



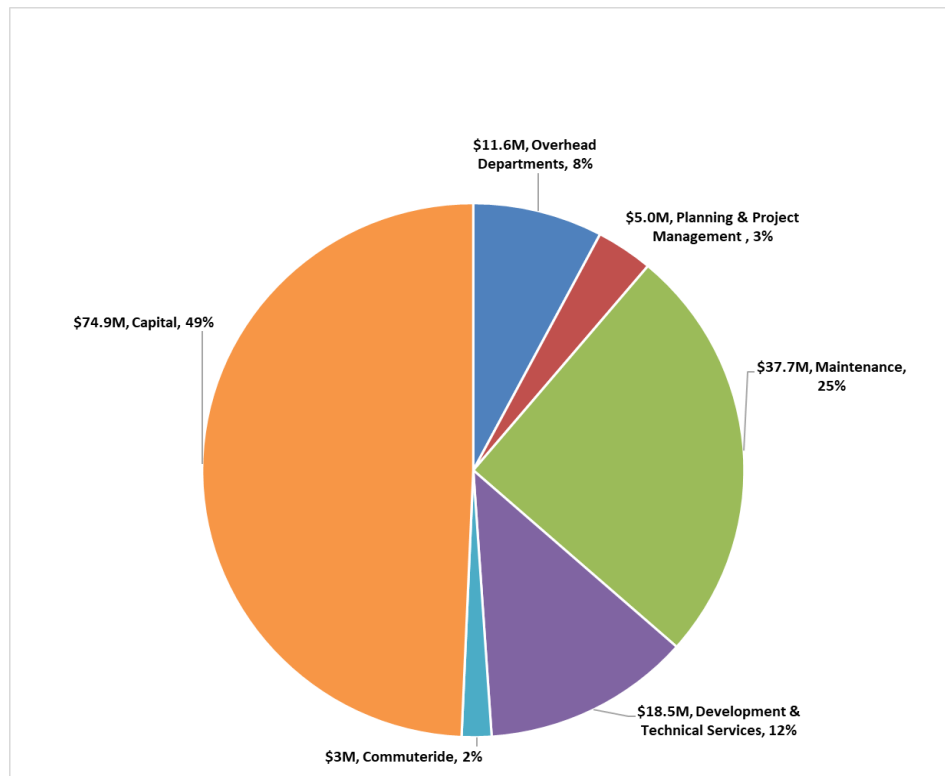
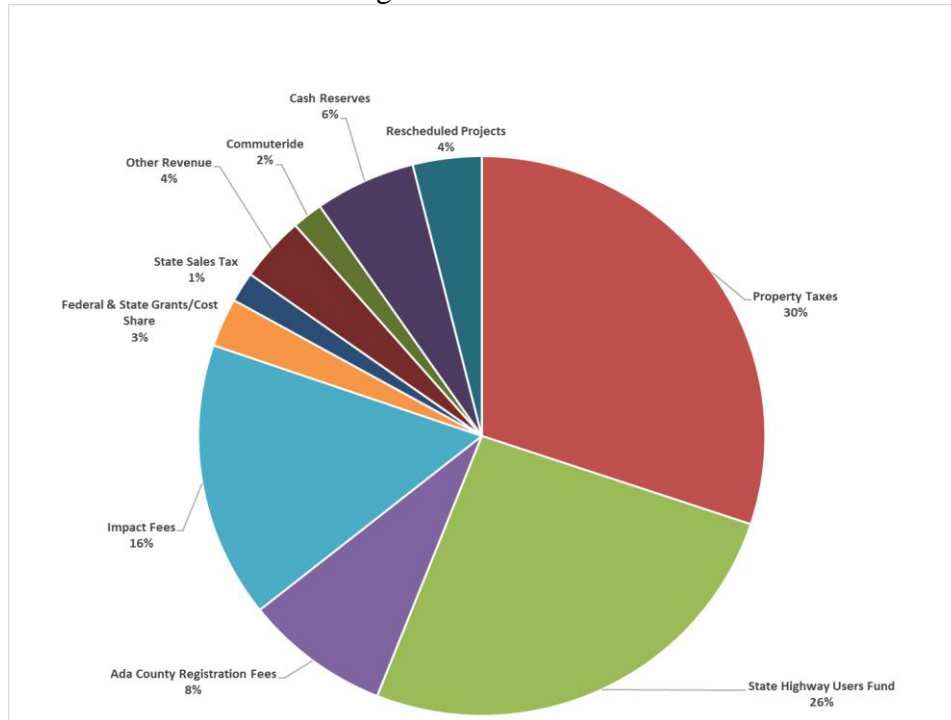
ACHD
50TH ANNIVERSARY
Committed to Service



Ada County Highway District
Fiscal Year 2022 Annual Budget
October 1, 2021—September 30, 2022

Budget Summary

This section provides a summary of ACHD's revenue, expenditures, personnel and organizational chart. More detailed information is provided in later sections. Below are the Revenue and Expenditure Charts for the FY2022 Budget.



Revenue & Expenditure Summary Table

This is a summary of ACHD's revenues and expenditures that comprise the budget.

Ada County Highway District Budget Summary	FY 2020 Actuals	FY 2021 Budget	Inc/ Dec	FY 2022 Budget	Inc/ Dec	FY 2023 Budget	Inc/ Dec
Revenues							
Property Taxes	\$ 42,802,496	\$ 42,460,000	-0.8%	\$ 45,350,000	6.8%	\$ 48,290,000	6.5%
State Highway Users Fund	\$ 34,424,250	\$ 36,800,000	6.9%	\$ 38,300,000	4.1%	\$ 39,800,000	3.9%
Ada County Registration Fees	\$ 11,443,598	\$ 12,100,000	5.7%	\$ 12,500,000	3.3%	\$ 12,900,000	3.2%
Impact Fees	\$ 26,911,385	\$ 25,711,000	-4.5%	\$ 24,400,000	-5.1%	\$ 24,880,000	2.0%
Federal & State Grants	\$ 1,667,289	\$ 3,060,400	83.6%	\$ 2,105,000	-31.2%	\$ 1,785,000	-15.2%
Cost Sharing Payments	\$ 307,497	\$ 400,000	30.1%	\$ 400,000	0.0%	\$ 400,000	0.0%
Cost Sharing Payments- Jobs	\$ 2,220,980	\$ 3,716,000	67.3%	\$ 1,727,000	-53.5%	\$ 713,000	-58.7%
State Sales Tax	\$ 2,453,487	\$ 2,540,000	3.5%	\$ 2,620,000	3.1%	\$ 2,700,000	3.1%
Fees and Services	\$ 3,592,516	\$ 4,428,000	23.3%	\$ 2,923,000	-34.0%	\$ 2,991,000	2.3%
Other	\$ 1,744,624	\$ 2,020,000	15.8%	\$ 2,752,000	36.2%	\$ 2,532,000	-8.0%
Commuteride	\$ 2,253,265	\$ 2,716,600	20.6%	\$ 2,644,700	-2.6%	\$ 2,698,700	2.0%
Priority Corridor Reservation	\$ -	\$ 1,979,700		\$ 2,663,100		\$ -	
Encumbrances	\$ -	\$ 3,976,400		\$ -		\$ -	
Future Chip Seal Reservation	\$ -	\$ -		\$ 6,000,000	0.0%	\$ -	0.0%
Cash Reserves/Carry Forward - M	\$ -	\$ 2,654,900	#DIV/0!	\$ -	0.0%	\$ -	0.0%
Extraordinary IF Reservation	\$ -	\$ (711,000)	#DIV/0!	\$ (400,000)	-43.7%	\$ (400,000)	0.0%
Rescheduled Projects	\$ -	\$ 4,208,300	#DIV/0!	\$ 5,909,100	40.4%	\$ -	-100.0%
Total Revenue	\$ 129,821,387	\$ 148,060,300	14.0%	\$ 149,893,900	1.2%	\$ 139,289,700	-7.1%
Expenditures							
Commission	224,125	\$ 227,855	1.7%	193,900	-14.9%	203,500	5.0%
Director	659,896	\$ 686,956	4.1%	756,500	10.1%	786,300	3.9%
Administration	6,828,117	\$ 7,081,229	3.7%	2,261,500	-68.1%	2,330,700	3.1%
Information Technology	3,511,419	\$ 4,425,700		4,912,500	11.0%	4,583,000	-6.7%
Legal	945,314	\$ 1,351,500	43.0%	1,109,500	-17.9%	1,224,600	10.4%
Human Resources	964,860	\$ 1,063,600	10.2%	1,363,400	28.2%	1,604,300	17.7%
Communications	662,609	\$ 731,100	10.3%	970,300	32.7%	1,016,200	4.7%
Commuteride	2,310,534	\$ 2,792,900	20.9%	2,644,700	-5.3%	2,698,700	2.0%
Planning & Project Mgmt	3,892,523	\$ 4,075,468	4.7%	5,070,400	24.4%	5,451,100	7.5%
Maintenance	22,576,209	\$ 23,278,017	3.1%	37,872,800	62.7%	40,735,700	7.6%
Development & Technical Svcs	14,272,902	\$ 15,258,600	6.9%	18,549,200	21.6%	20,549,400	10.8%
Capital Projects	58,141,772	\$ 67,127,200	15.5%	74,909,200	11.6%	59,582,200	-20.5%
Total Expenditures	\$ 114,990,280	\$ 128,100,126	11.4%	\$ 150,613,900	17.6%	\$ 140,765,700	-6.5%

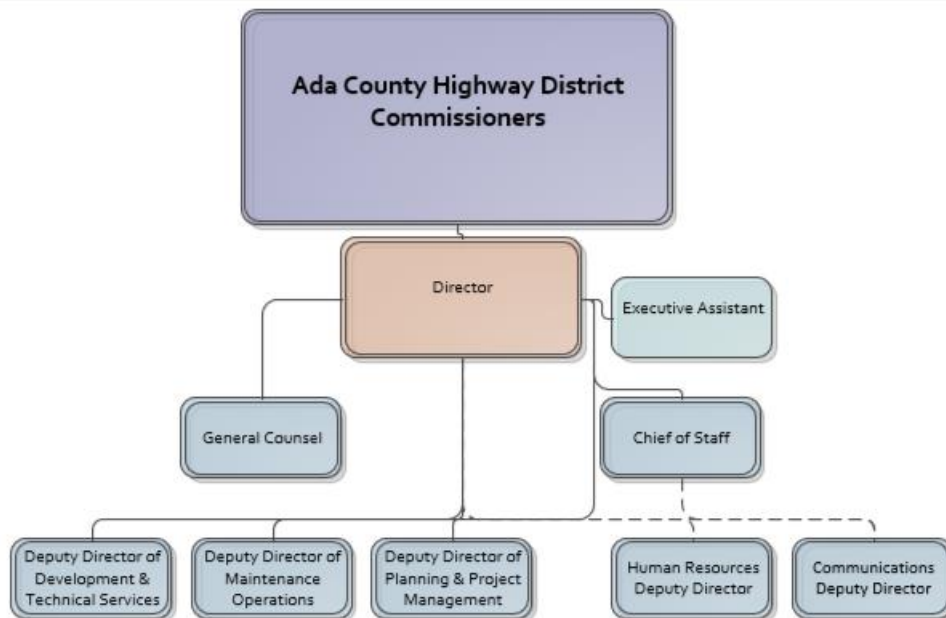
Personnel Summary

This chart provides a summary of the Full Time Equivalent (FTE) positions by Division.

Personnel Summary	FY2020	FY2021	FY2022	FY2023
Divisions				
Overhead Departments	62	61	62	64
Planning & Project Management Division	33	34	38	38
Maintenance Division	140	142	162	172
Development & Technical Services Division	135.5	139.5	150.5	158.5
TOTAL	370.5	376.5	412.5	432.5

Summary Organizational Chart

A summary organization chart is provided below.



History

Ada County's street and road maintenance was initially the responsibility of each city or, in the unincorporated parts of the county, the Board of County Commissioners. Faced with widely differing levels of service, road maintenance and taxation, a growing number of citizens expressed dissatisfaction with the county's transportation system. Ada County voters decided to consolidate the county's individual street and road departments into one administrative and governmental district, the Ada County Highway District (ACHD).

ACHD was established by referendum on May 25, 1971 and commenced operations on January 1, 1972. It is a separate and independent unit of local government responsible for the planning, construction, maintenance, operations, rehabilitation, and improvements of all rural roads, urban streets, bridges and public rights-of-way within Ada County, except those designated as part of the State or Federal Highway System. It is currently the only countywide highway district in the State of Idaho and operates pursuant to Chapter 14, Title 40 of the Idaho Code.

Ada County Highway District Commission

A five-member Commission governs the Ada County Highway District. Each Commissioner is elected to office and represents a sub-district as equal in population as practical. The term of office for each Commissioner is four years and is based on a rotating schedule designated by Idaho Code 40-1404. The Board of Commissioners meets in formal session weekly. The authority and responsibilities of the Commissioners are established by Idaho Code and confirmed by Ada County voters.

ACHD Commissioners have authority over and responsibility for all local (apart from the state or federal systems) roads, bridges, streets and alleys in Ada County. Commissioners manage and conduct the business affairs of the ACHD; make and execute all necessary contracts; employ such agents, officers, attorneys and employees as may be required; prescribe employee duties; and fix employee compensation.

The current Commissioners are:

Commissioner	Jim Hansen	Sub-District 1
Commissioner	Alexis Pickering	Sub-District 2
Commissioner	Mary May	Sub-District 3
Commissioner	Kent Goldthorpe	Sub-District 4
Commissioner	Dave McKinney	Sub-District 5



Commissioner Hansen



Commissioner Pickering



Commissioner May



Commissioner Goldthorpe



Commissioner McKinney

Strategic Planning

The ACHD Strategic Plan:

- Supports ACHD’s Vision, Mission and Priorities and acts as the umbrella under which ACHD operates.
- Informs and guides the 20-year Capital Improvement Plan (CIP), the Integrated Five-Year Work Plan (IFYWP) and the annual budget.
- Memorializes ACHD’s commitment to asset management.
- Highlights unique opportunities and areas of concern facing ACHD.
- Establishes clear actions to help ACHD determine the best way to allocate its resources over the next 20 years.

The ACHD Strategic Plan is a guidance document that allows the Commission to provide broad direction to staff. The Plan is implemented through more specific documents such as the ACHD CIP, Integrated Five Year Work Plan and Annual Budget. The Plan will be updated on a four-

year cycle in conjunction with Communities in Motion (the region's long-range transportation plan) and the ACHD Capital Improvements Plan.

Vision:

Leading transportation innovation - Investing in communities.

Mission:

We drive quality transportation for all Ada County- Anytime, Anywhere!

Priorities:

1. Our People- our competitive edge in the work place is the source of our strength.
2. Effective and efficient execution.
3. Leaders in technology, design, and innovation.
4. Safety throughout the District for its employees and citizens.

Performance Metrics

The District designed a set of performance metrics in order to better report both internally and externally on how we are doing on a variety of different aspects. The metrics will be posted monthly and quarterly to help gauge productivity, efficiency and commitment. The external metrics will be posted on our web site for the public to view, and the internal metrics on our internal sites for the employees to view. They will also be included in the budget document as a measure of performance and commitment.

Performance Measurements

The Director has established the following performance goals for the Division Deputies and Department Managers.

- Expend 100 percent of the Capital Projects Budget, including encumbrances; with a goal of reducing encumbrances in the future. We are committed to deliver to our customers what we promise. Anything less does not fulfill “excellence in all we do.”
- Each department will be held accountable for expending 100 percent of their Operational Budget, including encumbrances; with a goal of reducing encumbrances in the future. Resources will be reallocated to services needing funding versus not expending the funds.
- The FY2021 Audit Report states that, including encumbrances, 94.5 percent of both the Capital and Operational Budget was expended or under contract.

Long Range Financial Planning

Ada County Highway District is required by statute to present and adopt a balanced biennial budget - current fiscal year plus one. There is also an adopted Integrated Five-Year Work Plan that begins with the 2 current budgeted years and extends 5 years, plus projects that are unfunded, a Strategic Plan and a CIP that are both 20-year plans. The strategic goals, our mission and vision are entwined in all documents.

Budget Purpose

A detailed budget is important to ACHD because it serves multiple functions: it is a policy document, a financial process, an operations guide and a communications device. The budget

informs the public about the mission, priorities, goals and objectives of the District. This document details the services the District will provide during this budget year and provides a look ahead at projects and programs planned in the future.

The budget details the revenue projections and expenditures associated with completing the policy goals.

After the budget is adopted, it becomes an operational guide for the departments. Each division budget section includes a description of the division's function, its goals/objectives, authorized positions, and performance measurements.

Budget Policies

ACHD establishes a budget pursuant to Idaho Code 31-1602 and provides the Commissioners and public with a clear picture of the services that the District provides as well as the costs associated with those services. It also provides District management with a financial and operating plan

The following are the budget policies:

- *Fiscal Year:* ACHD's budget is prepared on a fiscal year cycle which begins on October 1 and ends on September 30 of the next year. (Idaho Code 40-1330)
- *Balanced Budget:* The budget is established by balancing planned revenues and expenditures in a fiscally responsible manner, thereby assuring the District's long-term financial health and accomplishing our mission.
- *Public Hearing:* The Commissioners, Director, and staff prepare an annual budget document, which is made available for public inspection and provides public notice of the budget hearing according to Idaho Code 40-1326. After public comment, the Commission certifies the ad valorem (property) tax levy and adopts the budget for the ensuing fiscal year. (Idaho Code 40-1325)
- *Monitor:* The budget is monitored regularly to ensure expenditure levels are within anticipated revenues based on Commission policies. Commission action is required to for any adjustments increasing/decreasing the total authorized annual spending level.

Financial Policies

ACHD has an important responsibility to its citizens to carefully account for the public funds, manage finances wisely, and plan adequate funding for services, facilities, and infrastructure necessary to meet the county's present and future needs. The financial policies are intended to serve as a blueprint to achieve the fiscal stability required to accomplish the District's policies, goals, and objectives.

Accounting/Budget

- ACHD's accounting system is operated and maintained in accordance with Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) requirements.
- The District utilizes the *modified accrual basis* for accounting purposes, and *cash basis* for budgeting purposes. For modified accrual, revenues are recognized in the fiscal year in which they are earned, and expenditures are recognized in the fiscal year in which they are incurred. For cash basis budgeting, revenues are recognized when cash is expected to be received and

expenditures and encumbrances are recognized in the fiscal year in which they are expected to be paid.

- ACHD policy is to use restricted resources first, then unrestricted resources as needed.
 - An independent public accounting firm performs an annual audit, issuing an official opinion on the annual financial statements, along with a management letter detailing areas that need improvement, if necessary (Idaho Code 40-1317). Full disclosure is provided in the annual financial statements. The final audit report is submitted to the Commission for approval, and a copy is forwarded to the Idaho Legislative Auditor's Office and the Federal Single Audit Clearinghouse. A statement of the District's financial condition is filed at the District and published according to Idaho Code.
- A Highway District Finance Report is completed each year, approved by the Ada County Highway District Commission, published, and submitted to the State Auditor's Office.
- The District follows cost accounting methodology. Costs are attributed to a project or process and recorded on employee time sheets, material use forms, and purchase orders.

Revenue

- The District estimates annual revenues through an objective and analytical process, using historical trend data combined with current economic conditions
- Established user charges and fees are at a level related to the cost of providing the services and are reviewed annually.
- One-time revenues are used for one-time expenditures, thereby avoiding the use of temporary revenues to fund mainstream activities/services.

Investment

- Idaho Statute authorizes the Highway District to invest in a variety of options.
- The Treasurer ensures that all surplus cash is prudently invested in accordance with the investment policy adopted by the Commission.

Debt

- Capital improvements, equipment and facility projects are classified into "pay-as-you-go" and "debt financing" classifications. Pay-as-you-go capital items are \$5,000 or less with short lives (less than four years), or replacement of existing equipment where depreciation has been paid to a sinking fund. Debt financing is used for major, non-recurring items with a minimum useful life of at least four years.
- The total amount of bonds the District has issued and outstanding at any time should not exceed two percent of the total assessed market value of all the taxable property in the District.
- The District restricts long-term borrowing to capital projects that cannot be financed from current revenues and does not finance for a period that would exceed the expected useful life of the project.
- Currently the District does not have any outstanding debt aside from the Capital Leases on Maintenance Equipment (detailed under the 'Expenditure' portion of the budget book).

Reserve

- Reserves are funds that have been isolated to meet legal requirements and/or have been set aside at the discretion of the Commission, such as Impact Fees and Encumbrances.

- The District currently designates funds for impact fee projects, right-of-way acquisitions for future construction projects on roadways and bridges, for self-insurance, and a priority corridor reservation for funding needs of those roadways that have been deemed a priority.

Capital Assets

- Capital assets, which include property, plant, and equipment, are assets with an initial, individual cost or estimate of more than \$5,000 and an estimated useful life greater than two years. Such assets are recorded at historical cost or estimated fair market value if donated or constructed in-house, they are then depreciated accordingly.
- Infrastructure Capital assets consisting of roads, ponds, bridges, curbs and gutters, sidewalks, drainage systems, signal systems, and easements are valued at historical costs.
- Capital assets are systematically identified and periodically audited.

Risk Management

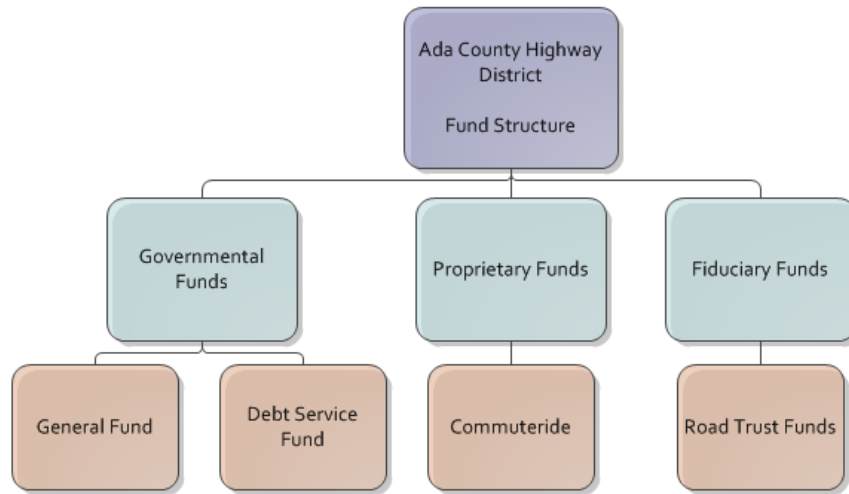
- The District maintains a risk management program to provide protection against loss and a reduction in exposure to liability.
- The District performs cash flow analysis monthly, to ensure optimum cash availability.
- The District is involved in various litigations, from the ordinary course of business operations, the outcome of which cannot be easily determined. The goal of management is to resolve all outstanding litigation and claims without materially affecting the financial status of the District.
- The District purchases liability, medical, and disability insurance through a commercial insurance carrier. Workers compensation insurance is maintained through the State Insurance Fund.

ACHD Fund Structure

The District uses a fund structure accounting system in order to keep track of specific sources of funding and spending for purposes. Some of the funds are required by State law and by bond covenants. The District also establishes other funds to control and manage money for a particular purpose. The District has three kinds of funds and all use the modified accrual basis of accounting.

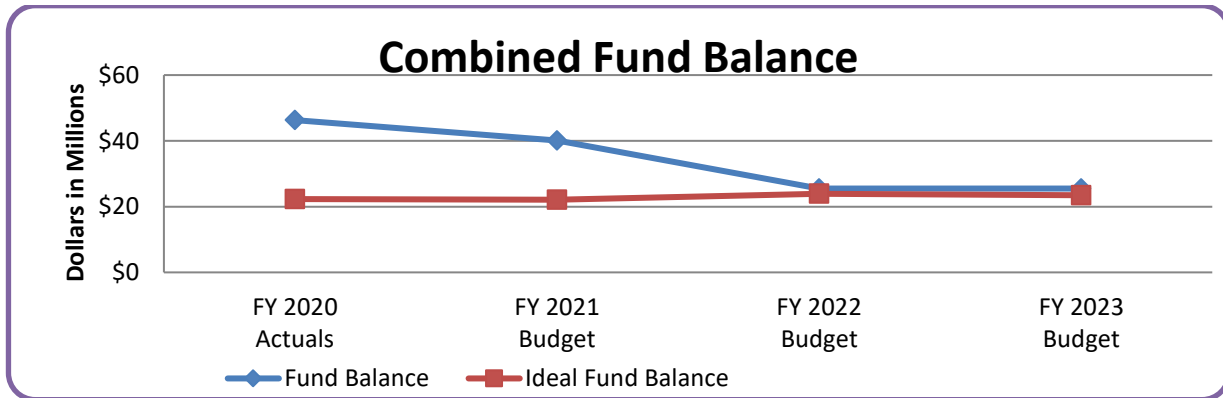
- *Governmental funds* - The main operating fund for the District, the General Fund, is a major fund of the District and is used to finance the Highway District's programs, such as traffic control maintenance, roadway maintenance, and infrastructure improvements. Property taxes, highway user's funds, development impact fees and Ada County Registration fees finance most of these activities.
- *Proprietary funds* - Commuteride is reported in this major fund to account for operations financed and operated in a manner like a private business enterprise. The principle operating revenues are user charges to customers to cover the vanpool services provided.
- *Fiduciary funds* - The District is the trustee, or fiduciary, for its Road Trust Fund deposits. They are responsible for ensuring that the assets reported in these funds are used for their intended purposes. The District does not budget for Road Trust funds separately. The Road Trust Fund reimburses the General Fund after expenses are incurred.

