,062,000
Total 00100.4352.03. Maintenance - Cloverdale Wages	2,664,345	2,831,950	2,908,000	3,062,000
00110.4352.03. FICA Taxes				
00110 - FICA Taxes	205,575	217,500	223,000	234,500
Total 00110.4352.03. FICA Taxes	205,575	217,500	223,000	234,500
00120.4352.03. State Retirement				
00120 - State Retirement	317,261	321,000	348,100	365,600
Total 00120.4352.03. State Retirement	317,261	321,000	348,100	365,600
00130.4352.03. Insurances				
00130 - Insurances	912,887	885,200	1,096,500	1,275,600
Total 00130.4352.03. Insurances	912,887	885,200	1,096,500	1,275,600
00140.4352.03. Worker's Compensation				
00140 - Worker's Compensation	132,531	158,400	153,900	162,500
Total 00140.4352.03. Worker's Compensation	132,531	158,400	153,900	162,500
00160.4352.03. Temporaries				
00160 - Temporaries	211,501	276,000		
Chip Seal CDL Drivers (5) 12 weeks x 40 hrs			38,000	38,000
Chip Seal Door Knockers (4) 10 weeks x 20 hrs			8,000	8,000
Chip Seal Laborers (8) 12 weeks x 40 hrs			54,000	54,000
Crack Seal (10) 26 weeks x 40 hrs			132,000	132,000
Fog Seal Laborers (4) 12 weeks x 40 hrs - FY21 Only				27,000
Student Intern (1) 13 weeks x 40 hrs + 36 weeks x 20 hrs			14,000	14,000
Total 00160.4352.03. Temporaries	211,501	276,000	246,000	273,000
00170.4352.03. Overtime Pay				
00170 - Overtime Pay	134,831	155,000		
Chip Seal			30,000	30,000
Miscellaneous			25,000	25,000
Winter			100,000	100,000
Total 00170.4352.03. Overtime Pay	134,831	155,000	155,000	155,000
Total Cloverdale Maintenance Salaries & Benefits	4,578,931	4,845,050	5,130,500	5,528,200

4352 - Cloverdale Maintenance

Budget Report

For Fiscal Years 2020 and 2021

Total FTE's - 61 (FY21 - Grade Crew GEO)

Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
Cloverdale Maintenance Other Expenses				
00240.4352.03. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	1,517	2,000	2,000	2,000
Total 00240.4352.03. Books, Dues, Subscriptions	1,517	2,000	2,000	2,000
00250.4352.03. Freight				
00250 - Freight	67,856	50,000	60,000	60,000
Total 00250.4352.03. Freight	67,856	50,000	60,000	60,000
00260.4352.03. Supplies - Operations				
00260 - Supplies - Operations	36,879	30,000	30,000	30,000
Total 00260.4352.03. Supplies - Operations	36,879	30,000	30,000	30,000
00261.4352.03. Supplies - Office				
00261 - Supplies - Office	2,608	5,000	5,000	5,000
Total 00261.4352.03. Supplies - Office	2,608	5,000	5,000	5,000
00262.4352.03. Supplies - Welding				
00262 - Supplies - Welding	87			
Total 00262.4352.03. Supplies - Welding	87			
00263.4352.03. Supplies - Shop				
00263 - Supplies - Shop	36,287	35,000	35,000	35,000
Total 00263.4352.03. Supplies - Shop	36,287	35,000	35,000	35,000
00264.4352.03. Supplies - NPDES				
00264 - Supplies - NPDES			3,000	3,000
Total 00264.4352.03. Supplies - NPDES			3,000	3,000
00265.4352.03. Supplies - Clothing				
00265 - Supplies - Clothing	16,108	20,000	19,000	19,000
Total 00265.4352.03. Supplies - Clothing	16,108	20,000	19,000	19,000
00267.4352.03. Supplies - Small Tools				
00267 - Supplies - Small Tools	64,505	84,000		
Bridge Crew			20,000	20,000
Drainage Crew			15,000	15,000
Grade Crew			8,000	8,000
Utility Crew			10,000	10,000
Vegetation Crew			12,000	12,000
Total 00267.4352.03. Supplies - Small Tools	64,505	84,000	65,000	65,000
00268.4352.03. Supplies - Temp Traffic Device				

4352 - Cloverdale Maintenance

Budget Report

For Fiscal Years 2020 and 2021

Total FTE's - 61 (FY21 - Grade Crew GEO)

Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
00268 - Supplies - Temp Traffic Device	23,486	25,000	30,000	30,000
Total 00268.4352.03. Supplies - Temp Traffic Device	23,486	25,000	30,000	30,000
00291.4352.03. Leases and Rentals				
00291 - Leases and Rentals	99,084	51,500	50,000	50,000
Total 00291.4352.03. Leases and Rentals	99,084	51,500	50,000	50,000
00292.4352.03. Equipment Rental W/Oper				
00292 - Equipment Rental W/Oper		25,000	25,000	25,000
Total 00292.4352.03. Equipment Rental W/Oper		25,000	25,000	25,000
00300.4352.03. Travel and Meetings				
00300 - Travel and Meetings	9,429	5,500		
APWA Conference			1,500	1,500
ConExpo (1)			2,000	
Dude Solutions Conference (1)			2,100	2,100
Laserfiche Conference (1)				1,500
Snow Roadeo (3)			3,900	3,900
World Of Asphalt Conference (1)				2,200
World Of Concrete Conference (1)			2,100	2,100
WWETT Conference (1)			1,300	1,300
Total 00300.4352.03. Travel and Meetings	9,429	5,500	12,900	14,600
00320.4352.03. Employee Training				
00320 - Employee Training	21,718	24,000		
APWA Conference			500	500
ConExpo (1)			700	
Dude Solutions Conference (1)			800	800
Idaho Horticulture Show (2)			600	600
INGL Training (2)			400	400
Leadership Training			7,500	7,500
MSHA Training			4,000	4,000
Road Masters & Scholars			7,000	7,000
Snow Roadeo (3)			1,300	1,300
Tree Biology / Arborist Course (3)			600	600
Welding Class at CWI			1,300	
World of Asphalt Conference (1)				700
World of Concrete Conference (1)			1,600	1,600

