



REQUEST FOR QUALIFICATIONS 2022-2024 ON-CALL CONSULTANT SERVICES LEGAL NOTICE

The Ada County Highway District (ACHD) conducts a formal procurement once every three years to establish its On-Call Consultant Services (OCCS) List. In June of 2018, ACHD issued a Request for Qualifications (RFQ) and established the 2019-2021 OCCS List. The OCCS List became effective on October 1, 2019 and will terminate on September 30, 2021.

Given this background, ACHD is requesting a Statement of Qualifications (SoQ) from firms interested in providing professional and other services on an "on-call - as needed" basis for the 2022-2024 OCCS List. Respondent firms deemed qualified will be selected to perform work in each the following categories:

- A. Design: Roadway with Estimated Values under \$250,000 and over \$250,000; Bridge; Intersection/Signal; Roundabouts; and Landscape Architecture Design.
- B. Bridge Inspection, Evaluation, Structural Analysis, and Design of Retrofit/Repairs.
- C. Environmental Services: Environmental Report Documentation and Management, Wetlands, Biological Studies, Archaeological/Cultural, Hazardous Material/Waste, Wastewater Management, Facility Design, and Solid Waste Management. In addition, Stormwater Quality – Monitoring, Stormwater Management Program Development and Assessment, Green Stormwater Infrastructure, and Erosion and Sediment Control.
- D. Intelligent Transportation Systems and Traffic Signal Timing.
- E. Construction Inspection.
- F. Geotechnical Services.
- G. Surveying.
- H. Transportation Planning and Projects.
- I. Public Involvement and Outreach.

All prospective respondents are strongly encouraged to attend a Pre-Submission Meeting and Proposal Workshop at 10:00 a.m. on Wednesday, June 30, 2021. As part of this Pre-Submission Meeting, ACHD will provide a workshop to attending respondents concerning the preparation and submission of their proposals. **Prospective respondents will meet via Zoom. Although participation in the Pre-Submission Meeting and Proposal Workshop is voluntary, prospective respondents are encouraged to attend as it will be the only opportunity, aside from written inquiry and/or clarification requests, to obtain important information concerning this procurement.**

All questions or clarifications concerning the RFQ Documents must be submitted and received in writing by 4:30 p.m. on June 30, 2021. Address all written questions or clarification requests to: Jesse Goodpasture, Procurement and Contracting Administrator, Ada County Highway District, 3775 Adams Street, Garden City, Idaho, 83714. In addition to mail service, written questions or clarification requests may be submitted by e-mail to procurements@achdidaho.org or by facsimile to 208-345-7650. ACHD will respond to questions and clarification requests requiring an addendum via a Final Addenda issued to all known RFQ Holders by 4:30 p.m. on July 1, 2021.

Firms shall submit information regarding their general qualifications and other specific information for each category of interest as required by the RFQ Documents. Firms may submit a response for one or more of the Services Categories and/or Sub-Categories. Respondent firms will be evaluated, selected, and placed on the OCCS List for work between October 1, 2021, and September 30, 2024, on an as-needed basis. Firms interested in obtaining the RFQ Documents must contact: Jesse Goodpasture, Procurement and Contracting Administrator, Ada County Highway District, 3775 Adams Street, Garden City, Idaho, 83714, 208-387-6316, procurements@achdidaho.org.

Responses to this RFQ must be submitted no later than 3:00 p.m., July 14, 2021, to DemandStar for electronic submissions, or to Jesse Goodpasture, Procurement and Contracting Administrator, Ada County Highway District, 3775 Adams Street, Garden City, Idaho, 83714 for manual submissions.

The firms selected for inclusion on the OCCS List will be those firms who, in the sole opinion of ACHD, are best qualified to perform work. The right is reserved to reject any and all responses not conforming to the intent and purpose of this RFQ whenever such action appears to be in the best interest of ACHD.

Dated this 22nd day of June, 2021

ADA COUNTY HIGHWAY DISTRICT



Bruce S. Wong, Director

Dates of Publication: June 22 and 29, 2021