The figure below illustrates ACHD’s fund structure organization.



Summary Fund Balance

- ACHD works to maintain the undesignated fund balance of no less than 2 months of operating revenues or expenditures (whichever is greater) of the General Fund Budget, in conformance with Government Finance Officers Association (GFOA) recommendations, to provide for unanticipated expenditures of a non-recurring nature, or to meet unexpected increases in service costs.



Ada County Highway District	FY2020	FY2021	FY2022	FY2023
Combined Fund Statement	Actuals	Budget	Budget	Budget
Beginning Fund Balance	\$ 58,980,720	\$ 46,343,820	\$ 40,067,820	\$ 25,495,620
Revenues				
Taxes	89,860,000	91,360,000	96,870,000	102,466,000
Fees and services	2,896,000	3,663,000	2,923,000	2,991,000
Dev Impact Fees	21,461,000	22,461,000	24,000,000	24,480,000
Other	10,135,200	9,209,000	9,604,000	8,130,000
Commuteride	2,931,400	2,761,300	2,644,700	2,698,700
Total	127,283,600	129,454,300	136,041,700	140,765,700
Expenditures				
Overhead Departments	15,325,600	10,285,500	11,567,600	11,748,600
Planning & Project Management	4,112,500	3,996,400	5,070,400	5,451,100
Maintenance	31,840,900	31,865,500	37,872,800	40,735,700
Development & Technical Svcs	15,680,700	16,438,600	18,549,200	20,549,400
Capital Projects	70,029,400	70,383,000	74,909,200	59,582,200
Commuteride	2,931,400	2,761,300	2,644,700	2,698,700
Total	139,920,500	135,730,300	150,613,900	140,765,700
Net Increase / (Decrease)	(12,636,900)	(6,276,000)	(14,572,200)	-
Ending Fund Balance	\$ 46,343,820	\$ 40,067,820	\$ 25,495,620	\$ 25,495,620

Budget Planning

The District's Budget planning process is integrated with our short-range plan outlined in our Integrated Five-Year Work Plan (IFYWP) and a long-range plan as reflected in our Strategic Plan as well as our Capital Improvements Plan, Pedestrian & Bicycle Transition Plan, and other documents. The IFYWP evolves with the annual budget and is adopted annually, shortly after the budget.

The budget office prepares a forecast for the next two years revenues and expenditures and makes recommendations to the Budget Committee, Executive Team and Commission regarding the available funds. Divisions/Departments examine operational and capital needs for the next two fiscal years and annotate these needs in the budget software. The operational and capital expenditures are reviewed to ensure that identified priorities are followed and financial and budgeting goals are achieved. The impacts of capital projects on the operational budget are also reviewed; as the type of capital project determines how much additional maintenance (operational budget) will be needed in the future. The resulting spending plan is then analyzed, balanced, and the proposed budget is developed for presentation to the Commission for adoption.

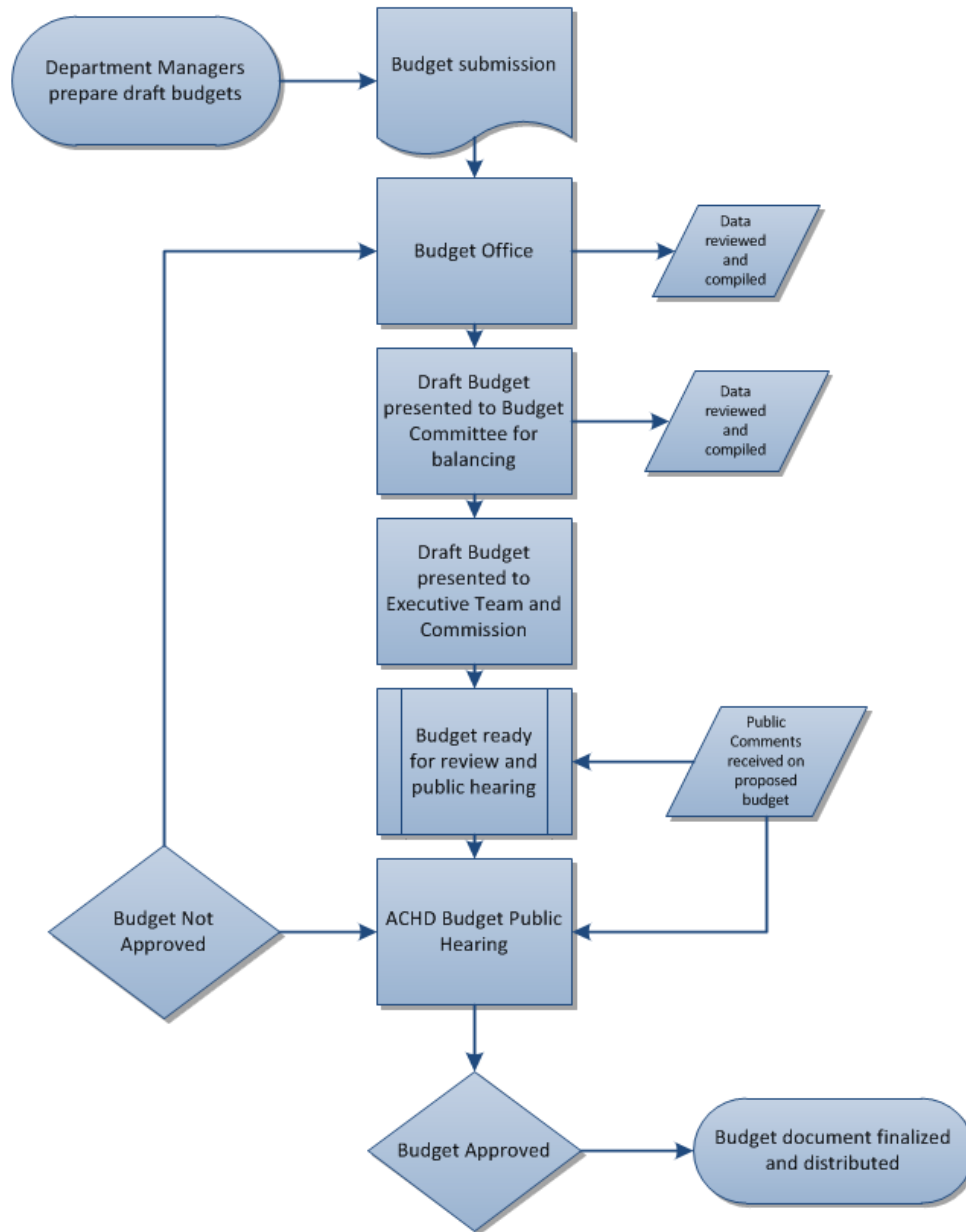
Budget Process

The District's budget process is ongoing and includes the phases of development, proposal, adoption, and monitoring. Various levels of the organization are included in the budget process during budget meetings, committee meetings, and budget work sessions throughout the year. The District uses a combination of line-item budgeting for the operational budget and project/program budgeting for the capital budget.

As it grows incrementally each year, ACHD's roadway system incurs more maintenance costs than the past. This is mainly the result of expanding the roadway system in favorable economic times, and an aging roadway system. New roads require subsequent maintenance, which impacts the operational budget (maintenance). The type of the road/bridge makes a difference in the cost to the operational budget, because a capital maintenance project (road overlay) would not require as much additional maintenance as a new road section might (additional signals/lane miles to upkeep), which is all taken into consideration during the budget process.

The budget development process starts in April with initial information gathering as well as instruction distribution. In May, initial budgets are submitted from each department. The process concludes in August with a public hearing, and adoption of the final fiscal year budget. Departments request their budgets based on planned services and capital needs. All department budget requests are compiled into a proposed budget document. This document is reviewed by the Budget Committee, Executive Team, and the Commission, all of which contribute suggestions and recommendations for a balanced budget suitable for adoption and public inspection.

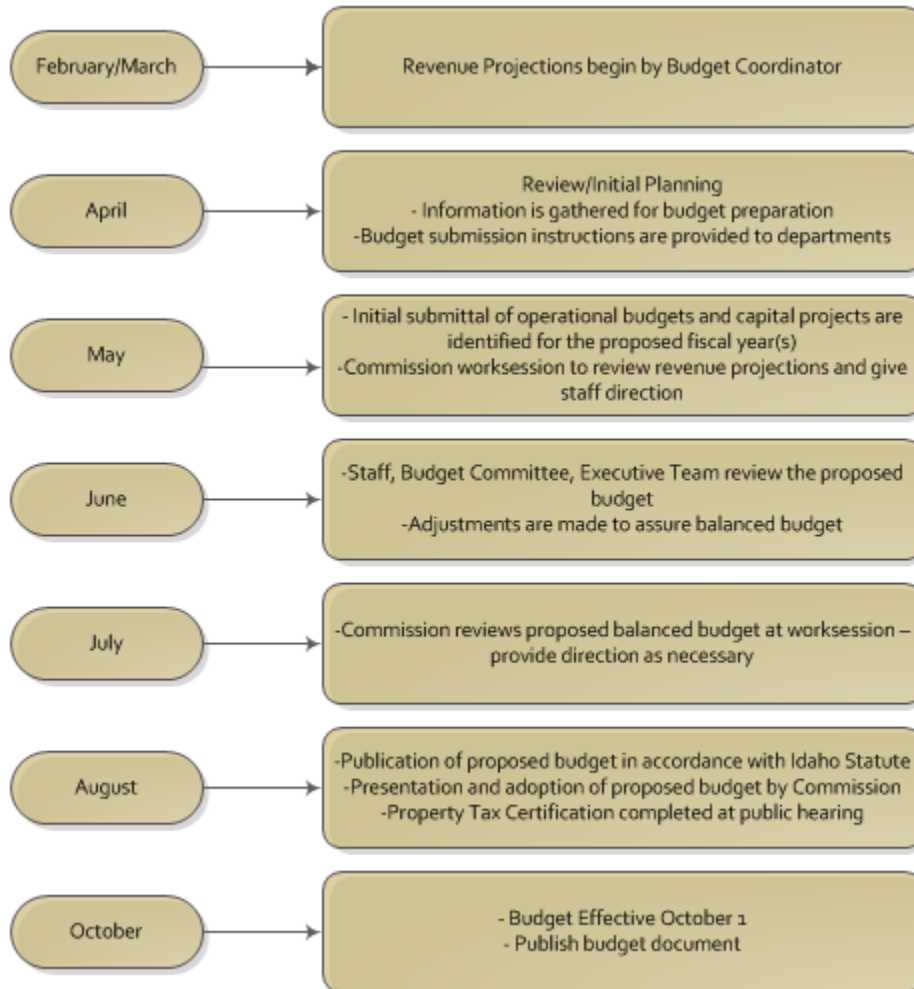
Budget Process Flowchart



The proposed budget is advertised in early August in accordance with Idaho Statutes and is available for public inspection. The public has an opportunity to comment and provide testimony prior to and during the public hearing. Afterwards, a final budget document is approved, prepared, and published by end of November for the ensuing year. In addition, the property tax levy certification is completed during the public hearing and submitted to the Ada County Assessor for certification.

Once the budget is adopted, it is reviewed and can be amended twice during the fiscal year to meet the needs of the District and ensure adequate funding of programs and services. Managers review and submit budget adjustments to the Budget Coordinator. The requests are compiled and reviewed by the Budget Committee and Executive Team prior to proposing to the Commission. The Commissioners review the adjustments and adopts them based on current policies and procedures. These adjustments are updated in the current accounting system for reporting and trend analysis purposes.

Budget Process Timeline



Economic Trend

The U.S. economy continues to grow and is working to stabilize while responding to the current pandemic. Idaho is following suit, even with the affects of COVID19, ACHD is anticipating general fund revenue in FY2022 to be slightly above FY2021.

Budget Highlights

ACHD's FY2022 budget is \$150.6 million; an increase from FY2021's adjusted budget, and includes:

- The operating budget is just over \$73 million, a 26 percent increase from FY2021 adjusted budget – primarily related to additional FTE's.
- The capital projects budget is \$75 million, a 3 percent increase from FY2021 adjusted budget. The capital budget reflects nearly \$21 million programmed in Roadway and Intersection projects.

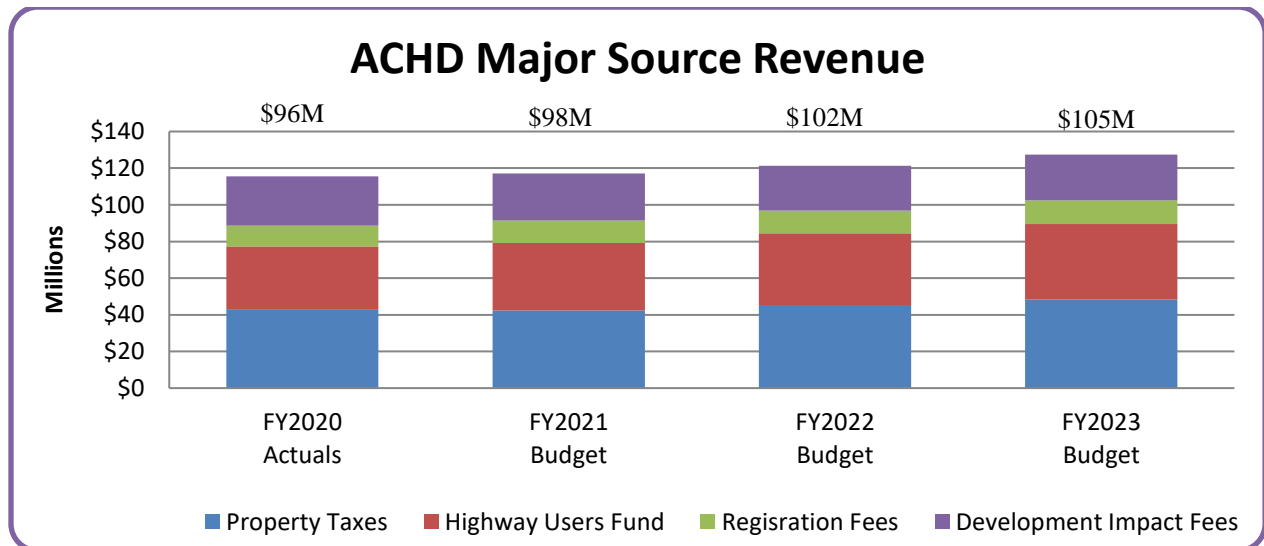
Revenues

Overview

The District's budget preparations begin with revenue projections in February each year. To make those projections as accurate as possible, each revenue source is reviewed and analyzed based on key economic factors, historical trends, and specific program trends.

ACHD Major Source Revenue Chart

ACHD has a variety of revenue sources that are both steady (i.e. property taxes) and fluctuating (i.e. development impact fees). ACHD has four major revenue sources: Property Taxes, Highway Users Fund, Registration Fees, and Development Impact Fees. These revenues represent more than 75 percent of the total revenue ACHD receives. Development Impact Fees are the most volatile source of revenue we have and are directly related to economic conditions. This chart illustrates actual revenues ACHD has received from our four major revenue sources.



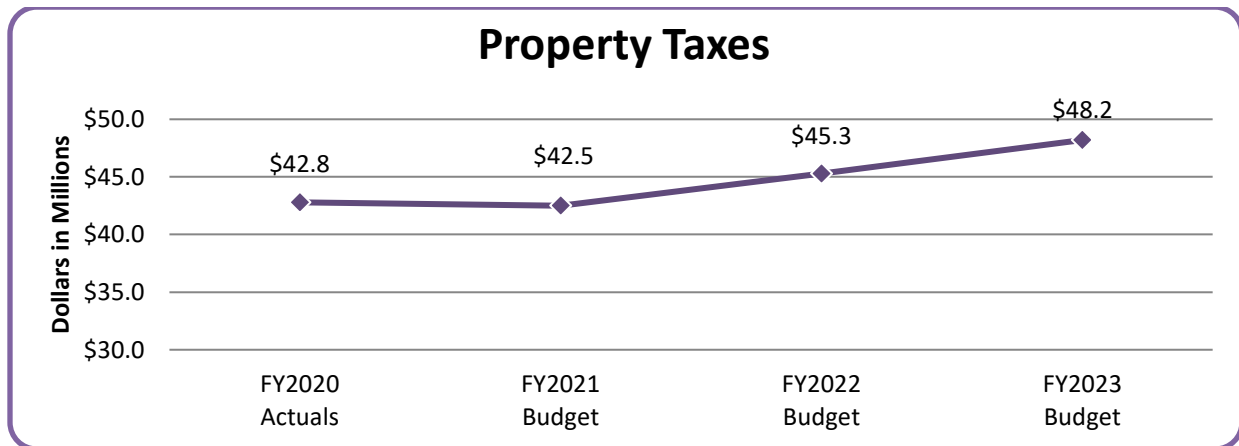
Revenue Descriptions

Property Taxes

Property taxes remain the single largest General Fund revenue of the Highway District. Property taxes are assessed to taxpayers based on “taxable market value” of properties and upon a rate formula prescribed in Idaho Code 63-802. This revenue is limited to a 3 percent increase plus a growth amount for new construction, per year by Idaho Statute. Property taxes are recognized as revenue when the amount of taxes levied is measurable, and tax proceeds are available to finance current period expenditures.

All taxable property in Idaho must be appraised annually to reflect market value. All property is physically inspected every five years and values adjusted accordingly.

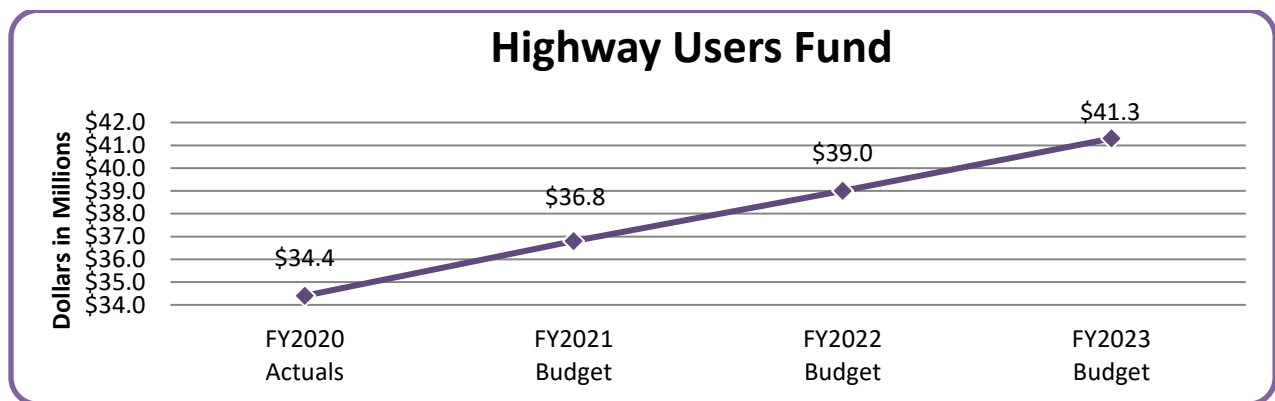
ACHD Historical Property Tax Certification						
FY	CY	Tax Certification	Mil Levy Rate	New Construction Roll Value	Taxable Market Value	ACHD Budget
2019	2018	\$ 39,273,000	0.000861981	\$1,280,500,730	\$ 45,561,351,698	\$129,951,200
2020	2019	\$42,161,400	0.000771526	\$1,675,414,792	\$ 54,646,796,476	\$123,671,200
2021	2020	\$42,161,400	0.000701539	\$2,165,056,869	\$ 60,098,429,118	\$135,730,300
2022	2021	\$45,223,000	0.000597271	\$2,795,069,133	\$ 75,716,095,832	\$150,613,900



Highway User's Fund

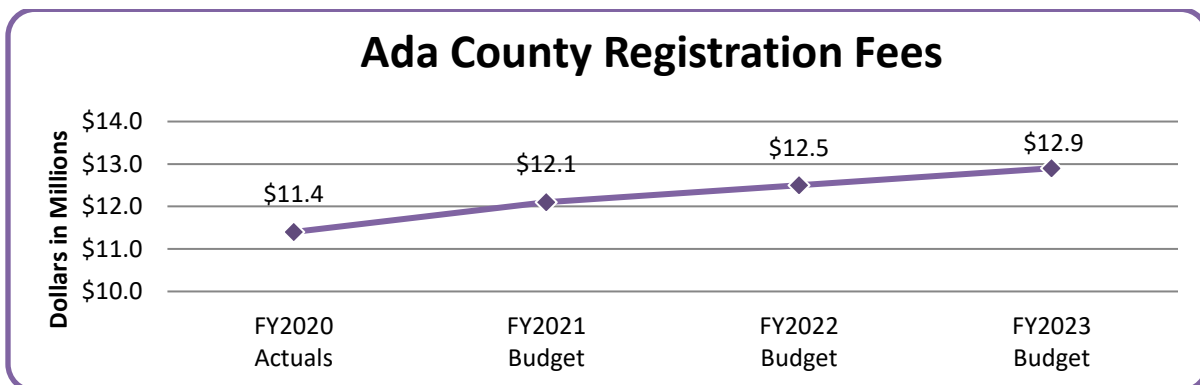
The Highway User's Fund (HUF) is limited by Idaho Statute (IC40-701) and is tied directly to gasoline tax and vehicle registration. Idaho charges a fuels tax on various types of motor fuels. "Motor fuels" refers to gasoline, gasohol, special fuels, or any other fuel used to operate motor vehicles, boats, or aircraft. The fuels tax is included in the price paid for delivered fuel or fuel purchased at the pump. The fuels tax collected provides funding for building and maintaining Idaho roads, bridges, and recreational areas.

This revenue source has seen a steady increase over the past few years as fuel usage has increased. In addition to the original HUF revenue, in 2015 the Idaho Legislature passed HB312 which increased fuel taxes by seven cents with the requirement that the new funds be spent on infrastructure maintenance.



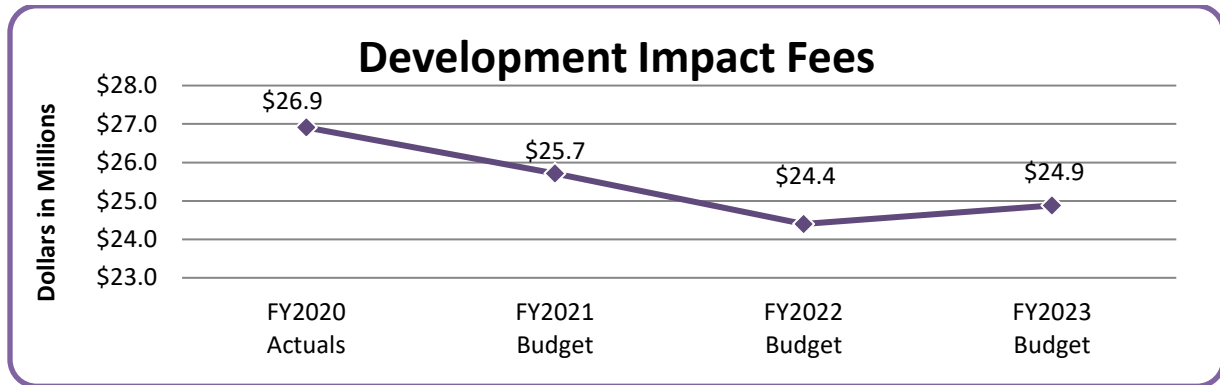
Ada County Vehicle Registration Fees

Registration Fees are collected by Idaho Transportation Department for vehicle registrations within Ada County, Idaho. The revenue from fees in Ada County is then apportioned to various entities with ACHD receiving a statutory (IC40-801) amount. Registration fee revenue is derived from the number of vehicles registered and the age of those vehicles. With the addition of the option to register a vehicle for two years, the amount of the fee might fluctuate more from year to year. We anticipate a slight increase for our projection for FY2022, as individuals are purchasing newer, more fuel-efficient vehicles. As the economy continues to improve, we anticipate another small increase for FY2023.



Development Impact Fees

Development Impact Fee revenue is collected from developers to ensure they pay for their proportionate share of system improvement costs associated with development. The District establishes the rates based on the Capital Improvements Plan. This revenue is tied directly to development; therefore, it is not considered a stable income source.



