



Ada County Highway District
Impact Fee Assessment and Tenant Improvement Submittal Form
Email to: impactfees@achdidaho.org

Name of Project: _____
Address of Project (include suite number if applicable): _____

Parcel Number: _____

City / Jurisdictional Application Number: _____

Checklist for Submittal:

- Plan Sheet** – Please make sure to include cover sheet and floor plan only. (Full set not required.)
 - ✓ Proposed square footage _____
 - ✓ Existing square footage _____
- Prior Land Use** (if applicable) - _____
- Proposed Land use** - _____
- Narrative of Project:** (example- manufacturing with 4 offices)

Applicant Name (Please Print): _____

Telephone Number: _____ **Email address:** _____

Mailing Address: _____

Engineer / Architect: _____

Telephone Number: _____ **Email address:** _____

Mailing Address: _____

All applicable items and information requested above must be complete and submitted with this application. Incomplete submittals that do not contain the minimum information above will not be reviewed by ACHD until all items are received. Timely completion and submittal completeness may affect the promptness of the review.

If Civil Plans are currently being reviewed by ACHD staff, ACHD Impact Fees will be assessed with plan acceptance.

Submitter Signature: _____ Date: _____