



**REQUEST FOR QUALIFICATIONS
2019-2021 ON-CALL CONSULTANT SERVICES
2021 ANNUAL OPEN ENROLLMENT
LEGAL NOTICE**

The Ada County Highway District (ACHD) conducts a formal procurement once every three years to establish its On-Call Consultant Services (OCCS) List. In July of 2018, ACHD issued a Request for Qualifications (RFQ) and established the 2019-2021 OCCS List. The OCCS List became effective on October 1, 2018 and will terminate on September 30, 2021.

The OCCS process includes an Annual Open Enrollment (AOE). The AOE serves as an update to the three-year 2019-2021 OCCS List by providing an opportunity for firms not currently on the OCCS List to apply. The AOE also serves as an opportunity for firms currently on the OCCS List but wish to apply for categories they are not currently approved for. As such, **all firms currently on the 2019-2021 OCCS List need not re-apply, unless they wish to apply for categories they are not currently approved for.**

Given this background, ACHD is requesting a Statement of Qualifications (SoQ) from firms interested in providing professional and other services on an "on-call - as needed" basis. Respondent firms deemed qualified will be selected to perform work in each the following categories:

- A. Design: Roadway with Estimated Values under \$250,000 and over \$250,000; Bridge; Intersection/Signal; Roundabouts; and Landscape Architecture Design.
- B. Bridge Inspection, Evaluation, Structural Analysis, and Design of Retrofit/Repairs.
- C. Environmental Services: Environmental Report Documentation and Management, Wetlands, Biological Studies, Archaeological/Cultural, Hazardous Material/Waste, Wastewater Management, Facility Design, and Solid Waste Management. In addition, Stormwater Quality – Monitoring, Program Assessment and Pollution Prevention, Watershed Planning, Green Stormwater Infrastructure, and Erosion and Sediment Control.
- D. Intelligent Transportation Systems and Traffic Signal Timing.
- E. Construction Inspection.
- F. Geotechnical Services.
- G. Surveying.
- H. Transportation Planning and Projects.

Firms shall submit information regarding their general qualifications and other specific information for each category of interest as required by the RFQ Documents. Firms may submit a response for one or more of the Services Categories and/or Sub-Categories. Respondent firms will be evaluated, selected, and added to the existing OCCS List for work between March 1, 2021, and September 30, 2021, on an as-needed basis. Firms interested in obtaining the RFQ Documents must contact: Jesse Goodpasture, Procurement and Contracting Administrator, Ada County Highway District, 3775 Adams Street, Garden City, Idaho, 83714, 208-387-6316, procurements@achdidaho.org.

All questions or clarifications concerning the RFQ Documents must be submitted and received in writing by 4:30 p.m. on January 27, 2021. Address all written questions or clarification requests to: Jesse Goodpasture, Procurement and Contracting Administrator, Ada County Highway District, 3775 Adams Street, Garden City, Idaho, 83714. In addition to mail service, written questions or clarification requests may be submitted by e-mail to procurements@achdidaho.org or by facsimile

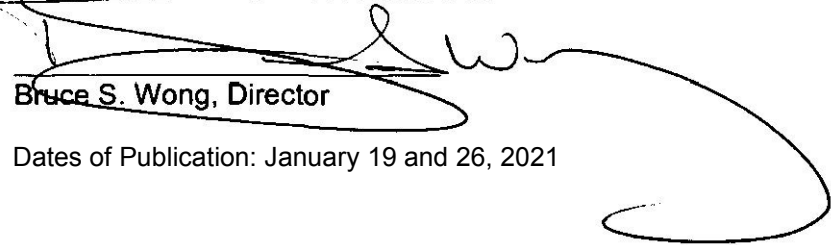
to 208-345-7650. ACHD will respond to questions and clarification requests requiring an addendum via a Final Addenda issued to all known RFQ Holders by 4:30 p.m. on January 28, 2021.

Responses to this RFQ must be submitted no later than 3:00 p.m., February 3, 2021, to Jesse Goodpasture, Procurement and Contracting Administrator, Ada County Highway District, 3775 Adams Street, Garden City, Idaho, 83714.

The firms selected for inclusion on the OCCS List will be those firms who, in the sole opinion of ACHD, are best qualified to perform work. The right is reserved to reject any and all responses not conforming to the intent and purpose of this RFQ whenever such action appears to be in the best interest of ACHD.

Dated January 19, 2021

~~ADA COUNTY HIGHWAY DISTRICT~~

A large, stylized handwritten signature in black ink, appearing to read 'Bruce S. Wong', is written over the printed name and extends to the right across the page.

~~Bruce S. Wong, Director~~

Dates of Publication: January 19 and 26, 2021