State Sales Tax

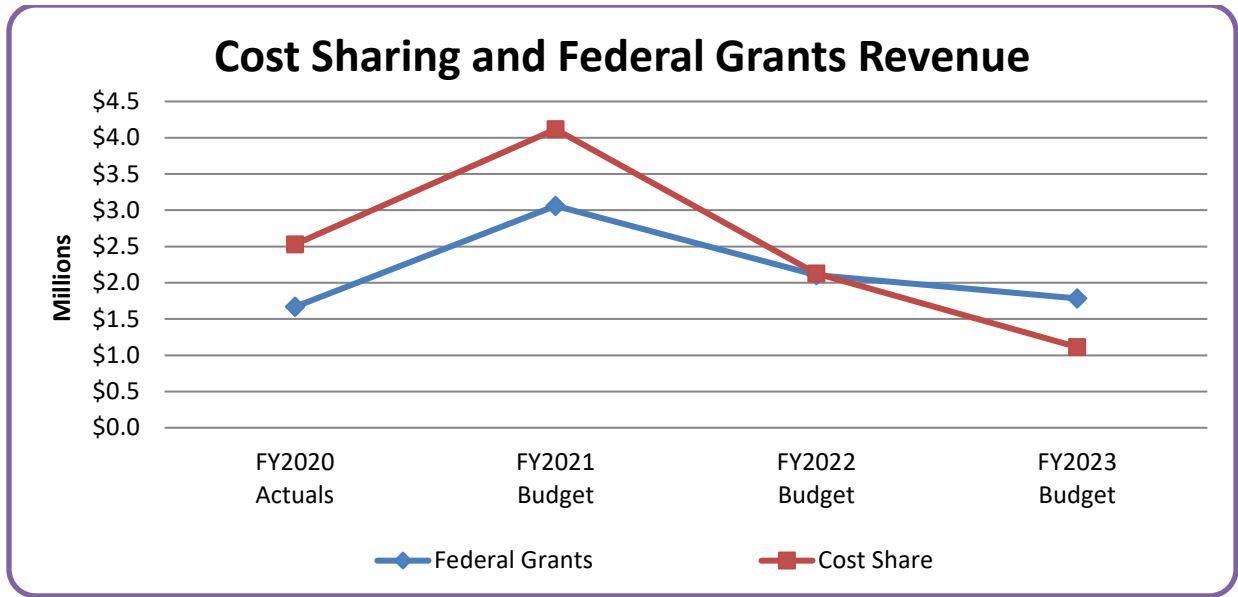
Idaho established a State Sales Tax in 1965 at 3 percent for sale, rental, or lease of tangible personal property and some services. Sales Tax revenue is highly sensitive to economic conditions and reflects the factors that drive taxable sales, consumer confidence, per-capita income, and business investment. In 2006, Idaho increased the sales tax to six cents on each dollar of taxable sales within the State of Idaho.

Cost Sharing

Over the years ACHD has strived to develop cost sharing agreements with other entities on roadway projects. Simultaneously constructing sewer, utilities, and roadways reduces the cost to taxpayers and avoids multiple disruptions of roadways. ACHD’s revenue for cost sharing varies greatly depending on the projects planned, participants, and project phase.

Federal Grants

ACHD applies for federal funding to support the costs of projects that improve and preserve arterial and collector roadways. Meeting Idaho’s increasing transportation needs with limited financial resources is difficult when other government entities are vying for the same funding. ACHD continues to receive a portion of federal funding, because of our fiscal restraint and sound management philosophy. Some construction contract expenditures for federally funded projects are paid by the Idaho Transportation Department (ITD) and are not run through our financial system nor included in our budget. ACHD’s local portion/percentage is paid directly to ITD for federally funded projects. For phases other than construction, or for construction inspection costs, ACHD pays the costs upfront and then is reimbursed through ITD, which is where the federal grant revenue amount in our budget comes from.



Services & Fees

ACHD charges fees for services provided to the community. These charges are not intended to fund projects, but to offset the cost of providing services such as permit inspections. They are revenue neutral in that expenses equate to the revenue received.

Interest Revenue

Idaho Statute authorizes highway districts to invest in obligations and investments. The interest on those investments is recorded as revenue for the District. Based on economic conditions and interest rates, this amount will vary.

Other Revenue

The District collects a variety of other revenue, not otherwise categorized. Other revenue is typically an estimate of possible miscellaneous funds which could include restitution, personal (vehicles) or real (real estate) property sales, enhanced inspection fees, etc. This amount varies from year to year and normally a rather flat budgetary amount is set for other revenue.

Commuteride

This section is operated and accounted for in similar fashion to a private business in that costs of providing goods and/or services to the general public are financed primarily through user charges. The revenue includes both user charges and federal funding for van acquisition, employer assistance programs, and program administration.

Carryover Funds

Carryover funds consist of current year cash reserves that will be available for future expenditures. The amount of available cash reserves is determined through analysis of existing cash availability. Current year budgeted funds follow the projects into the next year creating a zero balance for revenue and expenditures for these rescheduled projects.

Revenue Highlights

ACHD has set a revenue projection for FY2021 at \$150.6 million including \$6M in Carry over from FY20 savings related to delaying of Chip Seal due to Covid19 as well as \$2.6M in Priority Corridor Reservation and \$5.9M Rescheduled Projects. The revenue will be monitored monthly and adjusted at the two opportunities through-out the fiscal year, should it be necessary.

- Property Tax Certification increased by the allowable 3% increase, the allowable New Construction Roll amount (as calculated per HB389) and 1% increase taken from the forgone balance for ongoing Maintenance & Operational costs.
- Highway Users Fund shows a slight increase over budgeted FY2021 related to HB312 and an increase in travel by the public, as well as a projected amount of \$720k related to HB362.
- Ada County Registration Fees – small increase for slight economic improvement, and increase in the registration of new, fuel efficient vehicles.
- Development Impact Fees – FY2022 impact fee collections are projected to increase slightly from the adjusted FY2021 budget.

ACHD Revenue Sources (General and Enterprise Fund)

ADA COUNTY HIGHWAY DISTRICT				
Revenue Projections				
Account Description	2020	2021	2022	2023
	Actuals	Budget	Projected	Projected
PROPERTY TAXES	42,802,496	42,460,000	42,460,000	48,290,000
3% Allowable Increase			1,265,000	
NCR - 90% Allowable			1,203,000	
1% Forgone - M&O			422,000	
3% Forgone - Capital Project			-	
PENALTIES & INTEREST	95,458	204,000	100,000	100,000
HIGHWAY USERS FUND	34,424,250	27,600,000	28,700,000	29,800,000
HOUSE BILL 312		9,200,000	9,600,000	10,000,000
HOUSE BILL 362 - TECM			720,000	1,476,000
AG TAX REPLACEMENT	13,554	14,000	14,000	14,000
STATE SALES TAX	2,453,487	2,540,000	2,620,000	2,700,000
FOREST RESERVE	2,584	4,000	4,000	4,000
REGISTRATION FEES	11,443,598	12,100,000	12,500,000	12,900,000
Taxes	91,235,427	94,122,000	99,608,000	105,284,000
RENTAL PROPERTY	50,422	50,000	50,000	50,000
STREET NAME SIGNS	343,310	254,000	257,000	260,000
LICENSE AGREEMENTS	286,619	200,000	200,000	200,000
PLAT REVIEW FEES	256,675	390,000	274,000	282,000
STREET VACATION FEES	62,241	350,000	200,000	200,000
ZONE INSPECTION FEES	1,485,001	1,837,000	1,892,000	1,949,000
SUB INSPECTION/TESTING FEES	778,372	845,000	696,000	717,000
STREET PLAN & PROFILE	218,280	280,000	288,000	297,000
Services & Fees	3,480,920	4,206,000	3,857,000	3,955,000
INTEREST	960,752	750,000	750,000	500,000
SERVICE REIMBURSEMENT	87,454	50,000	50,000	50,000
MISCELLANEOUS	210,369	100,000	100,000	100,000
EQUIPMENT DISP.	8,000	345,000	300,000	300,000
PROPERTY DISP.	478,049	775,000	500,000	500,000
Miscellaneous	1,744,624	2,020,000	1,700,000	1,450,000
IMPACT FEES	26,134,091	25,000,000	24,000,000	24,480,000
EXTROADINARY IF	777,294	711,000	400,000	400,000
EXTROADINARY IF - RESERVE	(777,294)	(711,000)	(400,000)	(400,000)
Impact Fees	26,134,091	25,000,000	24,000,000	24,480,000
Subtotal 'New Revenue'	122,595,062	125,348,000	129,165,000	135,169,000
COST SHARE PAYMENTS - Annual	307,497	400,000	400,000	400,000
COST SHARE PAYMENTS - JOBS	2,220,980	3,716,000	1,727,000	713,000
FEDERAL GRANTS	1,667,289	3,060,400	2,105,000	1,785,000
Carryover Funds			6,000,000	
Future Facilities Reservation				-
Rescheduled Projects		4,208,300	5,909,100	-
Priority Corridor Reservation		4,085,600	2,663,100	
Cash Reseres	-	549,000	-	-
Encumbrances	-	3,976,400		
Subtotal - 'Other' Revenue	4,195,766	19,995,700	18,804,200	2,898,000
General Fund Total Revenue Available	126,790,828	145,343,700	147,969,200	138,067,000
Enterprise Fund (Commuteride)				
Gain/Loss on Sale of Vans	(7,516)	221,600	53,000	51,000
Vanpool Fares	821,804	850,000	900,000	1,000,000
Interest Revenue	189	-	200	200
Fare Discounts	-	-	-	-
Federal Grants	346,200	450,000	370,000	319,500
Federal Grants (Vans)	352,624	343,500	360,000	360,000
ACHD Local Support	200,000	207,000	200,000	200,000
Misc Revenue	7,531	9,500	25,000	25,000
Mobility Grant Revenue		35,000	20,000	
Cash Reserves			116,500	143,000
Depreciation	532,433	600,000	600,000	600,000
Enterprise Fund Total Revenue Available	2,253,265	2,716,600	2,644,700	2,698,700
Total ACHD District Revenue	129,044,093	148,060,300	150,613,900	140,765,700

Summary Revenue

ACHD's revenue is summarized below.

	FY2020	FY2021	FY2022	FY2023
	Actuals	Adj Budget	Proposed	Proposed
<u>Revenues</u>				
Property Taxes	42,802,496	42,460,000	45,350,000	48,290,000
State Highway Users Fund	26,292,063	27,600,000	28,700,000	29,800,000
House Bill 312	8,132,187	9,200,000	9,600,000	10,000,000
House Bill 362			720,000	1,476,000
Ada County Registration Fees	11,443,598	12,100,000	12,500,000	12,900,000
Impact Fees	26,911,385	25,711,000	24,400,000	24,880,000
Federal & State Grants	1,667,289	3,060,400	2,105,000	1,785,000
Cost Sharing Payments	307,497	400,000	400,000	400,000
Cost Sharing Payments- Jobs	2,220,980	3,716,000	1,727,000	713,000
State Sales Tax	2,453,487	2,540,000	2,620,000	2,700,000
Fees and Services	3,592,516	4,428,000	2,923,000	2,991,000
Other	1,744,624	2,020,000	2,752,000	2,532,000
Subtotal	127,568,122	133,235,400	133,797,000	138,467,000
Commuteride	2,253,265	2,716,600	2,644,700	2,698,700
Priority Corridor Reservation		1,979,700	2,663,100	-
Encumbrances		3,976,400		-
Carryover from FY20-Chipseal			6,000,000	-
New Site Development			-	-
Cash Reserves		2,654,900		
Extraordinary IF Reservation		(711,000)	(400,000)	(400,000)
Rescheduled Projects		4,208,300	5,909,100	-
<u>Total Revenue</u>	<u>129,821,387</u>	<u>148,060,300</u>	<u>150,613,900</u>	<u>140,765,700</u>

Expenditures

Organization

ACHD's budget is designed so all expenditures are aligned to meet with anticipated revenue, thereby eliminating the need for bonds to finance capital projects. ACHD only incurs leases for our maintenance equipment (i.e. sweepers, loaders, etc.). Expenditures are divided into two parts: Operational Budget and Capital Budget. The Operational budget includes labor costs and day-to-day maintenance, programs, and services. The Capital Budget is for ACHD's infrastructure system. More detailed information is in the Capital section.

Economic Issues

The FY2022 budget was based on the general economic assumption that Ada County would continue to experience growth.

Adjustments

Deputies and managers review the budget monthly and request adjustments twice per year. These requests for adjustments are compiled, reviewed, and prioritized for management review and funded accordingly as revenues permit, and presented to the Commission for approval.

Operational Budget

The District uses line item budgeting for the Operational budget. ACHD's Operational budget includes labor, materials, supplies, and equipment needed to maintain the roadways such as chip sealing materials, street sweeping, and construction inspection and administration operations. Specific line items are tracked as inventory and/or fixed assets, i.e. buildings. The Operational budget is organized as follows:

Categories

Labor
Buildings & Grounds
Insurances & Bonds
Equipment
Materials & Supplies
Contracts
Operational Overhead

Divisions/Departments

Commission
Director
Administration
Legal
Human Resources
Communications
Commuteride
Planning & Project Management Division
Maintenance Division
Development & Technical Services Division

Budget Highlights

The Operational budget is 26 percent greater than prior fiscal year – most of the increase is related to increase in FTE's and expanded activities approved by the Commission to support the Districts growing responsibilities.

Operational Categories

The Operational categories were created in order to lump like items together to get a better idea of the expenditures for each category.

- Labor – includes all personnel salary (\$22.1M), insurances (\$7.3M), taxes, retirement, as well as temporary and overtime staffing needs.
- Buildings & Grounds – contains all expenses related to maintaining our facilities
- Insurances & Bonds – District required insurances.
- Equipment – all capital assets except for infrastructure (Infrastructure is classified as Capital).
- Materials & Supplies – includes all materials and supplies that are needed for roadway maintenance and office support.
- Contracts – external contracts to consultants/contractors for professional, contractual, and/or other services.
- Operational Overhead – items not otherwise categorized.

Budget Distribution by Category

Operational Budget by Category				
Category	FY 20 Actuals	FY21 Adjusted Budget	FY22 Proposed Budget	FY23 Proposed Budget
Salaries	20,582,751	20,669,000	25,262,000	27,719,000
Taxes/Benefits	10,631,652	11,597,741	13,720,500	15,466,500
Temps/OT	612,294	687,700	1,290,000	1,374,100
Supplies	2,988,269	3,706,417	4,906,200	4,319,900
Training/Travel/Safety	187,670	288,468	476,800	484,000
Insurance/Awards	308,154	557,400	596,600	659,500
Maint/Repair	1,112,118	1,383,300	1,493,900	1,582,400
Materials	4,191,400	4,650,000	10,174,500	11,339,600
Support	428,095	428,000	436,000	442,000
Equip/Land	5,025,135	6,696,500	6,960,300	7,110,500
Contracts	8,470,435	7,515,500	7,743,200	7,987,300
Commuteride	2,310,534	2,792,900	2,644,700	2,698,700
Total Operational Budget	56,848,508	60,972,926	75,704,700	81,183,500
Summary	FY 20 Actuals	FY21 Adjusted Budget	FY22 Proposed Budget	FY23 Proposed Budget
Labor	31,826,698	32,954,441	40,272,500	44,559,600
Operational	22,711,276	25,225,585	32,787,500	33,925,200
Commuteride	2,310,534	2,792,900	2,644,700	2,698,700
Total Operational Budget	56,848,508	60,972,926	75,704,700	81,183,500

Personnel (Labor)

The Commissioners must continually weigh the cost/benefit analysis of adding new positions as labor and fringe benefit costs continue to increase. The Commission determines the full-time equivalent (FTE) allocation each year. As positions become available, the Executive Team reviews the top priority positions and determines if the position should be filled, if there should be a lateral move of the FTE, or an elimination of the position altogether. Human Resources works carefully to manage positions as experienced employees retire, economic conditions slow down, and budget constraints affect workforce management. The District also uses temporaries in a position of seasonal, intermittent, sporadic or short-term employment to meet specific periods of peak workload for short durations.

Tracking for Success

The District is committed to continually improving its services for the community. We also have a strong commitment to customer service which is seen in our efforts to offer workshops and develop more opportunities for public feedback.

Service Standard

ACHD customers are the people and organizations that use, pay for, or are affected by roadways and related services within ACHD's scope of responsibility. Our service philosophy is:

- Good service is a combination of courtesy, creativity and flexibility. In all our dealings with others, we will endeavor to be polite and respectful, to look beyond policy and standard practice (if appropriate) and to approach issues with an open mind.
- Good service is not an automatic yes or rubber stamp; however, we must try to accommodate requests within the bounds of law and policy, public safety and common sense. When we say "no", we must say it with enough data and justification to allow the customer to know their request was comprehensively and fairly evaluated.

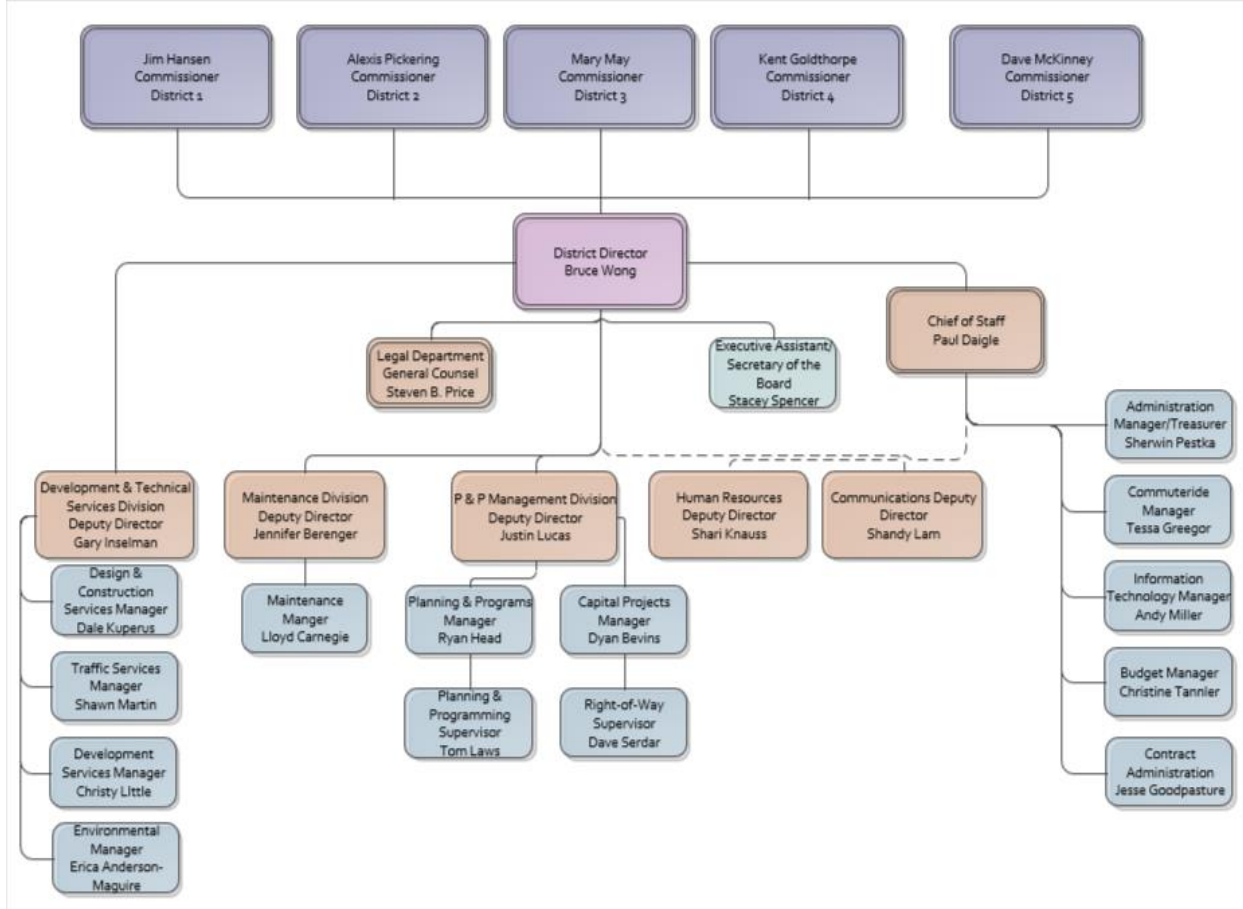
Service Principles

ACHD Service Standards serve as a blueprint for how District employees will relate and communicate with the public, co-workers and employees of other units of government. The following are ACHD's Service Principles:

- **Smile**– when talking, it puts others at ease and comes through your voice.
- **Escort**– people through the District whether physically, on a map or over the phone. When possible, physically and figuratively walk them through the process.
- **Respect**– customers, callers and co-workers; treat them the way in which you'd like to be treated.
- **Voice**– your thanks and encouragement for a job well done; we all support one another.
- **Involve**– yourself in issues brought to you by customers and co-workers; inattention and indifference can create lasting negative feedback.
- **Call**– back within one day; if put on voice mail, leave your name and telephone number.
- **Educate**–customers on what they need to know to get the information/answer they desire.

ACHD Organizational Chart

This organizational chart shows the main divisions and departments. For more detailed information, refer to each separate division.



ACHD Staffing Status

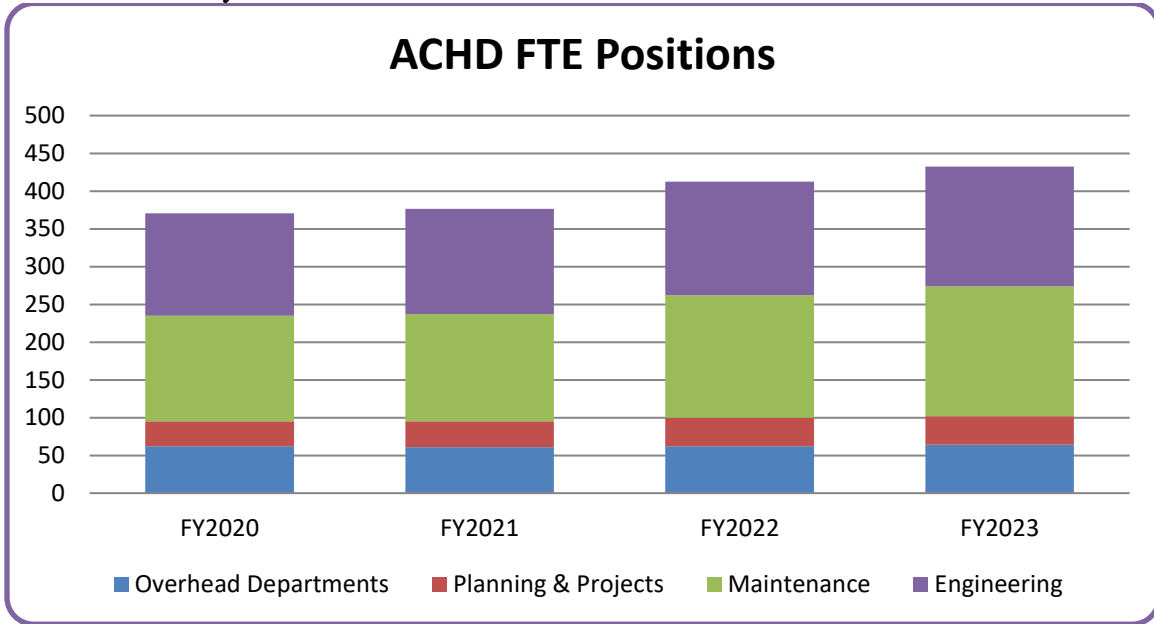
The budgeted personnel positions are shown here by Fiscal Year.

Note: FTE positions may fluctuate throughout the year as workload needs vary.