4352 - Cloverdale Maintenance

Budget Report

For Fiscal Years 2020 and 2021

Total FTE's - 61 (FY21 - Grade Crew GEO)

Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
WWETT Conference (1)			500	500
Total 00320.4352.03. Employee Training	21,718	24,000	26,800	25,500
00410.4352.03. Liability Payments				
00410 - Liability Payments	542	5,000	2,500	2,500
Total 00410.4352.03. Liability Payments	542	5,000	2,500	2,500
00460.4352.03. Miscellaneous Expense				
00460 - Miscellaneous Expense	833	2,000	2,000	2,000
Total 00460.4352.03. Miscellaneous Expense	833	2,000	2,000	2,000
00493.4352.03. Maint / Repair - Bldg & Grds				
00493 - Maint / Repair - Bldg & Grds	566			
Total 00493.4352.03. Maint / Repair - Bldg & Grds	566			
00502.4352.03. Material - Liquid Asphalt				
00502 - Material - Liquid Asphalt	220,351	170,000	170,000	170,000
Total 00502.4352.03. Material - Liquid Asphalt	220,351	170,000	170,000	170,000
00503.4352.03. Material - Asphalt Mixes				
00503 - Material - Asphalt Mixes	159,016	150,000	170,000	170,000
Total 00503.4352.03. Material - Asphalt Mixes	159,016	150,000	170,000	170,000
00504.4352.03. Material - Precast Concrete				
00504 - Material - Precast Concrete	64,116	45,000	45,000	45,000
Total 00504.4352.03. Material - Precast Concrete	64,116	45,000	45,000	45,000
00505.4352.03. Material - Metal Pipe				
00505 - Material - Metal Pipe	2,725			
Total 00505.4352.03. Material - Metal Pipe	2,725			
00506.4352.03. Material - PVC Pipe				
00506 - Material - PVC Pipe	34,625	60,000	55,000	55,000
Total 00506.4352.03. Material - PVC Pipe	34,625	60,000	55,000	55,000
00507.4352.03. Material - Sand & Pit Run				
00507 - Material - Sand & Pit Run		4,000		
Total 00507.4352.03. Material - Sand & Pit Run		4,000		
00508.4352.03. Material - Gravel				
00508 - Material - Gravel	12,236	100,000	100,000	50,000
Total 00508.4352.03. Material - Gravel	12,236	100,000	100,000	50,000
00509.4352.03. Material - Chips				
00509 - Material - Chips	1,077,512	1,081,500	500,000	500,000

4352 - Cloverdale Maintenance

Budget Report

For Fiscal Years 2020 and 2021

Total FTE's - 61 (FY21 - Grade Crew GEO)

Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
Total 00509.4352.03. Material - Chips	1,077,512	1,081,500	500,000	500,000
00510.4352.03. Material - Concrete				
00510 - Material - Concrete	56,174	50,000	50,000	50,000
Total 00510.4352.03. Material - Concrete	56,174	50,000	50,000	50,000
00511.4352.03. Material - Metal				
00511 - Material - Metal	1,604	6,000	5,000	5,000
Total 00511.4352.03. Material - Metal	1,604	6,000	5,000	5,000
00512.4352.03. Material - Lumber				
00512 - Material - Lumber	6,090	6,000	6,000	6,000
Total 00512.4352.03. Material - Lumber	6,090	6,000	6,000	6,000
00514.4352.03. Material - Chemicals				
00514 - Material - Chemicals	491,794	475,000	500,000	500,000
Total 00514.4352.03. Material - Chemicals	491,794	475,000	500,000	500,000
00515.4352.03. Material - Guardrail				
00515 - Material - Guardrail	49,856	30,000	30,000	30,000
Total 00515.4352.03. Material - Guardrail	49,856	30,000	30,000	30,000
00705.4352.03. Professional Services				
00705 - Professional Services	485,969	478,000		
Chip Seal Towing			5,000	5,000
Flagging Contract			500,000	500,000
Tree Inventory			35,000	35,000
Total 00705.4352.03. Professional Services	485,969	478,000	540,000	540,000
00740.4352.03. Contractual Services				
00740 - Contractual Services	784,976	647,000		
Asphalt Paving Projects			20,000	20,000
Misc. Bridge Repairs			120,000	120,000
Mowing Contract			15,000	15,000
Pipe Crossing Repairs			100,000	100,000
Roadside and Pond Spraying			220,000	220,000
Rock Crushing Mobilization			75,000	80,000
Tree Trimming Contract			75,000	100,000
Weed Control Contract			10,000	10,000
Total 00740.4352.03. Contractual Services	784,976	647,000	635,000	665,000
Total Cloverdale Maintenance Other Expenses	3,828,549	3,666,500	3,174,200	3,154,600

4352 - Cloverdale Maintenance

Budget Report

For Fiscal Years 2020 and 2021

Total FTE's - 61 (FY21 - Grade Crew GEO)

Account	FY18 Actuals	FY19 Budget	FY20 Budget	FY21 Budget
Total Cloverdale Maintenance Expenditures	8,407,480	8,511,550	8,304,700	8,682,800