ACHD Staffing Status					
Budget					
<u>Division</u>		<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>
Administration		57	56	57	59
1075	Director	2	2	2	2
1150	Administration	14	13	13	13
1155	Information Technology	17	17	17	17
1160	Legal	4	4	4	5
1200	Human Resources	6	6	6	7
1400	Communications	6	6	7	7
7000	Commuteride	8	8	8	8
Planning & Projects		33	35	38	38
1170	P&P Management	2	2	2	2
1180	Planning	8	9	9	9
1195	Capital Projects	15	15	17	17
5320	Right-of-Way	8	9	10	10
Maintenance		140	150	162	172
4300	Maintenance Management	7	7	9	9
4350	Equipment Services	13	14	14	14
4351	Adams	59	63	63	63
4352	Cloverdale	61	65	65	65
4353	Ustick		1	11	21
Development & Technical Services		135.5	141.5	150.5	158.5
2300	Development & Technical Svcs Mgmt	2	2	2	2
2310	Design Services	12	14	15	15
2312	Environmental	8	8	9	9
2315	Construction Services	20	20	22	22
3341	Traffic Operations	36	38	40	42
3342	Traffic Engineering	21.5	22.5	23.5	26.5
5345	Development Services	36	37	39	42
Total Staff Positions		365.5	382.5	407.5	427.5
1050	Commission	5	5	5	5
Total for District		370.5	387.5	412.5	432.5

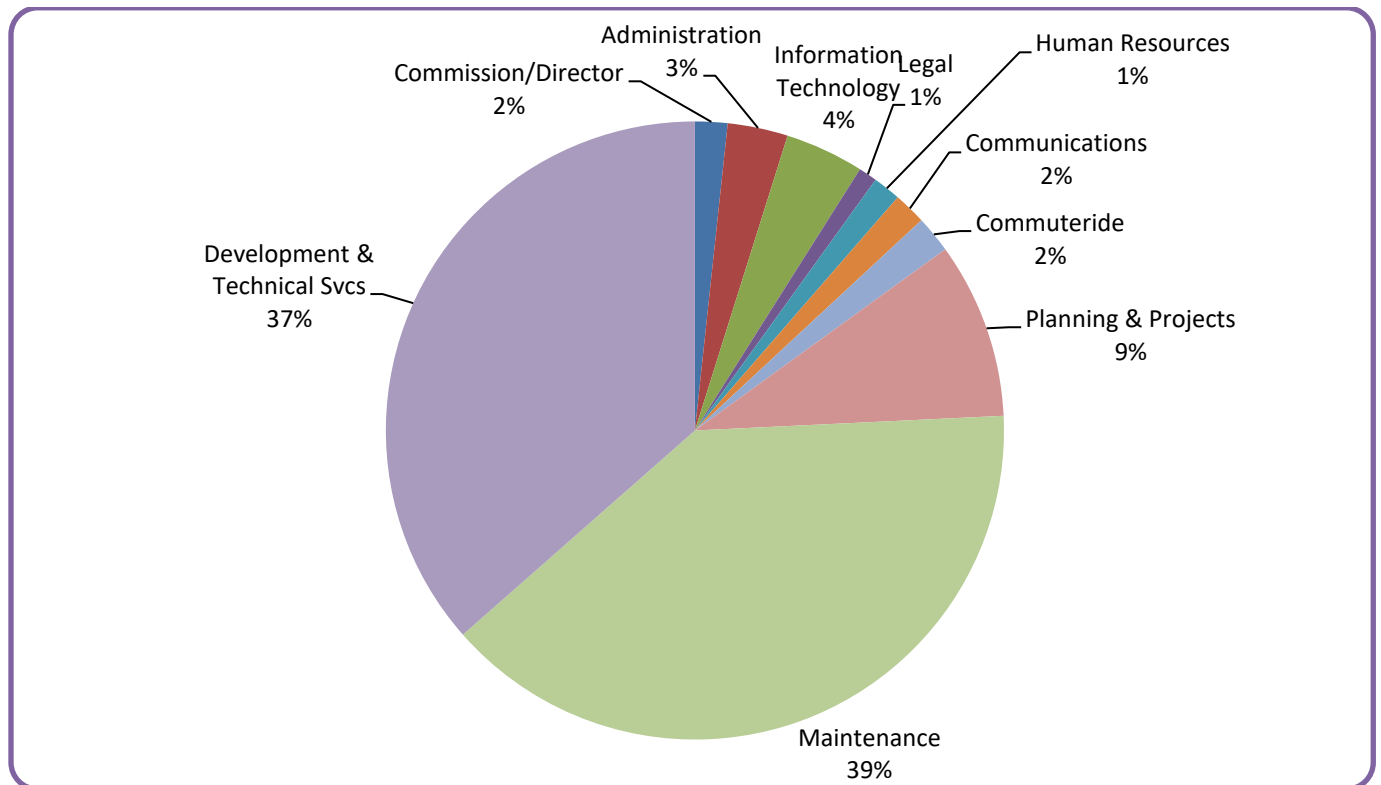
Full-Time Equivalent (FTE) Positions

The Commission has authorized 412.5 FTE's positions for FY2022. This chart shows the FTE positions allocated by division.



Personnel Allocation Charts

This chart provides the visual breakdown of the FTE positions by Division for FY2022.



Human Resource Impacts

Labor costs for FY2022 have increased 17 percent from FY2021 – a total of 27 percent of the entire budget. Factors driving the personnel budget are listed below.

- Staffing Positions - The District has an increase of 25 positions from FY2021.
- Salary & Merit - All employees are eligible for a pay-for-performance salary adjustment. This adjustment is based on evaluations.
- Overtime – Every effort is made to keep overtime at a minimum level and is limited to District critical events. Alternative schedules are utilized to help decrease the need for overtime.
- Economic Adjustments – Fringe benefits are adjusted for all employees annually. Insurances are evaluated and adjusted to market conditions. This year the medical nor insurance did not see an increase.
- Recruitment Benefit Expansion - For the FY2022 budget the district implemented additional recruitment/retention benefits such as hybrid work from home option, signing bonus for specific positions, daycare contribution, full paid 12-week maternity/paternity leave, ACHD contribution to PERSI 401k up to 2%.

Buildings & Grounds

The Buildings & Grounds Budget is intended for maintenance of the District's facilities. The District maintains five facility locations: Administration, Commuteride, Adams, Cloverdale, and White Pit buildings to house materials, equipment and personnel. This category includes lawn maintenance, building improvements, storage tanks for materials and any other improvements to our buildings.

Insurance & Bonds

The District maintains a full range of insurance services such as property liability insurance, and bonds if necessary. The insurance is necessary for loss control prevention, risk management, claims and other coverage necessary in ACHD's line of business.

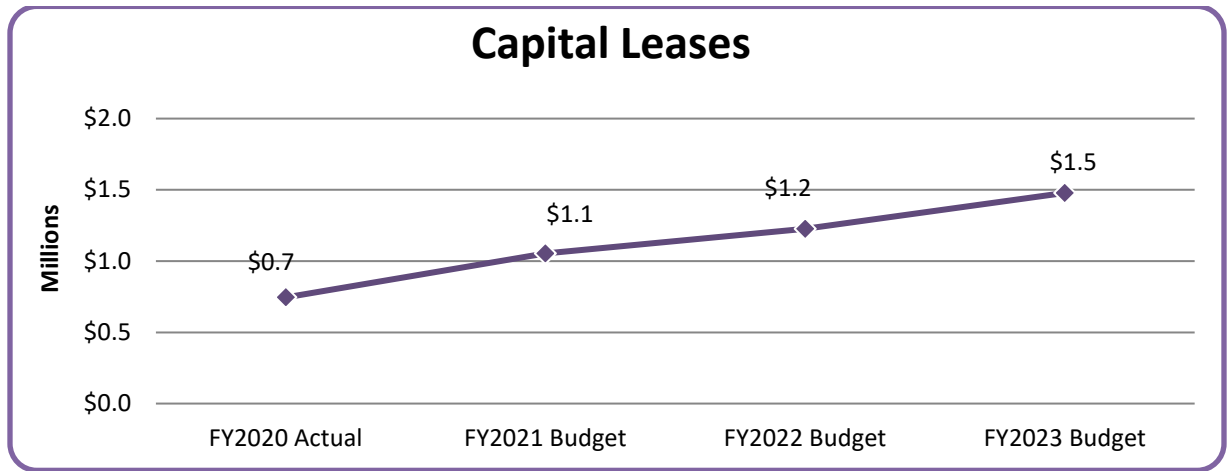
Equipment

The District has both routine and capital expenditures for equipment.

- Routine - These expenditures are for small equipment, office furniture and recurring expenses such as printers.
- Capital Expenditures - These include expenditures for large equipment purchases. Examples would be pick-up trucks, dump trucks, and other specialty construction equipment (chip spreaders).

Capital Leases

Currently, routine expenditures are small enough that there is little effect to the overall budget. However, the non-routine capital expenditures have become quite expensive as equipment costs increase. As our focus shifts from expanding our roadway system to maintaining our current roadway system, it will be necessary to increase staffing and capital outlay expenditures. The District continually reviews whether it is more cost effective to purchase specialty equipment or lease it.



ACHD’s equipment capital outlay is summarized below:

	Equipment Capital Outlay	FY2020 Budget	FY2021 Budget	FY2022 Budget	FY2023 Budget
620	Buildings	\$ 92,531	\$ 654,000	\$ 675,000	\$ 385,000
640	Office Equipment	\$ 302,794	\$ 499,800	\$ 104,000	\$ 163,000
650	Maintenance Equipment	\$ 496,951	\$ 544,100	\$ 698,000	\$ 514,000
670	Mobile Equipment	\$ 2,810,790	\$ 3,837,800	\$ 5,039,000	\$ 5,447,000
	Total Capital Outlay	\$ 3,703,065	\$ 5,535,700	\$ 6,516,000	\$ 6,509,000

Materials & Supplies

The District, specifically the Maintenance and Traffic departments, purchase inventory materials to maintain stock on hand for roadway repairs and signal upgrades/repairs. This method benefits both the developers and community in that we can expedite maintenance on our infrastructure with minimal disruption to service. Supplies are necessary for day-to-day functions of the District such as tools, paint, and paper products.

Contracts

There are several times when it is not feasible, legal, and/or economical for the District to provide maintenance or services, so we contract out for these services. For example, to satisfy statutory requirements, ACHD contracts auditing services with a firm that specializes in that area. Contracts are also arranged for professional design and construction services on specific capital projects. The amount ACHD expends in local contracts greatly benefits the economy.

Operational Overhead

Operational overhead includes several items that are not otherwise categorized such as safety equipment. The large overhead items (advertising, utilities and printing/postage) are listed separately for comparative analysis purposes.

Operational Divisions

The Operational budget is organized into divisions and departments. There are three divisions, they are: Planning & Project Management, Maintenance, and Development & Technical Services.

Planning & Project Management division handles the planning and programming processes related to projects.

Maintenance handles the maintenance of the roadway system.

The Development & Technical Services division includes all engineering, development, and traffic services.

Commission, Director, Administration, Information Technology, Legal, Human Resources, Communications, and Commuteride departments are not listed under a division; they are listed separately in the organizational structure based on their unique functions and reporting authority.

Division deputies and department managers are held accountable for spending 100 percent of their operational budgets to meet the Director's goals. Specific information about each division/department is located within their respective budget sections below.

Budget Distribution by Divisions

Division	2020	2021	2022		2023	
Department	Actuals	Budget	Budget	% Inc / Dec	Budget	% Inc / Dec
Commission	\$ 224,125	\$ 227,855	\$ 193,900	-17.5%	\$ 203,500	4.7%
Director	\$ 659,896	\$ 686,956	\$ 756,500	9.2%	\$ 786,300	3.8%
Administration	\$ 6,828,117	\$ 7,081,229	\$ 2,261,500	-213.1%	\$ 2,330,700	3.0%
Information Technology	\$ 3,511,419	\$ 4,425,700	\$ 4,912,500		\$ 4,583,000	
Legal	\$ 945,314	\$ 1,351,500	\$ 1,109,500	-21.8%	\$ 1,224,600	9.4%
Human Resource	\$ 964,860	\$ 1,063,600	\$ 1,363,400	22.0%	\$ 1,604,300	15.0%
Communications	\$ 662,609	\$ 731,100	\$ 970,300	24.7%	\$ 1,016,200	4.5%
Commuteride	\$ 2,310,534	\$ 2,792,900	\$ 2,644,700	-5.6%	\$ 2,698,700	2.0%
Subtotal	16,106,875	18,360,841	14,212,300	-29.2%	14,447,300	1.6%
Planning & Project Management						
P & P Admin	263,995	266,800	305,900	12.8%	324,000	5.6%
Planning & Programming	1,297,889	1,353,100	1,778,800	23.9%	1,970,000	9.7%
Capital Projects	1,432,073	1,498,200	1,837,100	18.4%	1,946,800	5.6%
Right-of-Way	898,565	957,368	1,148,600	16.6%	1,210,300	5.1%
Subtotal	3,892,523	4,075,468	5,070,400	19.6%	5,451,100	7.0%
Maintenance						
Maint Mgmt	3,072,363	4,208,900	3,101,000	-35.7%	2,885,400	-7.5%
Fleet Services	6,404,477	5,205,900	11,835,300	56.0%	12,279,800	3.6%
Adams	5,913,768	6,282,000	11,648,600	46.1%	12,421,900	6.2%
Cloverdale	7,185,600	7,581,217	9,996,400	24.2%	10,411,500	4.0%
Ustick	-	-	1,291,500	100.0%	2,737,100	52.8%
Subtotal	22,576,209	23,278,017	37,872,800	38.5%	40,735,700	7.0%
Development & Technical Services						
Dev & Tech Svcs Mgmt		258,000	295,100	12.6%	312,000	5.4%
Design	1,460,747	1,638,400	1,806,200	9.3%	1,971,900	8.4%
Environmental	1,283,151	1,347,200	1,553,500	13.3%	1,615,700	3.8%
Construction	1,858,359	1,897,500	2,405,300	21.1%	2,512,600	4.3%
Traffic Operations	4,224,947	4,570,300	5,549,200	17.6%	6,204,100	10.6%
Traffic Engineering	2,113,865	2,371,300	3,139,100	24.5%	3,648,500	14.0%
Development Services	3,064,726	3,175,200	3,800,800	16.5%	4,284,600	11.3%
Subtotal	14,005,794	15,257,900	18,549,200	17.7%	20,549,400	9.7%
Operational Subtotal	56,581,400	60,972,226	75,704,700	19.5%	81,183,500	6.7%
Capital Project Subtotal	58,141,772	67,127,200	74,909,200	10.4%	59,582,200	-25.7%
Total Budget	\$ 114,723,172	\$ 128,099,426	\$ 150,613,900	14.9%	\$ 140,765,700	-7.0%

Commission

Operational Budget Summary				
1050 - Commission				
Category	FY2020 Actuals	FY2021 Budget	FY2022 Budget	FY2023 Budget
Labor	216,408.48	215,355.42	181,400.00	191,000.00
Insurance/Awards	3,905.90	5,000.00	5,000.00	5,000.00
Supplies	430.00	500.00	500.00	500.00
Training/Travel/Safety	3,381.01	7,000.00	7,000.00	7,000.00
Total	224,125.39	227,855.42	193,900.00	203,500.00

Commission

Department Mission

ACHD's Commissioners strive to make decisions for the District that both support and enhance the public's transportation needs. This is in keeping with ACHD's mission of driving quality transportation for all Ada County.

Organizational Chart

Refer to ACHD organizational chart in the personnel section.

Department Services

The Commissioners enact ordinances, resolutions and policies.

1050 - Commission

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 5

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Commission Salaries & Benefits				
00100.1050.01. Commission Wages				
00100 - Commission Wages	126,840	130,000		
Commission COLA				6,000
Commission Wages			130,000	130,000
Total 00100.1050.01. Commission Wages	126,840	130,000	130,000	136,000
00110.1050.01. FICA Taxes				
00110 - FICA Taxes	8,940	9,900	9,900	10,400
Total 00110.1050.01. FICA Taxes	8,940	9,900	9,900	10,400
00120.1050.01. State Retirement				
00120 - State Retirement	15,260	15,600	15,600	16,200
Total 00120.1050.01. State Retirement	15,260	15,600	15,600	16,200
00130.1050.01. Insurances				
00130 - Insurances	65,255	31,800	25,700	28,200
Total 00130.1050.01. Insurances	65,255	31,800	25,700	28,200
00140.1050.01. Worker's Compensation				
00140 - Worker's Compensation	113	100	200	200
Total 00140.1050.01. Worker's Compensation	113	100	200	200
Total Commission Salaries & Benefits	216,408	187,400	181,400	191,000
Commission Other Expenses				
00240.1050.01. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	430	500	500	500
Total 00240.1050.01. Books, Dues, Subscriptions	430	500	500	500
00300.1050.01. Travel and Meetings				
00300 - Travel and Meetings	1,186	2,000	2,000	2,000
Total 00300.1050.01. Travel and Meetings	1,186	2,000	2,000	2,000
00310.1050.01. Auto Mileage				
00310 - Auto Mileage	2,195	5,000	5,000	5,000
Total 00310.1050.01. Auto Mileage	2,195	5,000	5,000	5,000
00420.1050.01. Commission Expense				
00420 - Commission Expense	3,906	10,000	5,000	5,000
Total 00420.1050.01. Commission Expense	3,906	10,000	5,000	5,000
Total Commission Other Expenses	7,717	17,500	12,500	12,500

1050 - Commission

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 5

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Total Commission Expenditures	224,125	204,900	193,900	203,500

Director

Operational Budget Summary				
1075 - Director				
	FY2020	FY2021	FY2022	FY2023
Category	Actuals	Budget	Budget	Budget
Labor	316,350.90	322,455.98	371,500.00	392,300.00
Insurance/Awards	4,371.63	11,000.00	11,000.00	11,000.00
Maint/Repair	1,129.90	5,000.00	5,000.00	5,000.00
Supplies	106,347.15	116,000.00	126,000.00	129,000.00
Support	228,095.00	228,000.00	236,000.00	242,000.00
Training/Travel/Safety	3,601.03	4,500.00	7,000.00	7,000.00
Total	659,895.61	686,955.98	756,500.00	786,300.00

Director

The Director is the chief administrator of the District and the only employee directly hired by the elected Commissioners. The Director oversees the day-to-day operations of the District and works with the Board of Commissioners to set policy and long-range direction.

The Director has the executive power to implement the policies and procedures set forth by the Board of Commissioners in the administration of construction, maintenance, and repair work within the District's jurisdiction, as well as the development, interpretation and enforcement of Commission policy.

The Director has an Executive Team that includes the Chief of Staff, Executive Assistant, General Counsel, Deputy Director of Communications, Deputy Director of Human Resource Officer, Deputy Director of Development and Technical Services, Deputy Director of Planning and Project Management, Deputy Director of Maintenance and Treasurer.

Performance Measurement

The Commission and Director are committed to maintaining our existing infrastructure system, providing congestion relief projects, community project enhancements, and corridor preservation for future expansion.

- Priority is given to maintaining our existing infrastructure. The Commission is committed to maintaining, rebuilding, and expanding our roadway system in that order.
- Committed to expend over \$19 million on congestion relief intersection projects.
- Expend nearly \$13.3 million in community projects with the vehicle registration funds to enhance safe routes to school.

1075 - Director

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 2

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Director Salaries & Benefits				
00100.1075.01. Office of the Director Wages				
00100 - Office of the Director Wages	233,949	243,000	271,000	285,000
Total 00100.1075.01. Office of the Director Wages	233,949	243,000	271,000	285,000
00110.1075.01. FICA Taxes				
00110 - FICA Taxes	15,640	18,600	20,700	21,800
Total 00110.1075.01. FICA Taxes	15,640	18,600	20,700	21,800
00120.1075.01. State Retirement				
00120 - State Retirement	27,797	29,000	32,300	34,100
Total 00120.1075.01. State Retirement	27,797	29,000	32,300	34,100
00130.1075.01. Insurances				
00130 - Insurances	37,356	40,400	44,300	48,200
Total 00130.1075.01. Insurances	37,356	40,400	44,300	48,200
00140.1075.01. Worker's Compensation				
00140 - Worker's Compensation	1,610	2,000	3,200	3,200
Total 00140.1075.01. Worker's Compensation	1,610	2,000	3,200	3,200
Total Director Salaries & Benefits	316,351	333,000	371,500	392,300
Director Other Expenses				
00235.1075.01. Legislative Relations				
00235 - Legislative Relations	90,023	100,000	100,000	100,000
Total 00235.1075.01. Legislative Relations	90,023	100,000	100,000	100,000
00240.1075.01. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	16,324	16,300		
ACCEM			10,000	10,000
Chambers			2,000	2,000
IAHD			10,000	10,000
VRT			3,000	6,000
WTS			1,000	1,000
Total 00240.1075.01. Books, Dues, Subscriptions	16,324	16,300	26,000	29,000
00300.1075.01. Travel and Meetings				
00300 - Travel and Meetings	1,522	2,000	2,000	2,000
Total 00300.1075.01. Travel and Meetings	1,522	2,000	2,000	2,000
00310.1075.01. Auto Mileage				

1075 - Director

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 2

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00310 - Auto Mileage	2,019	2,500	2,500	2,500
Total 00310.1075.01. Auto Mileage	2,019	2,500	2,500	2,500
00320.1075.01. Employee Training				
00320 - Employee Training	60		2,500	2,500
Total 00320.1075.01. Employee Training	60		2,500	2,500
00351.1075.01. Awards / Incentives				
00351 - Awards / Incentives	2,959	6,000	6,000	6,000
Total 00351.1075.01. Awards / Incentives	2,959	6,000	6,000	6,000
00430.1075.01. COMPASS Support				
00430 - COMPASS Support	228,095	235,000	236,000	242,000
Total 00430.1075.01. COMPASS Support	228,095	235,000	236,000	242,000
00460.1075.01. Miscellaneous Expense				
00460 - Miscellaneous Expense	1,130	7,500	5,000	5,000
Total 00460.1075.01. Miscellaneous Expense	1,130	7,500	5,000	5,000
00495.1075.01. Discretionary Account For Mgrs				
00495 - Discretionary Account For Mgrs	1,413	5,000	5,000	5,000
Total 00495.1075.01. Discretionary Account For Mgrs	1,413	5,000	5,000	5,000
Total Director Other Expenses	343,545	374,300	385,000	394,000
Total Director Expenditures	659,896	707,300	756,500	786,300

Administration Department

Operational Budget Summary				
1150 - Administration				
Category	FY2020 Actuals	FY2021 Budget	FY2022 Budget	FY2023 Budget
Labor	1,402,790	1,429,029	1,522,000	1,582,900
Supplies	88,761	106,900	110,100	114,900
Support	200,000	200,000	200,000	200,000
Training/Travel/Safety	9,466	15,500	30,200	30,700
Maint/Repair	43,766	10,500	11,500	12,500
Contracts	61,030	78,500	53,000	54,000
Equip/Land	4,767,369	4,763,200	-	-
Insurance/Awards	254,936	477,600	334,700	335,700
Total	6,828,117	7,081,229	2,261,500	2,330,700

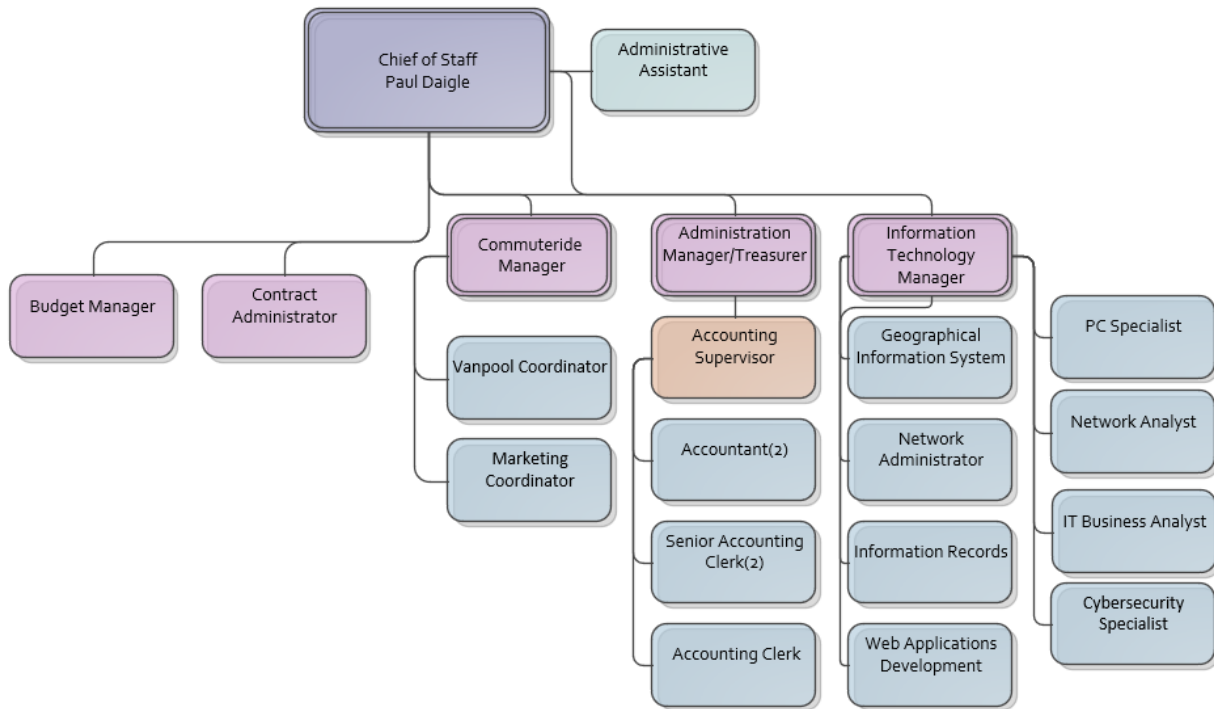
Information Technology Department

Operational Budget Summary				
1155 - Information Technology				
Category	FY2020 Actuals	FY2021 Budget	FY2022 Budget	FY2023 Budget
Labor	1,632,210	1,684,600	1,891,300	2,004,200
Contracts	259,639	387,400	366,500	345,000
Equip/Land	147,214	294,800	104,000	55,000
Insurance/Awards	878	1,300	1,000	1,000
Maint/Repair	461,984	604,500	679,500	731,500
Supplies	995,602	1,437,100	1,836,200	1,412,300
Training/Travel/Safety	13,893	16,000	34,000	34,000
Total	3,511,419	4,425,700	4,912,500	4,583,000

Department Mission

Support all departments in the performance of day-to-day operations and enhance the overall performance of the District.

Organizational Chart



Department Services

The Administration Department is responsible for the day-to-day operations of the Highway District.

Administration Department

The Administration Manager oversees Accounting.

- Accounting follows Generally Accepted Accounting Principles (GAAP) and assures that sound internal controls are utilized in all phases of the accounting process that includes cash management, purchasing, accounts payable, account receivable, payroll, inventory control, financial analysis and reporting. Administration of the District's financial affairs, investment of excess funds until needed for operations, and preparation of cost accounting data to provide timely and accurate reports regarding expenditures.

The Chief of Staff oversees Budget, Contract Administration, and Information Technology (please note the financial/budget data for Information Technology has been separated out of the Administration Department's data – during the FY2019 budget process it was determined the necessity to break out IT to its own budgeted department).

- Budget is responsible for planning, reporting and monitoring the Districts annual Budget and future expenditures. They also prepare and monitor expenditures as well as revenue received on a monthly basis – recommending adjustments as needed. They ensure that an annual budget confirming to Idaho Code is established and maintained.

- The Procurement and Contracting Office (PCO) serves a mission critical function by providing compliant procurement and contracting services to both its internal and external customers. Competitive and efficient procurement ensures that the District is a good steward of taxpayer's support through the effective use of budgetary resources in completing the overall agency mission. In keeping with this effort, the PCO ensures compliance with Idaho Code, ACHD Policies and Procedures, and best practices in the solicitation of a range of goods and services, public works construction, and professional services for ACHD.
- Information Technology (IT) is responsible for development, maintenance, and use of computer systems, software, network, and cyber security for the processing and distribution of data. The three major IT functions are IT governance, IT infrastructure, and IT functionality. The respective units within IT are Geographic Information Systems (GIS), Records Management, Web Application Development (WebDev), Network Operations (NetOps), and Service Desk.

Performance Measurement

Accounting

- 2021 Accomplishments
 - Due to the continued impact of the COVID-19 pandemic, staff worked on a modified schedule through the first 9 months of the fiscal year. Also, during this past fiscal year, there was a very high count in employee terminations and retirements and over 100 new employees were hired. Nevertheless, employee payroll and vendor payments continued to be processed without delays.
 - Established a new Department (Capital Facilities) to consolidate all development costs related to new operational facilities on West Ustick Road, West Franklin Road., and Apple Street.
 - Obtained and secured an informal bid for audit services related to the issuance of the annual financial statements.
 - Obtained and secured an informal bid for insurance brokerage services related to our insurance coverage needs on commercial property, commercial auto, inland marine, crime, and executive risk.
 - Performed a significant cleanup of the Accounting system's outstanding open Purchase Orders resulting in a 50% reduction.
 - Performed a significant cleanup of the Accounting system's active vendor list resulting in a 73% reduction. Vendors not used in the past three years were inactivated.
 - Worked with our insurance broker to increase the insurance policy coverage for rented equipment from \$50,000 per item to \$100,000 per item due to the increased requirement from current rental equipment vendors.
 - Specifically obtained flood insurance for the salt/sand shed located in the Adams maintenance yard.
 - With the District's efforts to address current and projected market conditions and to remain competitive in the employment process, there were many initiatives that were implemented this past year. Significant testing and review

of accounting operations were performed, and multiple accounting system profiles were modified and/or created to enable the processing of new initiatives including hiring incentives, retention incentives, longevity incentives, twelve week maternity and paternity leaves, supplemental day care costs, increased PTO accrual rates, PERSI 401k matching, and banking excess FTO to an employee's PERSI 401k account.

- Succeeded in the on-going effort to increase the number of ACH payments to vendors each year as ACH payments are more cost effective and secure than paper checks. In FY 21, 52% of all vendor payments were processed through Electronic Funds Transfer compared to 47% in the prior year.
 - Reached the goal of maintaining 95% of payroll payments made by Direct Deposit as opposed to physical payroll checks.
 - Continued with the on-going comprehensive cross-training program within Accounting staff. There are now two staff members that can backup both Accounts Payable and Payroll processing.
 - Continued on-going updates to the Accounting Desktop Procedures manual.
 - Provided multiple training sessions to Administrative Assistants on processing Travel related forms.
 - Conducted periodic reviews with Capital Project Managers to identify the status of ongoing projects and address unusual transactions.
 - Conducted three training sessions to internal customers to introduce them to the Accounting functions and user interfaces.
- 2022 Initiatives
 - Implement GASB Statement No. 87 on Leases.
 - Produce an RFP for Banking Services.
 - Continue to provide training sessions throughout the year to internal customers to introduce them to the Accounting functions and user interfaces.
 - Work with IT to implement single user sign-on for both the Vista Accounting system and the Employee Timecard portal.
 - Integrate the Purchase Order module to the electronic processing of the Accounts Payable on the Employee Timecard portal.
 - Implement the use of ABBYY software for document capture and optical character recognition to expedite the processing of invoices in Accounts Payable.
 - Publish the Accounting Policy and Procedures manual and distribute to internal customers.

Budget

- Will continue to improve the budget tracking and preparing process
 - 2021 Status
 - Increased utilization of new software in combination with IFYWP
 - Integrated new software into Project Initiation Form process (with IT)
 - 2022 Objective
 - Finalize implementation of new Budget Software-OpenGov and get a forward-facing database for the public

- Work to continue to automate/streamline reporting.
- Implement new requirements for Budget Book Award
- Focus on ways to increase transparency to the public

Procurement and Contracting Office (PCO)

- Maximize stewardship of public funds through digitization, competition, public transparency, and period assessment of performance:
 - 2021 Status
 - PCO implemented use of the Demandstar digital procurement system as a means of electronic bidding for Goods and Services procurements.
 - PCO drafted and conducted an RFP for a comprehensive cradle-grave Electronic Procurement (eProcurement) solution. Among other implications, an eProcurement solution was determined to be the most effective means of increasing the networking and solicitation efforts of ACHD and maximizing competitive bidding. This will also allow greater centralization of procurements under the PCO.
 - PCO drafted and published its first Strategic Plan. This 2-year document provides internal and external customers with transparency in understanding the framework under which the PCO operates and its goals for the coming FY.
 - 2022 Objectives
 - PCO will award and implement its eProcurement solution. PCO will continue to centralize district procurements under the PCO team, providing the Chief of Staff and Director with increased visibility of procurements being conducted and FYTD cost analysis.
 - The PCO will assess a host of metrics through the eProcurement system to report performance measures and trends in budgeting and utilization of public funds throughout the procurement process.
 - The PCO will update and publish its Strategic Plan for FY22-FY23.

- Continue professional development training and certification progress:
 - 2021 Status
 - PCO maintained 100% enrollment in the National Institute of Government Purchasing (NIGP) and Idaho Public Purchasing Association (IPPA) professional organizations.
 - 100% of PCO staff either held certification for, or engaged in training paths towards, Certified Professional Public Buyer (CPPB)
 - PCO staff represented the Ada County Highway District at the IPPA Reverse Vendor Trade Show via Zoom in the fall of 2020.
 - 2022 Objectives
 - PCO will maintain 100% staff enrollment in the NIGP and IPPA professional organizations, to include participation in continuing education courses.
 - PCO will maintain 100% staff certification in, or pursuit of training towards, CPPB and CPP (Certified Public Professional) credentials.

- At a minimum, PCO staff will represent Ada County Highway District in at least one local or regional event.

IT

- 2021 Accomplishments (top 5)
 - Standardized the ability for ACHD employees to work remotely by establishing/enhancing VPN network, policies, mobile equipment, and cyber security when working away from office.
 - Developed a new employee assessment process and application.
 - Implemented 300 new traffic switches for deployment.
 - Integrated new retention program policies in Viewpoint accounting systems, including 401k match and two COLA adjustments.
 - Developed new Traffic Camera Web Mapping application.
- 2022 Initiatives (top 5)
 - Become fully compliant with PCI Compliancy and requirements.
 - Upgrade/Replace some of IT's internal tracking systems to enhance IT productivities, efficiencies, and customer service.
 - Replace Ticket Tracking and Project Tracking system.
 - Implement an Asset Management system for tracking laptops, desktops, and other client devices.
 - Implement a standardized knowledge base system for searchable documentation and self-help library.
 - Maintain both end-client devices as well as enterprise software/hardware/network systems to ensure they are current and functioning optimally within industry standards.
 - Participate in new countywide aerial photo project in Spring 2022.
 - Upgrade/Replace ACHD public facing website.

1150 - Administration

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 13

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Administration Salaries & Benefits				
00100.1150.01. Administration Wages				
00100 - Administration Wages	943,819	907,000	996,000	1,050,000
Total 00100.1150.01. Administration Wages	943,819	907,000	996,000	1,050,000
00110.1150.01. FICA Taxes				
00110 - FICA Taxes	67,936	69,500	76,200	80,500
Total 00110.1150.01. FICA Taxes	67,936	69,500	76,200	80,500
00120.1150.01. State Retirement				
00120 - State Retirement	111,600	108,300	119,100	125,500
Total 00120.1150.01. State Retirement	111,600	108,300	119,100	125,500
00130.1150.01. Insurances				
00130 - Insurances	259,329	240,600	277,300	303,200
Total 00130.1150.01. Insurances	259,329	240,600	277,300	303,200
00140.1150.01. Worker's Compensation				
00140 - Worker's Compensation	5,421	3,000	5,900	6,200
Total 00140.1150.01. Worker's Compensation	5,421	3,000	5,900	6,200
00150.1150.01. Unemployment Insurance				
00150 - Unemployment Insurance	13,153	20,000	15,000	15,000
Total 00150.1150.01. Unemployment Insurance	13,153	20,000	15,000	15,000
00160.1150.01. Temporaries				
00160 - Temporaries				
Procurement - Temp			30,000	
Total 00160.1150.01. Temporaries			30,000	
00170.1150.01. Overtime Pay				
00170 - Overtime Pay	1,531	2,800	2,500	2,500
Total 00170.1150.01. Overtime Pay	1,531	2,800	2,500	2,500
Total Administration Salaries & Benefits	1,402,790	1,351,200	1,522,000	1,582,900
Administration Other Expenses				
00200.1150.01. Postage				
00200 - Postage	13,477	14,000	15,000	15,500
Total 00200.1150.01. Postage	13,477	14,000	15,000	15,500
00210.1150.01. Printing				
00210 - Printing	21,229	35,000		

1150 - Administration

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 13

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
ACCTG - forms, envelopes, budget books			8,000	8,500
CP - procurement documents			23,000	24,000
Total 00210.1150.01. Printing	21,229	35,000	31,000	32,500
00230.1150.01. Advertising				
00230 - Advertising	18,863	24,500		
ACCTG - legal notices for Commission meetings, financial reports, vacations of real property			5,000	5,500
CP - IPPA reverse vendor tradeshow			1,000	1,000
CP - legal notices for invitations to bid, RFPs, RFQs			12,000	12,500
Total 00230.1150.01. Advertising	18,863	24,500	18,000	19,000
00240.1150.01. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	4,385	6,600		
ACCTG - AGA, GFOA, ATI			2,000	2,500
ACCTG - professional certification			1,500	2,000
ACCTG - professional publications and reference materials			800	800
BUDG - GFOA			200	200
BUDG - GFOA budget award submission			600	600
CHIEF			500	500
CP - NIGP, IPPA			1,300	1,000
Total 00240.1150.01. Books, Dues, Subscriptions	4,385	6,600	6,900	7,600
00261.1150.01. Supplies - Office				
00261 - Supplies - Office	25,797	32,000	30,000	31,000
Total 00261.1150.01. Supplies - Office	25,797	32,000	30,000	31,000
00265.1150.01. Supplies - Clothing				
00265 - Supplies - Clothing	512	1,400	1,200	1,300
Total 00265.1150.01. Supplies - Clothing	512	1,400	1,200	1,300
00291.1150.01. Leases and Rentals				
00291 - Leases and Rentals	4,497	6,500		
ACCTG - postage meters			2,000	2,000
ACCTG - water coolers and RO systems			6,000	6,000
Total 00291.1150.01. Leases and Rentals	4,497	6,500	8,000	8,000
00300.1150.01. Travel and Meetings				
00300 - Travel and Meetings	2,617	2,600		
ACCTG - professional development			6,000	6,000

1150 - Administration

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 13

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
ACCTG - Viewpoint Conference			1,500	1,500
BUDG - professional development			2,000	2,000
CP - professional development			4,000	4,500
TREAS - professional development			2,000	2,000
Total 00300.1150.01. Travel and Meetings	2,617	2,600	15,500	16,000
00310.1150.01. Auto Mileage				
00310 - Auto Mileage	138	200	300	300
Total 00310.1150.01. Auto Mileage	138	200	300	300
00320.1150.01. Employee Training				
00320 - Employee Training	6,710	7,000		
ACCTG - professional development			6,000	6,000
ACCTG - Viewpoint Conference			1,400	1,400
BUDG - professional development			2,000	2,000
CP - professional development			3,000	3,000
TREAS - professional development			2,000	2,000
Total 00320.1150.01. Employee Training	6,710	7,000	14,400	14,400
00340.1150.01. Insurance and Bonds				
00340 - Insurance and Bonds	173,138	180,000	182,000	183,000
Total 00340.1150.01. Insurance and Bonds	173,138	180,000	182,000	183,000
00341.1150.01. Self-Insurance Claims				
00341 - Self-Insurance Claims	10,770	100,000	150,000	150,000
Total 00341.1150.01. Self-Insurance Claims	10,770	100,000	150,000	150,000
00350.1150.01. Interest Expense				
00350 - Interest Expense	56,849			
Total 00350.1150.01. Interest Expense	56,849			
00370.1150.01. Taxes (Irrig & Drainage)				
00370 - Taxes (Irrig & Drainage)	12,478			
Total 00370.1150.01. Taxes (Irrig & Drainage)	12,478			
00430.1150.01. Commuteride Support				
00430 - Commuteride Support	200,000	207,000	200,000	200,000
Total 00430.1150.01. Commuteride Support	200,000	207,000	200,000	200,000
00460.1150.01. Miscellaneous Expense				
00460 - Miscellaneous Expense	5,054	500	500	500
Total 00460.1150.01. Miscellaneous Expense	5,054	500	500	500

1150 - Administration

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 13

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00461.1150.01. Bank Fees				
00461 - Bank Fees	8,716	8,000	11,000	12,000
Total 00461.1150.01. Bank Fees	8,716	8,000	11,000	12,000
00491.1150.01. Maint/Repair Property Rentals				
00491 - Maint/Repair Property Rentals	29,996			
Total 00491.1150.01. Maint/Repair Property Rentals	29,996			
00495.1150.01. Discretionary Account For Mgrs				
00495 - Discretionary Account For Mgrs	1,700	2,700		
CHIEF			1,500	1,500
TREAS			1,200	1,200
Total 00495.1150.01. Discretionary Account For Mgrs	1,700	2,700	2,700	2,700
00610.1150.01. Land				
00610 - Land	4,767,369			
Total 00610.1150.01. Land	4,767,369			
00640.1150.01. Office Machines				
00640 - Office Machines		30,000		
Total 00640.1150.01. Office Machines		30,000		
00701.1150.01. Title Search				
00701 - Title Search				
Total 00701.1150.01. Title Search				
00702.1150.01. Appraisals				
00702 - Appraisals	12,850			
Total 00702.1150.01. Appraisals	12,850			
00705.1150.01. Professional Services				
00705 - Professional Services	48,180	50,000		
ACCTG - ADA interpreter services			1,000	1,000
ACCTG - Audit services			50,000	51,000
TREAS - Consulting services			2,000	2,000
Total 00705.1150.01. Professional Services	48,180	50,000	53,000	54,000
00740.1150.01. Contractual Services				
00740 - Contractual Services				
Total 00740.1150.01. Contractual Services				
Total Administration Other Expenses	5,425,328	708,000	739,500	747,800

1150 - Administration

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 13

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Total Administration Expenditures	6,828,117	2,059,200	2,261,500	2,330,700

1155 - Information Technology
 Budget Report
 For Fiscal Years 2022 and 2023
 Total FTE's - 17

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Information Technology Salaries & Benefits				
00100.1155.01. Information Technology Wages				
00100 - Information Technology Wages	1,073,136	1,106,000	1,215,000	1,281,000
Total 00100.1155.01. Information Technology Wages	1,073,136	1,106,000	1,215,000	1,281,000
00110.1155.01. FICA Taxes				
00110 - FICA Taxes	77,253	84,500	93,000	98,100
Total 00110.1155.01. FICA Taxes	77,253	84,500	93,000	98,100
00120.1155.01. State Retirement				
00120 - State Retirement	128,999	131,800	145,200	153,000
Total 00120.1155.01. State Retirement	128,999	131,800	145,200	153,000
00130.1155.01. Insurances				
00130 - Insurances	317,847	324,400	364,700	398,300
Total 00130.1155.01. Insurances	317,847	324,400	364,700	398,300
00140.1155.01. Worker`s Compensation				
00140 - Worker`s Compensation	2,273	3,000	5,400	5,800
Total 00140.1155.01. Worker`s Compensation	2,273	3,000	5,400	5,800
00160.1155.01. Temporaries				
00160 - Temporaries	27,828	66,000		
GIS Student Intern - 36wks x 24hrs & 16wks x 40hrs			21,000	21,000
Network Student Intern - 36wks x 24hrs & 16wks x 40hrs			21,000	21,000
Web Dev Student Intern - 36wks x 24hrs & 16wks x 40hrs			21,000	21,000
Total 00160.1155.01. Temporaries	27,828	66,000	63,000	63,000
00170.1155.01. Overtime Pay				
00170 - Overtime Pay	4,874	6,200	5,000	5,000
Total 00170.1155.01. Overtime Pay	4,874	6,200	5,000	5,000
Total Information Technology Salaries & Benefits	1,632,210	1,721,900	1,891,300	2,004,200
Information Technology Other Expenses				
00210.1155.01. Printing				
00210 - Printing	335	2,000	2,500	2,500
Total 00210.1155.01. Printing	335	2,000	2,500	2,500
00226.1155.01. Util Telephone				
00226 - Util Telephone	192,658	470,300		

1155 - Information Technology
 Budget Report
 For Fiscal Years 2022 and 2023
 Total FTE's - 17

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Ada County VPN Services			600	600
Cell Phones			160,000	165,000
Telephone and Cable TV			40,000	43,000
Total 00226.1155.01. Util Telephone	192,658	470,300	200,600	208,600
00240.1155.01. Books - Dues - Subscriptions				
00240 - Books - Dues - Subscriptions	6,054	2,900		
ARMA, ISSA, NAGARA, NWGIS, URISA Dues			4,500	4,500
Professional Certifications			2,000	2,000
Reference Materials			1,000	1,000
Total 00240.1155.01. Books - Dues - Subscriptions	6,054	2,900	7,500	7,500
00250.1155.01. Freight				
00250 - Freight	512	1,000	1,000	1,000
Total 00250.1155.01. Freight	512	1,000	1,000	1,000
00261.1155.01. Supplies - Office				
00261 - Supplies - Office	348	5,700	3,000	3,500
Total 00261.1155.01. Supplies - Office	348	5,700	3,000	3,500
00265.1155.01. Supplies - Clothing				
00265 - Supplies - Clothing	489	1,300	1,300	1,300
Total 00265.1155.01. Supplies - Clothing	489	1,300	1,300	1,300
00270.1155.01. Supplies - Computer				
00270 - Supplies - Computer	189,224	1,123,500		
CM - Synchro 11 Update and Licenses			25,000	25,000
D&TS - Deed Plotter Licenses			600	1,200
DT&S - Bluebeam Perpetual License			3,000	3,500
IT - CradlePoint Installations			7,500	9,000
IT - Crystal Reports Licenses				3,000
IT - Desk Phones			6,000	6,000
IT - Desktop Replacements			10,000	10,000
IT - General Computer Software and Supplies			70,000	75,000
IT - Laptop Replacements			10,000	10,000
IT - Laserfiche Licenses			5,000	5,000
IT - Managed Print Services Equipment			12,000	14,000
IT - Monitor Replacements			5,000	6,000
IT - Traffic Switches (done FY22)			500,000	

1155 - Information Technology
 Budget Report
 For Fiscal Years 2022 and 2023
 Total FTE's - 17

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Total 00270.1155.01. Supplies - Computer	189,224	1,123,500	654,100	167,700
00275.1155.01. Software Subscriptions				
00275 - Software Subscriptions	563,095	967,000		
ACCT - Viewpoint Remote Link			128,000	131,000
Asset Essentials Subscription			80,000	82,000
Cisco CWOM Subscription			13,000	14,000
CM - OnSSI Camera Licenses			5,000	7,000
CM - Signal Performance Measures Subscription			30,000	30,000
CP - ProjectWise Subscription			2,400	2,600
D&TS - DroneDeploy			10,000	12,000
D&TS Bluebeam Subscription			14,000	14,000
ENV - Datasight Maintenance and License			3,000	3,500
IT - Adobe Products Subscription			16,000	17,000
IT - Adobe Sign			32,000	34,000
IT - AutoDesk Subscriptions			30,000	35,000
IT - Barracuda Subscription			27,000	30,000
IT - Cisco AnyConnect Subscription			7,000	8,000
IT - Cisco SmartNet Subscription			45,000	47,500
IT - Cloud Services			30,000	35,000
IT - Endpoint Security Licensing and Subscription			12,000	12,000
IT - Enterprise Suite			11,000	12,000
IT - F5 License Subscription			12,000	13,000
IT - Geocortex Analytics Subscription			6,000	6,500
IT - iCompass Annual Maintenance			14,000	15,000
IT - KnowBe4 Training Subscription			4,500	5,000
IT - Laserfiche Power Pack			1,000	1,200
IT - Microsoft Office 365			145,000	145,000
IT - PaperCut Subscription			3,500	4,000
IT - Password Manager Subscription			8,000	8,500
IT - PlexTrac Subscription			5,500	6,000
IT - Rave Alert Subscription			13,500	14,500
IT - Solarwinds Dameware			1,000	1,200
IT - Splunk Subscription			15,000	20,000
IT - SSL Certificates/Domain Hosting Subscription			1,700	2,000
IT - Surreal CMS Subscription			500	600

1155 - Information Technology

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 17

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
IT - Tenable Subscription			19,000	20,000
IT - Varonis Datavantage			25,000	25,000
IT - Veeam and M365 Backup			48,600	48,600
IT - Veeam Subscription			16,000	17,000
IT - VMWare vSphere Subscription			27,000	29,000
IT - Zoom Subscription			4,000	4,500
LE - JustFOIA Annual Maintenance			11,000	12,000
PL - Cube Ave Software License Subscription			5,500	6,000
TE - Korterra Dig-Line - Korweb			5,500	6,000
TE - Lighting Analysis			1,000	1,000
Total 00275.1155.01. Software Subscriptions	563,095	967,000	889,200	938,200
00291.1155.01. Leases and Rentals				
00291 - Leases and Rentals	42,886	40,500		
Mail Service			2,000	2,000
Managed Print Services			75,000	80,000
Total 00291.1155.01. Leases and Rentals	42,886	40,500	77,000	82,000
00300.1155.01. Travel and Meetings				
00300 - Travel and Meetings	6,043	3,000	17,000	17,000
Total 00300.1155.01. Travel and Meetings	6,043	3,000	17,000	17,000
00320.1155.01. Employee Training				
00320 - Employee Training	7,850	5,000	17,000	17,000
Total 00320.1155.01. Employee Training	7,850	5,000	17,000	17,000
00492.1155.01. Maint / Repair - Equip				
00492 - Maint / Repair - Equip	461,984	505,400		
ACCT - ABBYY FlexiCapture Maintenance			10,500	11,000
ACCT - Global Software Spreadsheet Server Maintenance			6,000	6,500
BUD-PL CIPAce Maintenance			40,000	45,000
Cisco UCS Storage Maintenance			30,000	30,000
CM - Bluetooth Maintenance			5,000	5,000
CM - Daktronics Software			3,000	3,000
CM - GTT Opticom CMS Software Maintenance			7,500	8,000
CM - Highway Capacity Software Maintenance			1,000	1,500
CM - IBI Group Annual Maintenance			25,000	25,000
CM - Ocularis Maintenance and Support			20,000	20,000

1155 - Information Technology
 Budget Report
 For Fiscal Years 2022 and 2023
 Total FTE's - 17

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
IT - Tenable Subscription			19,000	20,000
IT - Varonis Datavantage			25,000	25,000
IT - Veeam and M365 Backup			48,600	48,600
IT - Veeam Subscription			16,000	17,000
IT - VMWare vSphere Subscription			27,000	29,000
IT - Zoom Subscription			4,000	4,500
LE - JustFOIA Annual Maintenance			11,000	12,000
PL - Cube Ave Software License Subscription			5,500	6,000
TE - Korterra Dig-Line - Korweb			5,500	6,000
TE - Lighting Analysis			1,000	1,000
Total 00275.1155.01. Software Subscriptions	563,095	967,000	889,200	938,200
00291.1155.01. Leases and Rentals				
00291 - Leases and Rentals	42,886	40,500		
Mail Service			2,000	2,000
Managed Print Services			75,000	80,000
Total 00291.1155.01. Leases and Rentals	42,886	40,500	77,000	82,000
00300.1155.01. Travel and Meetings				
00300 - Travel and Meetings	6,043	3,000	17,000	17,000
Total 00300.1155.01. Travel and Meetings	6,043	3,000	17,000	17,000
00320.1155.01. Employee Training				
00320 - Employee Training	7,850	5,000	17,000	17,000
Total 00320.1155.01. Employee Training	7,850	5,000	17,000	17,000
00492.1155.01. Maint / Repair - Equip				
00492 - Maint / Repair - Equip	461,984	505,400		
ACCT - ABBYY FlexiCapture Maintenance			10,500	11,000
ACCT - Global Software Spreadsheet Server Maintenance			6,000	6,500
BUD-PL CIPAce Maintenance			40,000	45,000
Cisco UCS Storage Maintenance			30,000	30,000
CM - Bluetooth Maintenance			5,000	5,000
CM - Daktronics Software			3,000	3,000
CM - GTT Opticom CMS Software Maintenance			7,500	8,000
CM - Highway Capacity Software Maintenance			1,000	1,500
CM - IBI Group Annual Maintenance			25,000	25,000
CM - Ocularis Maintenance and Support			20,000	20,000

1155 - Information Technology

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 17

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
CM - OnSSI TMC Video Wall Maintenance			20,000	25,000
CM - Trafficware Software Maintenance			25,000	30,000
CP - B2W Estimating Software Maintenance			10,500	11,000
CP - MS Project Maintenance			10,000	10,000
DSN - Retain Pro Software			1,000	1,500
DV SVC - Bentley Bridge Software Maintenance			20,000	25,000
DV SVC - TRAKiT Maintenance			55,000	60,000
FLEET - Asset Works Maintenance			21,000	22,000
IT - Bonneville Widebed Scanner Maintenance			2,500	2,500
IT - Cisco FirePOWER and Filter			1,000	1,000
IT - Desktop Authority Maintenance			3,000	3,500
IT - ESRI Annual Maintenance			30,000	30,000
IT - F5 Networks Annual Support			45,000	45,500
IT - Genetec Security System Support			7,000	10,000
IT - HP T130 Plotter Maintenance			1,500	2,000
IT - Laserfiche Annual Maintenance			95,000	100,000
IT - Latitude Geocortex Maintenance			5,500	6,000
IT - MS Software Assurance			35,000	35,000
IT - NetApp SAN and Backup Device			15,000	20,000
IT - Neurilink Clevertouch Extended Warranty			2,500	3,000
IT - Pitney Bowes Maint			1,000	1,000
IT - Solarwinds Maintenance			15,000	15,000
IT - Varonis Maintenance Support			20,000	25,000
IT - VMWare Support and Maintenance			15,500	16,000
PL - Metro Transportation: StreetSaver Support & Maintenance			4,000	4,500
ROW - PAECETrak Maintenance			50,000	50,000
SUR - Trimble Priority Support			7,000	7,500
TE - PTV VISSIM Annual Maintenance			8,000	8,500
TE - VISIX AXIS-TV Software Maintenance			5,500	6,000
Total 00492.1155.01. Maint / Repair - Equip	461,984	505,400	679,500	731,500
00495.1155.01. Discretionary Account For Mgrs				
00495 - Discretionary Account For Mgrs	878	1,300	1,000	1,000
Total 00495.1155.01. Discretionary Account For Mgrs	878	1,300	1,000	1,000
00640.1155.01. Office Machines				

1155 - Information Technology
 Budget Report
 For Fiscal Years 2022 and 2023
 Total FTE's - 17

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00640 - Office Machines	147,214	232,700		
Auditorium Upgrade			50,000	
Network Switch Replacements			24,000	20,000
UPS Replacements			30,000	35,000
Total 00640.1155.01. Office Machines	147,214	232,700	104,000	55,000
00705.1155.01. Professional Services				
00705 - Professional Services	259,639	186,600		
Blue Prism Professional Services			70,000	70,000
Cisco FirePOWER Consulting Services			5,000	5,500
Cisco UCS Services			3,500	4,000
Consulting/Report Writing Professional Services			15,000	15,000
CWOM Prof Services			15,000	15,500
F5 Professional Services			10,000	10,000
GIS - Ortho Flight			35,000	
GIS Development			10,000	10,000
Involta Co-location Hosting			60,000	60,000
MCCi Professional Services			20,000	20,000
Microsoft Professional Services			7,500	7,500
Milton Security Professional Services			15,000	15,000
Mobile Solutions (cell phone mgmt)			12,000	12,000
Neurilink Professional Service			7,000	7,500
Plextrac Professional Services			5,000	5,000
Right Systems Professional Services			7,000	7,500
Security Professional Services			35,000	40,000
T&S Desk Phone Professional Services			2,500	3,000
Varonis Professional Services			7,000	7,500
Web Development Services			25,000	30,000
Total 00705.1155.01. Professional Services	259,639	186,600	366,500	345,000
Total Information Technology Other Expenses	1,879,209	3,548,200	3,021,200	2,578,800
Total Information Technology Expenditures	3,511,419	5,270,100	4,912,500	4,583,000

Legal Department

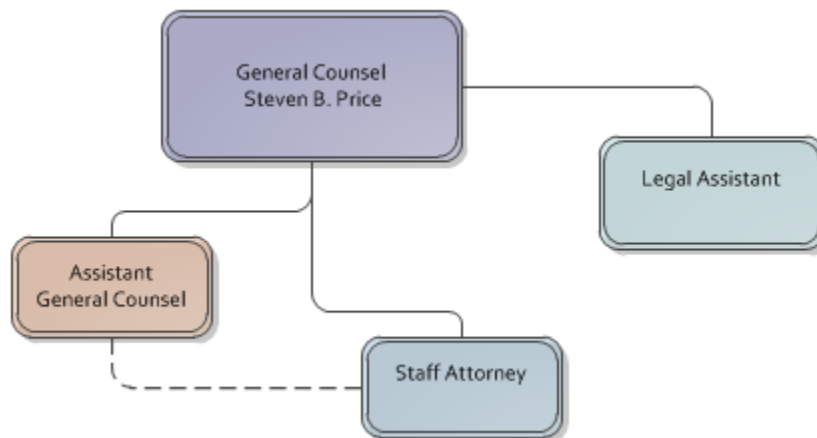
Operational Budget Summary				
1160 - Legal				
Category	FY2020 Actuals	FY2021 Budget	FY2022 Budget	FY2023 Budget
Labor	625,458	628,800	677,300	892,400
Contracts	297,818	690,000	400,000	300,000
Insurance/Awards	1,974	5,000	5,000	5,000
Maint/Repair	-	500	500	500
Supplies	18,889	17,200	16,700	16,700
Training/Travel/Safety	1,175	10,000	10,000	10,000
Total	945,314	1,351,500	1,109,500	1,224,600

Department Mission

Provide timely and quality legal services to the District and responsible for representing and advising the District on legal matters.

Organizational Chart

This is the Legal Department's organization chart.



Department Services

The Legal Department represents the District's interest in all legal matters, administers the risk management program, and enforces District rules, regulations and ordinances. The Department handles claims against the District, represents and sometimes defends the District in actions, organizes legislative efforts, and assists internal departments in legal matters.

The Legal Department reviews ordinances, contracts and other documents including certifying ACHD's Impact Fee Ordinance in accordance with the Idaho Development Impact Fee Act. The Department also processes condemnation orders on all right-of-way acquisitions for ACHD projects.

Performance Measurement

The following are the Legal Department's goals:

- Provide advice and guidance to District staff with accurate and timely information.
 - 2022 Status – Provided responses to staff within 3 days of submittal.
 - 2022 Objective – Continue to provide staff with timely information, within 3 days of submittal.

- Reduce the number of condemnations on right-of-way acquisitions by 10 percent.
 - 2022 Status – Last year condemnations were less than 1 percent of total right-of-way acquisitions.
 - 2022 Objective – Maintain condemnations to 1 percent (or less) of right-of-way acquisitions.

1160 - Legal

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 4

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Legal Salaries & Benefits				
00100.1160.01. Legal Wages				
00100 - Legal Wages	454,031	453,000	485,000	634,000
Total 00100.1160.01. Legal Wages	454,031	453,000	485,000	634,000
00110.1160.01. FICA Taxes				
00110 - FICA Taxes	31,645	34,600	37,000	48,400
Total 00110.1160.01. FICA Taxes	31,645	34,600	37,000	48,400
00120.1160.01. State Retirement				
00120 - State Retirement	54,283	54,100	57,600	75,600
Total 00120.1160.01. State Retirement	54,283	54,100	57,600	75,600
00130.1160.01. Insurances				
00130 - Insurances	85,016	89,000	96,900	133,400
Total 00130.1160.01. Insurances	85,016	89,000	96,900	133,400
00140.1160.01. Worker's Compensation				
00140 - Worker's Compensation	483	500	800	1,000
Total 00140.1160.01. Worker's Compensation	483	500	800	1,000
Total Legal Salaries & Benefits	625,458	631,200	677,300	892,400
Legal Other Expenses				
00240.1160.01. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	18,849	16,000	16,000	16,000
Total 00240.1160.01. Books, Dues, Subscriptions	18,849	16,000	16,000	16,000
00261.1160.01. Supplies - Office				
00261 - Supplies - Office	39	500	500	500
Total 00261.1160.01. Supplies - Office	39	500	500	500
00265.1160.01. Supplies - Clothing				
00265 - Supplies - Clothing		200	200	200
Total 00265.1160.01. Supplies - Clothing		200	200	200
00300.1160.01. Travel and Meetings				
00300 - Travel and Meetings	87	5,000	5,000	5,000
Total 00300.1160.01. Travel and Meetings	87	5,000	5,000	5,000
00320.1160.01. Employee Training				
00320 - Employee Training	1,088	5,000	5,000	5,000
Total 00320.1160.01. Employee Training	1,088	5,000	5,000	5,000

1160 - Legal
 Budget Report
 For Fiscal Years 2022 and 2023
 Total FTE's - 4

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00460.1160.01. Miscellaneous Expense				
00460 - Miscellaneous Expense		500	500	500
Total 00460.1160.01. Miscellaneous Expense		500	500	500
00495.1160.01. Discretionary Account For Mgrs				
00495 - Discretionary Account For Mgrs	1,974	5,000	5,000	5,000
Total 00495.1160.01. Discretionary Account For Mgrs	1,974	5,000	5,000	5,000
00705.1160.01. Professional Services				
00705 - Professional Services	60,991	238,000		
Misc. Professional Services			50,000	50,000
Total 00705.1160.01. Professional Services	60,991	238,000	50,000	50,000
00706.1160.01. Legal Fees				
00706 - Legal Fees	236,827	250,000	350,000	250,000
Total 00706.1160.01. Legal Fees	236,827	250,000	350,000	250,000
Total Legal Other Expenses	319,856	520,200	432,200	332,200
Total Legal Expenditures	945,314	1,151,400	1,109,500	1,224,600

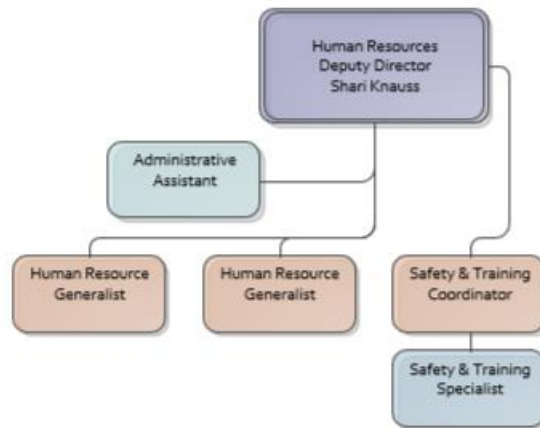
Human Resources Department

Operational Budget Summary				
1200 - Human Resources				
	FY2020			
Category	Actuals	FY2021 Budget	FY2022 Budget	FY2023 Budget
Labor	691,584	714,500	787,500	967,300
Contracts	100,063	144,300	158,500	158,500
Insurance/Awards	23,599	29,800	193,600	254,700
Maint/Repair	477	3,000	7,600	7,600
Supplies	116,992	125,200	155,200	155,200
Training/Travel/Safety	32,146	46,800	61,000	61,000
Total	964,860	1,063,600	1,363,400	1,604,300

Department Mission

Provide leadership and effective human resource management by developing and implementing policies, programs and services that contribute to the District's mission and priorities.

Organizational Chart



Department Services

The Human Resources Department is responsible for the implementation and performance of Districtwide programs such as recruitment and selection, job classification, compensation management, benefits administration along with managing district-wide safety programs, policies, procedures and training.

Human Resource Department

The Deputy Director of Human Resource is responsible to oversee the implementation and performance of all Districtwide programs such as recruitment and selection, job classification, compensation management, benefits administration along with managing district-wide safety programs, policies, procedures and training.

- The Safety and Training Coordinator is responsible to implement and manage the districtwide safety and training programs

Performance Measurement

These are the current goals of the Human Resources Department.

Development effective and innovative methods of addressing the needs of the District

- 2021 Accomplishments
 - The Human Resources team continued to successfully navigate the COVID crisis through consistent monitoring of the Center's for Disease Control (CDC) standards and then implemented those standards throughout all activities of the organization. This included regular updates of policies and procedures coupled with consistent communication with the staff regarding expectations.
 - Successfully continued the annual Healthfair for staff by implementing additional social distancing standards, temperature checks, additional sanitation and strict adherence to appointment scheduling.
 - Improved staffing opportunities through partnerships with the Department of Labor's job fair events, continued efforts with our temporary employment agency and working with the Communication Department to develop recruitment mailers.
- 2022 Initiatives
 - The Human Resources team will continue to explore innovative methods of meeting the current staffing needs of the District. Specifically, focusing on how we can seek out new partnerships in with local educational institutions.
 - Continued focus on an overall compensation plan to ensure the District is competitive in the marketplace and provides growth opportunities for team members.

Develop and implement employee training programs related to leadership, customer service and utilizing / implementing District policies.

- 2021 Accomplishments
 - Due to the COVID pandemic, the Human Resources department was unable to facilitate large group training activities. Instead a focus on training opportunities via zoom and webinars were employed to ensure that compliance requirements for training were met. When practical small group meetings were held in person to conduct specialized compliance training such as HazWopper and Mine Safety and Health Administration (MSHA). Additionally, leadership training for the District's general equipment operators continued in small groups.
 - The Human Resources team developed new methods for tracking employee

performance milestones through Viewpoint which allowed tracking of critical dates through electronic methods. The team also incorporated the use of QR bar codes for applicants to be able to link directly to an on-line employment application through their cell phones.

- 2022 Initiatives
 - Conduct Respectful Workplace training for all team members
 - Update and reinstate the Leadership ACHD program
 - Conduct Performance Management training with all evaluators
 - Conduct Interview training for team members interest in moving to other positions

Provide expedient, accurate and efficient information and services.

- 2021 Accomplishments
 - With a continued inability to conduct large group meetings due to the pandemic, the human resource team continued to work to find ways to effectively communicate new benefit information. Several zoom meetings were held where all staff members could attend to gain more information about new benefits and be able to ask questions. The team also continued to utilize more traditional methods of communication through mailers and posters. Microsoft teams has also been utilized for some wellness activities.
- 2022 Initiatives –
 - Identify internal department procedures and processes to identify areas which may be simplified or streamlined to provide more expedient information and services.
 - Potential recruitment software
 - Training software

1200 - Human Resources

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 6

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Human Resources Salaries & Benefits				
00100.1200.01. Human Resources Wages				
00100 - Human Resources Wages	475,303	479,000	524,000	641,000
Total 00100.1200.01. Human Resources Wages	475,303	479,000	524,000	641,000
00110.1200.01. FICA Taxes				
00110 - FICA Taxes	34,208	36,700	40,000	49,000
Total 00110.1200.01. FICA Taxes	34,208	36,700	40,000	49,000
00120.1200.01. State Retirement				
00120 - State Retirement	55,770	57,300	62,800	76,500
Total 00120.1200.01. State Retirement	55,770	57,300	62,800	76,500
00130.1200.01. Insurances				
00130 - Insurances	116,604	120,000	131,500	169,800
Total 00130.1200.01. Insurances	116,604	120,000	131,500	169,800
00140.1200.01. Worker's Compensation				
00140 - Worker's Compensation	2,968	3,000	5,700	7,500
Total 00140.1200.01. Worker's Compensation	2,968	3,000	5,700	7,500
00160.1200.01. Temporaries				
00160 - Temporaries	6,730		23,000	23,000
Total 00160.1200.01. Temporaries	6,730		23,000	23,000
00170.1200.01. Overtime Pay				
00170 - Overtime Pay		500	500	500
Total 00170.1200.01. Overtime Pay		500	500	500
Total Human Resources Salaries & Benefits	691,584	696,500	787,500	967,300
Human Resources Other Expenses				
00210.1200.01. Printing				
00210 - Printing	845	3,600	500	500
Total 00210.1200.01. Printing	845	3,600	500	500
00230.1200.01. Advertising				
00230 - Advertising	113,130	152,000	150,000	150,000
Total 00230.1200.01. Advertising	113,130	152,000	150,000	150,000
00240.1200.01. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	1,981	2,500		
Employment Law Letter			500	500

1200 - Human Resources

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 6

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
HRATV Membership (4)			800	800
Miscellaneous			500	500
SHRM Membership (4)			700	700
Total 00240.1200.01. Books, Dues, Subscriptions	1,981	2,500	2,500	2,500
00261.1200.01. Supplies - Office				
00261 - Supplies - Office	912	1,500		
Miscellaneous Office Supplies			500	500
Training Support Items			1,000	1,000
Total 00261.1200.01. Supplies - Office	912	1,500	1,500	1,500
00265.1200.01. Supplies - Clothing				
00265 - Supplies - Clothing	124	700	700	700
Total 00265.1200.01. Supplies - Clothing	124	700	700	700
00300.1200.01. Travel and Meetings				
00300 - Travel and Meetings	954			
Training			2,000	2,000
Travel Expenses for Applicants			1,500	1,500
Total 00300.1200.01. Travel and Meetings	954		3,500	3,500
00320.1200.01. Employee Training				
00320 - Employee Training	7,369	7,000		
Conferences and Seminars			10,000	10,000
Tuition Reimbursement			7,000	7,000
Total 00320.1200.01. Employee Training	7,369	7,000	17,000	17,000
00330.1200.01. Safety and First Aid				
00330 - Safety and First Aid	23,822	36,000		
Air St. Luke's Membership			21,000	21,000
CPR and 1st Aid Supplies			5,000	5,000
Hearing Tests			1,500	1,500
Safety Glasses			1,000	1,000
Safety Incentive Program			10,000	10,000
Safety Training Supplies			2,000	2,000
Total 00330.1200.01. Safety and First Aid	23,822	36,000	40,500	40,500
00351.1200.01. Awards / Incentives				
00351 - Awards / Incentives	21,847	26,800		
Career Retention			161,000	221,000

1200 - Human Resources

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 6

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Employee Recognition (Incentive, Quarterly Award, etc)			7,000	7,000
Employee Retirement (10 projected)			7,000	7,000
Innovation / R & D			5,000	5,000
Service Award			8,600	9,700
Total 00351.1200.01. Awards / Incentives	21,847	26,800	188,600	249,700
00460.1200.01. Miscellaneous Expense				
00460 - Miscellaneous Expense	477	4,000		
Kids Day			4,600	4,600
Wellness Expense			3,000	3,000
Total 00460.1200.01. Miscellaneous Expense	477	4,000	7,600	7,600
00495.1200.01. Discretionary Account For Mgrs				
00495 - Discretionary Account For Mgrs	1,753	2,500		
Leadership ACHD			1,000	1,000
Miscellaneous			500	500
Moving Expenses for Applicants			2,500	2,500
Onboarding			1,000	1,000
Total 00495.1200.01. Discretionary Account For Mgrs	1,753	2,500	5,000	5,000
00705.1200.01. Professional Services				
00705 - Professional Services	100,063	157,000		
Applicant Background Check			1,000	1,000
Benefit Administration			32,500	32,500
COBRA Administration			5,000	5,000
Deferred Comp			2,500	2,500
District wide Training (Compliance, etc)			15,000	15,000
DOT Clearinghouse			500	500
Drug Testing Program			18,000	18,000
Employee Wellness Program			50,000	50,000
Flexible Benefits			5,000	5,000
HR Consulting / Misc Consulting			10,000	10,000
Leadership / Customer Service Training			8,000	8,000
Leadership ACHD			1,000	1,000
Salary Survey			10,000	10,000
Total 00705.1200.01. Professional Services	100,063	157,000	158,500	158,500
Total Human Resources Other Expenses	273,276	393,600	575,900	637,000

1200 - Human Resources

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 6

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Total Human Resources Expenditures	964,860	1,090,100	1,363,400	1,604,300

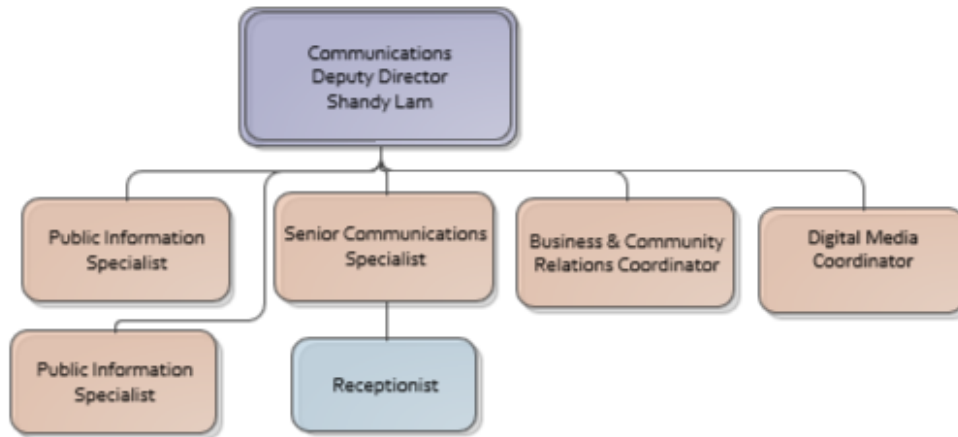
Communications Department

Operational Budget Summary				
1400 - Communications				
	FY2020	FY2021	FY2022	FY2023
Category	Actuals	Budget	Budget	Budget
Labor	545,452	564,200	744,100	790,000
Supplies	105,582	120,000	184,800	184,800
Contracts	9,405	40,000	30,000	30,000
Insurance/Awards	352	500	1,400	1,400
Training/Travel/Safety	1,818	6,400	10,000	10,000
Total	662,609	731,100	970,300	1,016,200

Department Mission

Communications represents the District to the public, informing the community of our activities, planning and directing interaction on projects and planning initiatives, facilitating media coverage and helping ACHD departments successfully interact with stakeholders.

Organizational Chart



Department Services

The Communications Department oversees all public engagement, outreach, and education

efforts, transmitting information to and from the community regarding ACHD's operations and projects. The department manages these efforts and the communications channels used to reach a broad audience, including digital and print media, community events, media relations, and customer service portals.

The department reports to both the ACHD Director and Chief of Staff, reflecting the ACHD's priority to communicate with the public in a transparent and timely manner regarding District activities, programs, and employees. Communications has six areas: Business & Community Relations, Public Information, Public Involvement, Digital Media, and Customer Service. These areas provide:

- Liaison services for citizens, business interests and neighborhood associations regarding the District's ongoing projects and programs. We strive to minimize the impact of construction through proactive communications efforts and to foster cooperative relationships.
- Information for the general public and local media on District activities, special events, and any items of interest that may have an impact on the community by furnishing news releases, informational videos, blogs, newsletters and other information.
- Involvement with stakeholders and project managers/teams to ensure public engagement is considered throughout each step in a project. The department will ensure that the public remains informed throughout the life of a project, plan or study, and will direct the logistics and content of public involvement meetings.
- An online presence and relationship with the public, as well as a source of accurate and timely information for citizens using social media.
- A good first impression from our reception area to members of the public interacting with ACHD at the front lobby or over the telephone, aiding or facilitating contact with subject matter experts at the District to answer inquiries and address issues. Administrative support also provides Tellus dispatch/editing, mail services, meeting space reservations, and other administrative functions.
- Distribute timely and accurate information about projects, programs, and activities utilizing the website, blogs, videos, news releases, e-mail campaigns and social media to keep the public informed.

Performance Measurement

The Department will pursue opportunities to inform the public of ACHD's activities through personal interaction, at speaking engagements and through the media, social media, digital media and print media whenever possible and appropriate.

- 2021 Accomplishments
 - Increased proactive communication on Nextdoor by 90% and Impressions by 105%
 - Increased responsive communication on Nextdoor by 62%
 - Increased proactive communication on Facebook by 46%
 - Increased Facebook followers by 12.9%
 - Increased Facebook reach by 117%
 - Increased proactive communications on Instagram by 222%
 - Increased Instagram reach by 571%
 - Increased proactive communications on Twitter by 63.9%
 - Hosted 25 online community engagement efforts
 - Doubled number of outreach efforts

- 2022 Initiatives
 - Improve website to be more user friendly, aesthetically pleasing, and accessible for all users.

 - Further increase District visibility on ongoing and planned projects, programs and daily operations on social media, digital media and through local news sources.

 - Increase visibility of Commission members, their roles, and the governmental process by which ACHD is run.

 - Begin and make substantial progress toward a rebrand of the District to increase visibility, recognition, and improve the District's overall perception with the public.

 - Host 23-25 virtual or in person public involvement events

 - Increase design focused comment summaries for public involvement

 - Increase web-based public involvement efforts

 - Increase public engagements specific to maintenance operations

 - Attend/Speak at 2 HOA/Neighborhood Association meetings per quarter

 - Attend community events to represent ACHD, provide information and answer questions

- Develop generic media kit to assist businesses impacted by ACHD road improvements
- Build upon relationship with Small Business Association and Small Business Development Center
- Connect with businesses through programs and organizations such as Rotary, Coffee with the Mayor, Town Halls, etc.
- Continue to increase consistent social media presence
- Develop strong relationships with partner agencies and organizations

1400 - Communications

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 7 (FY22 - Communications Specialist - Project Team)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Communications Salaries & Benefits				
00100.1400.01. Communications Wages				
00100 - Communications Wages	363,558	378,000	483,000	511,000
Total 00100.1400.01. Communications Wages	363,558	378,000	483,000	511,000
00110.1400.01. FICA Taxes				
00110 - FICA Taxes	26,925	28,800	36,900	39,200
Total 00110.1400.01. FICA Taxes	26,925	28,800	36,900	39,200
00120.1400.01. State Retirement				
00120 - State Retirement	43,410	45,100	57,800	61,000
Total 00120.1400.01. State Retirement	43,410	45,100	57,800	61,000
00130.1400.01. Insurances				
00130 - Insurances	104,627	105,700	135,200	147,000
Total 00130.1400.01. Insurances	104,627	105,700	135,200	147,000
00140.1400.01. Worker's Compensation				
00140 - Worker's Compensation	3,300	3,000	7,700	8,300
Total 00140.1400.01. Worker's Compensation	3,300	3,000	7,700	8,300
00160.1400.01. Temporaries				
00160 - Temporaries	3,608	23,000		
Student Intern			23,000	23,000
Total 00160.1400.01. Temporaries	3,608	23,000	23,000	23,000
00170.1400.01. Overtime Pay				
00170 - Overtime Pay	25	500	500	500
Total 00170.1400.01. Overtime Pay	25	500	500	500
Total Communications Salaries & Benefits	545,452	584,100	744,100	790,000
Communications Other Expenses				
00200.1400.01. Postage				
00200 - Postage	42,000	42,000	60,000	60,000
Total 00200.1400.01. Postage	42,000	42,000	60,000	60,000
00210.1400.01. Printing				
00210 - Printing	40,474	79,000	75,000	75,000
Total 00210.1400.01. Printing	40,474	79,000	75,000	75,000
00230.1400.01. Advertising				
00230 - Advertising	16,152	15,000	30,000	30,000

1400 - Communications

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 7 (FY22 - Communications Specialist - Project Team)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Total 00230.1400.01. Advertising	16,152	15,000	30,000	30,000
00240.1400.01. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	4,405	4,100	13,000	13,000
Total 00240.1400.01. Books, Dues, Subscriptions	4,405	4,100	13,000	13,000
00251.1400.01. Business Assistance				
00251 - Business Assistance		1,000	1,000	1,000
Total 00251.1400.01. Business Assistance		1,000	1,000	1,000
00261.1400.01. Supplies - Office				
00261 - Supplies - Office	431	6,000	1,000	1,000
Total 00261.1400.01. Supplies - Office	431	6,000	1,000	1,000
00265.1400.01. Supplies - Clothing				
00265 - Supplies - Clothing		200	600	600
Total 00265.1400.01. Supplies - Clothing		200	600	600
00291.1400.01. Leases and Rentals				
00291 - Leases and Rentals	2,119	1,000	4,200	4,200
Total 00291.1400.01. Leases and Rentals	2,119	1,000	4,200	4,200
00300.1400.01. Travel and Meetings				
00300 - Travel and Meetings	934	400	4,000	4,000
Total 00300.1400.01. Travel and Meetings	934	400	4,000	4,000
00320.1400.01. Employee Training				
00320 - Employee Training	884	2,500	6,000	6,000
Total 00320.1400.01. Employee Training	884	2,500	6,000	6,000
00495.1400.01. Discretionary Account For Mgrs				
00495 - Discretionary Account For Mgrs	352	500	1,400	1,400
Total 00495.1400.01. Discretionary Account For Mgrs	352	500	1,400	1,400
00705.1400.01. Professional Services				
00705 - Professional Services	9,405	70,000		
Misc. Prof Svcs - Arial Photos, PIM information, etc			30,000	30,000
Total 00705.1400.01. Professional Services	9,405	70,000	30,000	30,000
Total Communications Other Expenses	117,157	221,700	226,200	226,200
Total Communications Expenditures	662,609	805,800	970,300	1,016,200

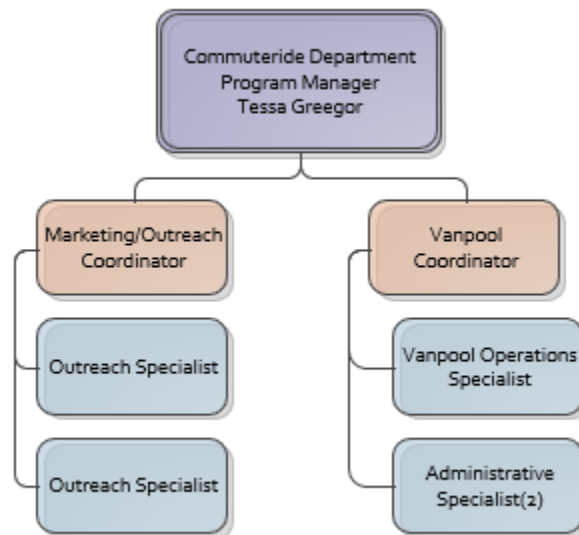
Commuteride Department

Operational Budget Summary				
7000 - Commuteride				
Category	FY2020 Actuals	FY2021 Budget	FY2022 Budget	FY2023 Budget
Labor	605,995	704,200	714,400	756,400
Contracts	283,309	422,200	215,000	225,000
Equip/Land	1,045,057	1,215,000	1,050,000	1,050,000
Insurance/Awards	76,456	130,100	206,400	164,400
Maint/Repair	84,122	60,800	95,200	95,200
Materials	202,031	211,500	270,000	300,000
Supplies	9,893	39,100	69,200	81,200
Training/Travel/Safety	3,671	10,000	24,500	26,500
Total	2,310,534	2,792,900	2,644,700	2,698,700

Department Mission

Provide alternatives to single occupancy vehicle commuting to work, in southwest Idaho.

Organizational Chart



Department Services

ACHD Commuteride (Commuteride) provides Transportation Demand Management programming and ridesharing services to support transportation options and reduce drive-alone trips in the Treasure Valley. Commuteride operates a regional vanpool program (Club Red) with over 100 vans, which provides public transportation for commuters throughout the Treasure Valley. Commuteride manages Park & Rides facilities to support commute options and oversees an online rideshare platform called Share the Ride

Idaho. Commuteride conducts commuter outreach, and supports over 100 Treasure Valley employers by helping them develop and implement employee transportation plans and commute programs. Commuteride works closely with the Regional Public Transportation Authority and other transportation providers to efficiently market services and transport people throughout southwest Idaho.

Performance Measurement

The Department constantly strives to improve public awareness of alternatives to single occupancy commuting through a variety of outreach programs and rideshare services, including the Club Red Vanpool Program.

- **Increase utilization of Commuteride’s Club Red Vanpool Program**
 - 2021 Status – Maintained an average 73 active vanpool routes with 82 routes at maximum service
 - 2021 Status – Increased vanpool customers and total passenger trips from start of COVID
 - 2021 Status – Established new employer-sponsored vanpool routes

 - 2022 Objective – Increase the number of employer sponsored vans
 - 2022 Objective – Increase the number of vanpool customers by 10%
 - 2022 Objective – Conduct targeted outreach and education with top tier employers to encourage vanpool utilization and route development

- **Increase participation in Commuteride TDM services and outreach programs**
 - 2021 Status – Conducted May in Motion with participation from 50 businesses
 - 2021 Status – Encouraged smart commuting through commuter challenges, new outreach initiatives and smart commute educational offerings and incentives
 - 2021 Status – Conducted commute programming services and outreach with area employers
 - 2021 Status – Implemented a new Workspace Mobility Grant program, providing transportation grants and support to 16 small businesses in Ada County

 - 2022 Objective – Conduct May in Motion with participation from at least 75 businesses
 - 2022 Objective – Implement a new Commute Coordinator e-course and certificate program
 - 2022 Objective – Implement a second round of the Workspace Mobility Grant program, providing mobility grants and commute program support to at least 10 organizations

- **Increase Smart Commuting and reduce commuting Vehicle Miles Traveled (VMT)**
 - 2021 Status – Increased number of active Share the Ride Idaho users by 9%
 - 2021 Status – Removed 3.6 million vehicle miles traveled from Treasure Valley roadways through smart commute modes

 - 2022 Objective – Increase smart commute trips tracked through Share the Ride Idaho by 10%
 - 2022 Objective – Conduct targeted outreach and partner coordination to promote and enhance regional Park & Ride system
 - 2022 Objective – Increase displacement of vehicle miles traveled from Treasure Valley roadways through smart commute modes by 10%
 - 2022 Objective – Conduct commuter education and outreach through focused workshops and campaigns
 - 2022 Objective – Develop framework for and begin implementation of targeted residential outreach program (Smart Trips)

- **Improve Safety and Efficiency of Commuteride’s Rideshare Operations**
 - 2021 Status – Updated Vanpool Participant Agreements, Driver Agreements, Commuteride Policy Manual, employer-sponsored vanpool contract, and driver trainings
 - 2021 Status – Installed security cameras at ACHD’s Ten Mile Park & Ride facility
 - 2021 Status – Enhanced Club Red services by developing new participant benefits (e.g., AAA Roadside Services partnership) and service enhancements
 - 2022 Objective – Expand driver training offerings to include new safety topics
 - 2022 Objective – Migrate from existing customer database and payment system to a more reliable and efficient system
 - 2022 Objective – Implement a pilot program utilizing City Go’s Integrated Fare Payment System for 3 vanpool routes; evaluate efficacy

- **Increase program stability by maximizing and diversifying funds**
 - 2021 Status – Maintained a 100% recovery rate for the vanpool program
 - 2021 Status – Secured May in Motion Sponsorships to cover May in Motion costs
 - 2021 Status – Maintained CARES Act funding to offset lost revenue due to COVID-19
 - 2021 Status – Applied for and received grants to support van replacements, technology upgrades, and outreach programs (e.g., AARP Community Challenge grant recipient)
 - 2021 Status – Conducted vanpool fare analysis to ensure operational cost recovery and fare alignment
 - 2022 Objective – Secure and maintain grant funding to support vanpool and TDM marketing operations
 - 2022 Objective – Implement vanpool fare adjustments according to 2021 Fare Analysis
 - 2022 Objective – Conduct annual operational cost analysis to ensure operational costs are fully covered through vanpool fares

7000 - Commuteride

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 8

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Commuteride Salaries & Benefits				
00100.7000. . Commuteride Wages				
00100 - Commuteride Wages	395,608	424,000	458,000	484,000
Total 00100.7000. . Commuteride Wages	395,608	424,000	458,000	484,000
00110.7000. . FICA Taxes				
00110 - FICA Taxes	27,745	32,400	35,200	37,000
Total 00110.7000. . FICA Taxes	27,745	32,400	35,200	37,000
00120.7000. . State Retirement				
00120 - State Retirement	45,200	50,600	54,700	57,600
Total 00120.7000. . State Retirement	45,200	50,600	54,700	57,600
00130.7000. . Insurances				
00130 - Insurances	134,286	151,400	153,100	164,100
Total 00130.7000. . Insurances	134,286	151,400	153,100	164,100
00140.7000. . Worker's Compensation				
00140 - Worker's Compensation	2,143	3,000	6,900	7,200
Total 00140.7000. . Worker's Compensation	2,143	3,000	6,900	7,200
00160.7000. . Temporaries				
00160 - Temporaries		5,000	5,000	5,000
Total 00160.7000. . Temporaries		5,000	5,000	5,000
00170.7000. . Overtime Pay				
00170 - Overtime Pay	1,012	3,000	1,500	1,500
Total 00170.7000. . Overtime Pay	1,012	3,000	1,500	1,500
Total Commuteride Salaries & Benefits	605,995	669,400	714,400	756,400
Commuteride Other Expenses				
00200.7000. . Postage				
00200 - Postage	805	1,200	1,200	1,200
Total 00200.7000. . Postage	805	1,200	1,200	1,200
00210.7000. . Printing				
00210 - Printing	3,351	3,300		
Administrative			800	800
Collateral			2,400	2,400
TDM Strategies			300	300
Total 00210.7000. . Printing	3,351	3,300	3,500	3,500

7000 - Commuteride

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 8

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00226.7000. . Utilities - Telephone				
00226 - Utilities - Telephone	(48)	600	8,000	8,000
Total 00226.7000. . Utilities - Telephone	(48)	600	8,000	8,000
00230.7000. . Advertising				
00230 - Advertising	(3,498)	30,000		
Paid Media			30,000	40,000
Sponsorships			5,000	5,000
Total 00230.7000. . Advertising	(3,498)	30,000	35,000	45,000
00240.7000. . Books, Dues, & Subscriptions				
00240 - Books, Dues, & Subscriptions	4,611	5,900		
Books/Materials			1,000	1,000
Memberships			6,000	6,000
Total 00240.7000. . Books, Dues, & Subscriptions	4,611	5,900	7,000	7,000
00261.7000. . Supplies - Office				
00261 - Supplies - Office	1,972	3,500	3,500	3,500
Total 00261.7000. . Supplies - Office	1,972	3,500	3,500	3,500
00270.7000. . Supplies - Computers				
00270 - Supplies - Computers		4,300	3,000	3,000
Total 00270.7000. . Supplies - Computers		4,300	3,000	3,000
00291.7000. . Leases and Rentals				
00291 - Leases and Rentals	2,700	5,000		
Events			6,000	6,000
Park/Ride Facilities			2,000	4,000
Total 00291.7000. . Leases and Rentals	2,700	5,000	8,000	10,000
00300.7000. . Travel and Meetings				
00300 - Travel and Meetings	2,810	5,500		
Driver Training Meetings			1,000	1,000
Events			10,000	12,000
Staff Training			8,000	8,000
Total 00300.7000. . Travel and Meetings	2,810	5,500	19,000	21,000
00320.7000. . Employee Training				
00320 - Employee Training	861	2,000	5,500	5,500
Total 00320.7000. . Employee Training	861	2,000	5,500	5,500
00341.7000. . Self-Insurance Claims				

7000 - Commuteride

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 8

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00341 - Self-Insurance Claims	38,464	100,000	100,000	100,000
Total 00341.7000. . Self-Insurance Claims	38,464	100,000	100,000	100,000
00351.7000. . Incentives				
00351 - Incentives	21,466	18,000		
BEST Program			5,000	5,000
Campaign Incentives			18,000	18,000
Rider Recruitment			3,000	3,000
Total 00351.7000. . Incentives	21,466	18,000	26,000	26,000
00355.7000. . Vanpool Incentives				
00355 - Vanpool Incentives	16,068	35,000		
Driver Incentives			25,000	25,000
Rider Incentives			10,000	10,000
Total 00355.7000. . Vanpool Incentives	16,068	35,000	35,000	35,000
00460.7000. . Miscellaneous Expense				
00460 - Miscellaneous Expense	5,123	2,000		
Unassigned Van Supplies			2,000	2,000
Total 00460.7000. . Miscellaneous Expense	5,123	2,000	2,000	2,000
00461.7000. . Bankcard Charges				
00461 - Bankcard Charges	26,898	30,000	30,000	30,000
Total 00461.7000. . Bankcard Charges	26,898	30,000	30,000	30,000
00492.7000. . Maintenance / Repair - Equipment				
00492 - Maintenance / Repair - Equipment	52,101	60,200		
GPS Telematics Service			35,700	35,700
Rideshare Platform			24,500	24,500
Total 00492.7000. . Maintenance / Repair - Equipment	52,101	60,200	60,200	60,200
00493.7000. . Maintenance/Repair - Grounds				
00493 - Maintenance/Repair - Grounds		13,500	3,000	3,000
Total 00493.7000. . Maintenance/Repair - Grounds		13,500	3,000	3,000
00495.7000. . Discretionary Account for Mgrs				
00495 - Discretionary Account for Mgrs	457	700	400	400
Total 00495.7000. . Discretionary Account for Mgrs	457	700	400	400
00496.7000. . Mobility Grant Expense				
00496 - Mobility Grant Expense		20,000	45,000	3,000

7000 - Commuteride

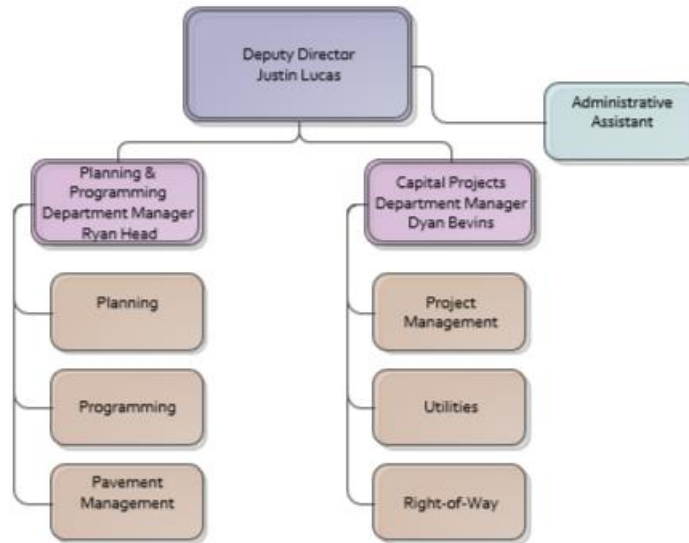
Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 8

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Total 00496.7000. . Mobility Grant Expense		20,000	45,000	3,000
00544.7000. . Van Fuel Expense				
00544 - Van Fuel Expense	202,031	220,000	270,000	300,000
Total 00544.7000. . Van Fuel Expense	202,031	220,000	270,000	300,000
00670.7000. . Mobile Equipment				
00670 - Mobile Equipment	512,625	429,300	450,000	450,000
Total 00670.7000. . Mobile Equipment	512,625	429,300	450,000	450,000
00680.7000. . Depreciation Expense				
00680 - Depreciation Expense	532,433	600,000	600,000	600,000
Total 00680.7000. . Depreciation Expense	532,433	600,000	600,000	600,000
00705.7000. . Professional Services				
00705 - Professional Services	165,139	77,000		
Marketing			45,000	55,000
MiM Speaker			5,000	5,000
TDM Strategies			25,000	25,000
Total 00705.7000. . Professional Services	165,139	77,000	75,000	85,000
00740.7000. . Van Repair Expense				
00740 - Van Repair Expense	85,276	110,000	100,000	100,000
Total 00740.7000. . Van Repair Expense	85,276	110,000	100,000	100,000
00770.7000. . Van Operating Expense				
00770 - Van Operating Expense	32,895	33,000	40,000	40,000
Total 00770.7000. . Van Operating Expense	32,895	33,000	40,000	40,000
00999.7000. . Van Replacement Fund				
00999 - Van Replacement Fund		237,200		
Total 00999.7000. . Van Replacement Fund		237,200		
Total Commuteride Other Expenses	1,704,539	2,047,200	1,930,300	1,942,300
Total Commuteride Expenditures	2,310,534	2,716,600	2,644,700	2,698,700

Organizational Chart



Division Services

The Plans and Projects (Planning, Programming, Capital Project Management, and Right-of-Way) Division creates short, medium and long-range transportation plans, uses pavement management “best practices,” and finds external funding for upcoming Highway District work. Those plans are then converted into projects large and small, and managed throughout all phases from concept design to construction completion.

- The Planning and Programming Department conducts corridor transportation studies, performs transportation modeling, develops the District-wide Strategic Plan, and conducts mid-term investment planning via the Integrated Five-Year Work Plan. The Department solicits and receives community program requests and applications from citizens and partner agencies, and programs sidewalks, bicycle improvements and pedestrian enhancement projects. The department also pursues and manages outside funding opportunities for the District. Pavement Management is responsible for establishing pavement condition information and determining the type and schedule for performing pavement maintenance on roadways. Through the Pavement Management Program, the division inspects and monitors the condition of all roadways under ACHD’s jurisdiction for repair or rebuild as necessary to maintain District standards.
- The Capital Projects Department is responsible for the management of all Highway District capital projects including scheduling, cost estimating, project controls, and administration. All phases of the projects are covered from concept development through final design, right-of-way acquisition and construction. Continuous process improvement is a critical component of the work. The department also coordinates with all utilities in the public rights-of-way. The Right of Way Section is responsible for acquiring property for the District’s capital projects. They also initiate and manage license agreements for long term activities in the public rights of way (e.g. landscaping, fences, etc.), organize the vacation

of public right of way that is no longer needed, and manage and dispose of/sell real estate surplus to District needs.

Performance Measurement

Plans and Projects Division measures its performance against cost and schedule evaluations of both its capital projects and its programming and planning endeavors. In addition to managing all ACHD Capital Projects—nearly half the District’s budget—Plans and Projects is also responsible for developing and implementing the District-wide Strategic Plan and the Integrated Five-Year Work Plan, requesting and implementing the use of all ACHD federal funds activities, and for the creation and implementation of various other plans and programs.

- **FY2021 Status:**
 - Executed the FY 21 portions of the Integrated Five-Year Work Plan (IFYWP) on time, on budget during an extended pandemic
 - Emphasized Customer Service in all our activities
 - Produced the most comprehensive Annual Report to date
 - Completed major projects:
 - Ten Mile and Amity Road Roundabout
 - Eagle and Amity Road Roundabout
 - Eagle, Amity to Victory Roadway Expansion
 - Cassia Bikeway
 - Completed \$3.5 Million Americans with Disabilities Act compliance improvements
 - Acquired over 100 Right-of-Way parcels
 - Fully implemented new Right-of-Way software
 - Implemented improved scoping procedures, expressed in improved format
 - Had 96% of all Capital Projects out for Bid by 31 March 2021
- **FY2022 Objectives:**
 - Update IFYWP prioritization process and planning framework
 - Continue to integrate the Livable Streets Performance Measures into all ACHD plans and projects
 - Complete and coordinate FY22 Chip seal maps early
 - Have 90% of all Capital Projects out for Bid not later than 31 March 2022
 - Execute the FY 22 portions of the IFYWP on time, on budget
 - Expend at least 95% of the planned project expenditures
 - Use the new Right-of-Way software to improve planning and tracking

1170 - P & P Management

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 2

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
P & P Management Salaries & Benefits				
00100.1170.02. P&P - Administration Wages				
00100 - P&P - Administration Wages	177,661	178,000	202,000	213,000
Total 00100.1170.02. P&P - Administration Wages	177,661	178,000	202,000	213,000
00110.1170.02. FICA Taxes				
00110 - FICA Taxes	13,155	13,600	15,400	16,300
Total 00110.1170.02. FICA Taxes	13,155	13,600	15,400	16,300
00120.1170.02. State Retirement				
00120 - State Retirement	21,540	21,200	24,200	25,500
Total 00120.1170.02. State Retirement	21,540	21,200	24,200	25,500
00130.1170.02. Insurances				
00130 - Insurances	45,749	45,000	52,600	57,400
Total 00130.1170.02. Insurances	45,749	45,000	52,600	57,400
00140.1170.02. Worker's Compensation				
00140 - Worker's Compensation	1,237	2,000	2,500	2,600
Total 00140.1170.02. Worker's Compensation	1,237	2,000	2,500	2,600
Total P & P Management Salaries & Benefits	259,342	259,800	296,700	314,800
P & P Management Other Expenses				
00210.1170.02. Printing				
00210 - Printing	379	600	600	600
Total 00210.1170.02. Printing	379	600	600	600
00240.1170.02. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	300	800	800	800
Total 00240.1170.02. Books, Dues, Subscriptions	300	800	800	800
00261.1170.02. Supplies - Office				
00261 - Supplies - Office	310	500	500	500
Total 00261.1170.02. Supplies - Office	310	500	500	500
00265.1170.02. Supplies - Clothing				
00265 - Supplies - Clothing		200	200	200
Total 00265.1170.02. Supplies - Clothing		200	200	200
00291.1170.02. Leases and Rentals				
00291 - Leases and Rentals	486	300	300	300
Total 00291.1170.02. Leases and Rentals	486	300	300	300

1170 - P & P Management

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 2

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00300.1170.02. Travel and Meetings				
00300 - Travel and Meetings	17	1,200	1,200	1,200
Total 00300.1170.02. Travel and Meetings	17	1,200	1,200	1,200
00320.1170.02. Employee Training				
00320 - Employee Training	1,500	2,000	2,000	2,000
Total 00320.1170.02. Employee Training	1,500	2,000	2,000	2,000
00495.1170.02. Discretionary Account For Mgrs				
00495 - Discretionary Account For Mgrs	1,661	1,700	1,100	1,100
Total 00495.1170.02. Discretionary Account For Mgrs	1,661	1,700	1,100	1,100
00705.1170.02. Professional Services				
00705 - Professional Services		2,500	2,500	2,500
Total 00705.1170.02. Professional Services		2,500	2,500	2,500
Total P & P Management Other Expenses	4,653	9,800	9,200	9,200
Total P & P Management Expenditures	263,995	269,600	305,900	324,000

1180 - P & P Planning

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 8

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
P & P Planning Salaries & Benefits				
00100.1180.02. P&P - Planning Wages				
00100 - P&P - Planning Wages	592,306	593,000	677,000	714,000
Total 00100.1180.02. P&P - Planning Wages	592,306	593,000	677,000	714,000
00110.1180.02. FICA Taxes				
00110 - FICA Taxes	43,050	45,400	51,700	54,800
Total 00110.1180.02. FICA Taxes	43,050	45,400	51,700	54,800
00120.1180.02. State Retirement				
00120 - State Retirement	70,807	70,800	80,800	85,200
Total 00120.1180.02. State Retirement	70,807	70,800	80,800	85,200
00130.1180.02. Insurances				
00130 - Insurances	146,742	146,400	182,100	198,500
Total 00130.1180.02. Insurances	146,742	146,400	182,100	198,500
00140.1180.02. Worker's Compensation				
00140 - Worker's Compensation	5,456	4,000	11,600	12,200
Total 00140.1180.02. Worker's Compensation	5,456	4,000	11,600	12,200
00160.1180.02. Temporaries				
00160 - Temporaries	25,395	31,000		
Student Intern #1 - 34wks x 20hr/wk & 18wks x 40hr/wk			20,500	20,500
Student Intern #2 - 18wks x 40hr/wk			10,500	10,500
Total 00160.1180.02. Temporaries	25,395	31,000	31,000	31,000
00170.1180.02. Overtime Pay				
00170 - Overtime Pay		1,000	1,000	1,000
Total 00170.1180.02. Overtime Pay		1,000	1,000	1,000
Total P & P Planning Salaries & Benefits	883,756	891,600	1,035,200	1,096,700
P & P Planning Other Expenses				
00210.1180.02. Printing				
00210 - Printing	89	500	10,000	
Total 00210.1180.02. Printing	89	500	10,000	
00240.1180.02. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	2,545	3,000	3,800	3,800
Total 00240.1180.02. Books, Dues, Subscriptions	2,545	3,000	3,800	3,800
00261.1180.02. Supplies - Office				

1180 - P & P Planning

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 8

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00261 - Supplies - Office	1,137	1,000	1,000	1,000
Total 00261.1180.02. Supplies - Office	1,137	1,000	1,000	1,000
00265.1180.02. Supplies - Clothing				
00265 - Supplies - Clothing	68	500	500	500
Total 00265.1180.02. Supplies - Clothing	68	500	500	500
00300.1180.02. Travel and Meetings				
00300 - Travel and Meetings	2,704	1,500		
APA or Other National Conference (1 EMP/year)			1,800	1,800
Funding/ADA Conference (1 EMP/year)			1,400	1,400
Modeling/Engineering Conference (1 EMP/year)				1,500
Pavement Management Training (1 EMP/year)			1,200	1,200
Regional Planning Conf (2 EMP/year)			1,800	1,800
TRB National Conference (1 EMP/year)			1,700	
Total 00300.1180.02. Travel and Meetings	2,704	1,500	7,900	7,700
00310.1180.02. Auto Mileage				
00310 - Auto Mileage	24	100	100	100
Total 00310.1180.02. Auto Mileage	24	100	100	100
00320.1180.02. Employee Training				
00320 - Employee Training	(305)	4,300		
APA or Other National Conference (1 EMP/year)			800	800
Funding/ADA Conference (1 EMP/year)			700	700
MISC Webinars and Training			800	800
Modeling/Engineering Conference (1 EMP/year)				700
Pavement Management Training (1 EMP/year)			700	700
Regional Planning Conf (2 EMP/year)			1,000	1,000
TRB National Conference (1 EMP/year)			800	
Total 00320.1180.02. Employee Training	(305)	4,300	4,800	4,700
00495.1180.02. Discretionary Account For Mgrs				
00495 - Discretionary Account For Mgrs	160	700	500	500
Total 00495.1180.02. Discretionary Account For Mgrs	160	700	500	500
00705.1180.02. Professional Services				
00705 - Professional Services	407,711	666,600		
Barber Valley Neighborhood Plan			55,000	

1180 - P & P Planning

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 8

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Bike and Ped Safety Initiative			15,000	15,000
Central Bench Neighborhood Plan			55,000	
Collister Sidewalk Concept			100,000	
Early Geotech Evaluation			240,000	240,000
Meridian Downtown Neighborhood Plan				55,000
Mitchell St. Sidewalks Outreach				50,000
Pavement Assessment				190,000
Scoping Support			250,000	250,000
West Bench Neighborhood Plan				55,000
Total 00705.1180.02. Professional Services	407,711	666,600	715,000	855,000
Total P & P Planning Other Expenses	414,133	678,200	743,600	873,300
Total P & P Planning Expenditures	1,297,889	1,569,800	1,778,800	1,970,000

1195 - P & P Projects

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 17 (FY22 - Project Manager / Project Assistant - Project Team)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
P & P Projects Salaries & Benefits				
00100.1195.02. P&P - Projects Wages				
00100 - P&P - Projects Wages	997,197	1,029,000	1,232,000	1,302,000
Total 00100.1195.02. P&P - Projects Wages	997,197	1,029,000	1,232,000	1,302,000
00110.1195.02. FICA Taxes				
00110 - FICA Taxes	74,104	78,800	94,200	99,500
Total 00110.1195.02. FICA Taxes	74,104	78,800	94,200	99,500
00120.1195.02. State Retirement				
00120 - State Retirement	119,514	122,900	147,100	155,100
Total 00120.1195.02. State Retirement	119,514	122,900	147,100	155,100
00130.1195.02. Insurances				
00130 - Insurances	222,174	218,600	309,000	336,200
Total 00130.1195.02. Insurances	222,174	218,600	309,000	336,200
00140.1195.02. Worker's Compensation				
00140 - Worker's Compensation	9,465	8,000	20,200	21,600
Total 00140.1195.02. Worker's Compensation	9,465	8,000	20,200	21,600
00160.1195.02. Temporaries				
00160 - Temporaries	2,367	6,000		
Student Intern			15,000	15,000
Total 00160.1195.02. Temporaries	2,367	6,000	15,000	15,000
00170.1195.02. Overtime Pay				
00170 - Overtime Pay	158			
Total 00170.1195.02. Overtime Pay	158			
Total P & P Projects Salaries & Benefits	1,424,979	1,463,300	1,817,500	1,929,400
P & P Projects Other Expenses				
00210.1195.02. Printing				
00210 - Printing	357			
Total 00210.1195.02. Printing	357			
00240.1195.02. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	823	1,600		
Ada Co Utility Council x2			100	100
ITE Membership x3			900	900
PE License Renewal x3			300	300

1195 - P & P Projects

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 17 (FY22 - Project Manager / Project Assistant - Project Team)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
WTS Membership x3			300	300
Total 00240.1195.02. Books, Dues, Subscriptions	823	1,600	1,600	1,600
00261.1195.02. Supplies - Office				
00261 - Supplies - Office	325	1,500	1,500	1,500
Total 00261.1195.02. Supplies - Office	325	1,500	1,500	1,500
00265.1195.02. Supplies - Clothing				
00265 - Supplies - Clothing	946	1,000	1,000	1,000
Total 00265.1195.02. Supplies - Clothing	946	1,000	1,000	1,000
00300.1195.02. Travel and Meetings				
00300 - Travel and Meetings	529	400		
Admin Assistant			100	100
ITE Intermountain Section x2			2,000	2,000
NW Utility Conference			500	500
Society of Hispanic Professional Engineers (SHPE) 2 yr rotation			1,000	
UCC Meetings x2			300	300
WTS Int'l Conference			1,000	1,000
WTS Lunch & Learns x2			500	500
Total 00300.1195.02. Travel and Meetings	529	400	5,400	4,400
00310.1195.02. Auto Mileage				
00310 - Auto Mileage	525	100	100	100
Total 00310.1195.02. Auto Mileage	525	100	100	100
00320.1195.02. Employee Training				
00320 - Employee Training	2,721	2,000		
Admin Assistant			500	500
BSU Dealing with Difficult People x2			400	400
BSU Leadship/PM Training x2			2,400	2,400
BSU PMP Prep Course			1,000	1,000
ITE Intermountain Section x2			800	800
NW Utility Conference			300	300
PDH's for Licensed PE's (4)			1,000	1,000
Society of Hispanic Professional Engineers (SHPE) 2yr rotation			1,200	
WTS Int'l Conference			1,000	1,000
Total 00320.1195.02. Employee Training	2,721	2,000	8,600	7,400

1195 - P & P Projects

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 17 (FY22 - Project Manager / Project Assistant - Project Team)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00495.1195.02. Discretionary Account For Mgrs				
00495 - Discretionary Account For Mgrs	869	1,700	1,400	1,400
Total 00495.1195.02. Discretionary Account For Mgrs	869	1,700	1,400	1,400
Total P & P Projects Other Expenses	7,095	8,300	19,600	17,400
Total P & P Projects Expenditures	1,432,073	1,471,600	1,837,100	1,946,800

5320 - Right-of-Way

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 10 (FY22 - ROW Agent - Project Team)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Right-of-Way Salaries & Benefits				
00100.5320.02. P&P - Right of Way Wages				
00100 - P&P - Right of Way Wages	492,161	577,000	695,000	733,000
Total 00100.5320.02. P&P - Right of Way Wages	492,161	577,000	695,000	733,000
00110.5320.02. FICA Taxes				
00110 - FICA Taxes	36,254	44,200	53,200	56,300
Total 00110.5320.02. FICA Taxes	36,254	44,200	53,200	56,300
00120.5320.02. State Retirement				
00120 - State Retirement	59,230	68,800	83,100	87,600
Total 00120.5320.02. State Retirement	59,230	68,800	83,100	87,600
00130.5320.02. Insurances				
00130 - Insurances	150,292	164,500	203,700	219,000
Total 00130.5320.02. Insurances	150,292	164,500	203,700	219,000
00140.5320.02. Worker's Compensation				
00140 - Worker's Compensation	4,721	5,000	11,800	12,600
Total 00140.5320.02. Worker's Compensation	4,721	5,000	11,800	12,600
00170.5320.02. Overtime Pay				
00170 - Overtime Pay	2,375	2,000	2,000	2,000
Total 00170.5320.02. Overtime Pay	2,375	2,000	2,000	2,000
Total Right-of-Way Salaries & Benefits	745,033	861,500	1,048,800	1,110,500
Right-of-Way Other Expenses				
00210.5320.02. Printing				
00210 - Printing	268			
Total 00210.5320.02. Printing	268			
00230.5320.02. Advertising				
00230 - Advertising		3,500		
Legal Notices for auctions, rentals, surplus properties			4,000	4,000
Total 00230.5320.02. Advertising		3,500	4,000	4,000
00240.5320.02. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	13,212	12,200		
Appraisal License			800	800
E & O insurance			2,600	2,600
IRWA Dues			2,400	2,400

5320 - Right-of-Way

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 10 (FY22 - ROW Agent - Project Team)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
MLS Dues			3,200	3,200
NAR, IAR, BRR IMLS, IRWA			2,200	2,200
Real Estate Dues			4,000	4,000
Real Estate Licenses			1,400	1,400
Total 00240.5320.02. Books, Dues, Subscriptions	13,212	12,200	16,600	16,600
00261.5320.02. Supplies - Office				
00261 - Supplies - Office	3,382	3,500	4,500	4,500
Total 00261.5320.02. Supplies - Office	3,382	3,500	4,500	4,500
00265.5320.02. Supplies - Clothing				
00265 - Supplies - Clothing	540	600	800	800
Total 00265.5320.02. Supplies - Clothing	540	600	800	800
00300.5320.02. Travel and Meetings				
00300 - Travel and Meetings	900	400		
In State Travel			800	800
IRWA NATIONAL			1,600	1,600
IRWA SRWA			600	600
RE-Professional Development			1,400	1,400
Total 00300.5320.02. Travel and Meetings	900	400	4,400	4,400
00320.5320.02. Employee Training				
00320 - Employee Training	5,160	8,200		
Appraisal Classes			1,200	1,200
IRWA Classes			6,800	6,800
Real Estate Conintuing Ed			800	800
RE-Professional Development			1,200	1,200
Total 00320.5320.02. Employee Training	5,160	8,200	10,000	10,000
00370.5320.02. Taxes (Irrig & Drainage)				
00370 - Taxes (Irrig & Drainage)		15,000	13,000	13,000
Total 00370.5320.02. Taxes (Irrig & Drainage)		15,000	13,000	13,000
00491.5320.02. Maint/Repair Property Rentals				
00491 - Maint/Repair Property Rentals		20,000	20,000	20,000
Total 00491.5320.02. Maint/Repair Property Rentals		20,000	20,000	20,000
00640.5320.02. Office Machines				
00640 - Office Machines	125,590			

5320 - Right-of-Way

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 10 (FY22 - ROW Agent - Project Team)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Total 00640.5320.02. Office Machines	125,590			
00701.5320.02. Title Search				
00701 - Title Search	2,750	1,500	1,500	1,500
Total 00701.5320.02. Title Search	2,750	1,500	1,500	1,500
00702.5320.02. Appraisals				
00702 - Appraisals		10,000	10,000	10,000
Total 00702.5320.02. Appraisals		10,000	10,000	10,000
00705.5320.02. Professional Services				
00705 - Professional Services	1,730	7,000		
Total 00705.5320.02. Professional Services	1,730	7,000		
00740.5320.02. Contractual Services				
00740 - Contractual Services			15,000	15,000
Total 00740.5320.02. Contractual Services			15,000	15,000
Total Right-of-Way Other Expenses	153,532	81,900	99,800	99,800
Total Right-of-Way Expenditures	898,565	943,400	1,148,600	1,210,300

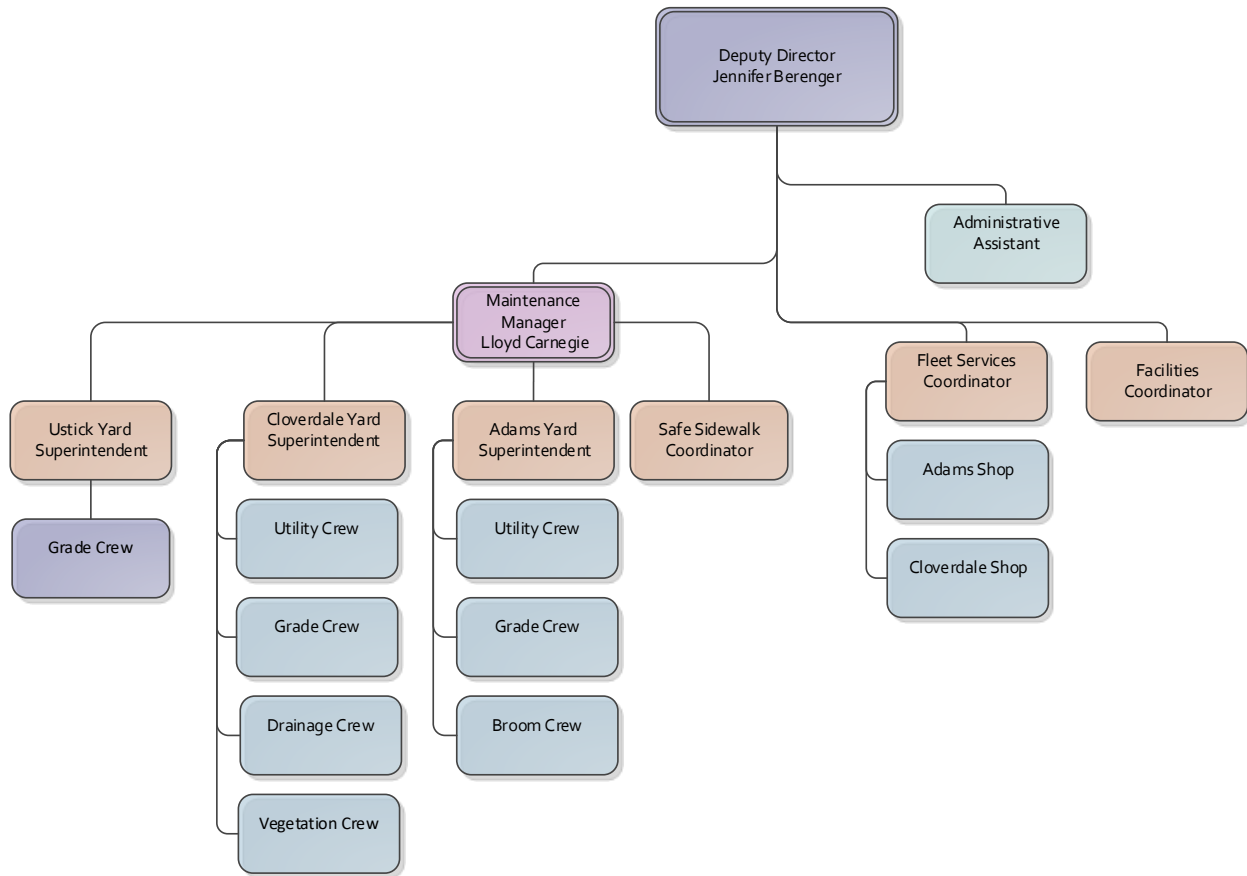
Maintenance Division

Operational Budget Summary				
4300 - Maintenance Management				
4350 - Fleet Services				
4351 - Adams Maintenance				
4352 - Cloverdale Maintenance				
4353 - Ustick Maintenance				
Category	FY2020 Actuals	FY2021 Budget	FY2022 Budget	FY2023 Budget
Labor	11,230,125	11,596,000	14,685,600	16,433,700
Contracts	2,924,291	3,660,700	3,741,100	3,905,000
Equip/Land	3,381,712	2,227,500	7,544,200	7,757,800
Insurance/Awards	10,522	14,800	20,200	20,700
Maint/Repair	560,889	700,500	728,500	764,000
Materials	3,287,250	3,718,000	9,009,000	9,874,000
Supplies	1,110,831	1,256,017	1,966,600	1,797,700
Training/Travel/Safety	70,588	104,500	177,600	182,800
Total	22,576,209	23,278,017	37,872,800	40,735,700

Division Mission

Our mission is to provide a high-quality highway system through innovative practices, while making the most effective use of resources. The Maintenance Division serves in many capacities including roadway maintenance and repair, management of facilities, and fleet and pavement operations.

Organizational Chart



The Maintenance Division is responsible for maintaining more than 5,250 lane miles of roadway and more than 810 bridges and large culverts within the ACHD's jurisdiction. Maintenance operations are based out of three maintenance yards strategically postured throughout Ada County: Adams Yard, Cloverdale Yard, and Ustick Yard. The Maintenance Division is also responsible for the Safe Sidewalks Program, Fleet Services, and Facilities Management.

The Deputy Director oversees all operations of the Division and is responsible for the long-term planning of future operational needs. The Maintenance Manager oversees operations in three maintenance yards as well as the Safe Sidewalk Program.

- The Adams Yard is in Garden City and crews within this section are responsible for the District's roadway maintenance in the northern and eastern parts of Ada County. This includes pothole patching, pavement repairs, crack sealing, chip sealing, anti-icing, snow removal, concrete repairs, grading of gravel roads, shoulder maintenance, and miscellaneous storm drain and irrigation repairs. This section is also responsible for sweeping throughout the entire county.
- The Cloverdale Yard is located on North Cloverdale Road and crews within this section are responsible for the District's roadway maintenance in the southern and western parts of Ada County. This includes pothole patching, pavement repairs, crack sealing, chip

sealing, anti-icing, snow removal, guardrail repair, concrete repairs, grading of gravel roads, shoulder maintenance, and miscellaneous storm drain and irrigation repairs. This section is also responsible for cleaning storm drains, vegetation management and bridge maintenance throughout the entire county.

- The Ustick Yard is located on Ustick Road, west of Ten Mile Road and is a new facility to be developed over the next several years. When construction is completed, it will aid both Adams and Cloverdale Yards with roadway maintenance in Ada County.
- The Safe Sidewalk Program is responsible for identifying deficient pedestrian facilities and making the required repairs to the sidewalk and pedestrian ramps to bring them into compliance with ADA guidelines. Budget and expenditures for this program are captured within the Capital Construction budget.
- Fleet Management is responsible for all the acquisition, maintenance, and disposal of ACHD equipment. The District fleet consists of a wide variety of equipment including passenger vehicles, pickups, dump trucks, vacuum trucks, patch trucks, aerial bucket trucks, sweepers, loaders, graders, backhoes, rollers, stripers, tank oil sprayers, sanders, plows, and various small equipment. The two shops located at the Adams and Cloverdale sites are responsible for the maintenance, repair, and modification of District equipment.
- Facilities Management maintains District owned buildings and grounds as well as all the contracting and oversight for the service agreements, remodels, new construction of facilities, and assists with new site acquisitions related to ACHD occupied properties.

Performance Measurements

The following are 2021 Accomplishments and 2022 Initiatives for the Maintenance Division.

- 2021 Accomplishments
 - Completed tenth and final sidewalk gap projects assigned to Maintenance for the 2020 Community Program list
 - Installed new Automated Vehicle Logistics (AVL) system on all sweepers to improve tracking for National Pollutant Discharge Elimination System (NPDES) permits
 - Maintained a Pavement Condition Index (PCI) of 80+ by leveraging strategic pavement management operations
 - Began planning and annexation process for the Ustick Maintenance Yard
 - Enhanced public facing web-based tools to better communicate sweeping schedule updates to Ada County citizens
 - Completed 365 lane miles during Chip Seal operations with combined Adams/Cloverdale operations
 - Installed dewatering system to capture subsurface water, repaired curbs, and repaved the intersection at E. Shenandoah Dr and Roanoke Dr,
 - Installed 1,975 feet asphalt curbing along Shaw Mountain Road to aid draining and combat road erosion
 - Removed and powder coated 750' of rail on the Americana Blvd. bridge
 - Installed 870' of jersey rail on the Fairview Ave bridge and 370' of jersey rail on the Main St bridge to create protected bike paths
 - Cleaned 34,907 linear feet of storm drainpipes and 7703 catch basins,

- manholes, and irrigation boxes
 - Swept 48,381 lane miles and removed 41,898 cubic yards of debris from public right of way
 - Adopt-a-Highway Program had 50 clean up events and removed 6,5400 pounds of debris from ACHD rights-of-way
 - Installed 2,100 linear feet of new sidewalks, replaced 3,782 linear feet of existing sidewalk, mediated 2,201 trip hazards, and repaired/installed 14 pedestrian ramps under the Safe Sidewalk program
 - Fleet Services maintained a vehicle in-service rate over 98% through FY21
 - Fleet Services ended the fiscal year with 379 drivable assets, 1,368,404 miles driven, and 45,879 engine hours reported on tractors/equipment
 - Added additional health and safety measures in all ACHD facilities to provide a safe environment for employees and the public during the COVID-19 pandemic
- 2022 Initiatives
 - Launch pilot program for expanded snow removal operations in vicinity of pedestrian ramps
 - Install new security cameras and gate controls at Adams and Cloverdale
 - Further enhance winter maintenance snow and ice event response methods to provide better service for our customers using Automated Vehicle Logistics (AVL) and improved methods for anti-icing materials
 - Continue to improve vehicle and equipment operating efficiency and reduce fuel consumption by further implementing fleet telematics
 - Begin planning to upgrade mobile radios from analog to digital
 - Research alternative pavement preservation techniques and perform trial applications where appropriate based on costs, traffic volumes, and location
 - Assist in maintaining the current Pavement Condition Index (PCI) by further streamlining the chip seal and crack seal operations and zones for more efficiency - shift to a seven-zone preventative maintenance plan
 - Use the Asset Essentials program to track and perform regularly scheduled maintenance activities for Utility and Grade Crew
 - Continue to develop the Ustick Maintenance Yard and build the Ustick Grade Crew to help maintain Ada County roadways
 - Evaluate maintenance area of responsibility boundaries to capitalize on Ustick Yard location and resources to advance our preventative maintenance strategy
 - Begin planning and development for the newly acquired property at intersection of Federal Way and Apple St

4300 - Maintenance Management

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 9 (FY22 - Facilities Specialist / Sidewalk Inspector)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Maintenance Management Salaries & Benefits				
00100.4300.03. Maintenance - Admin Wages				
00100 - Maintenance - Admin Wages	505,983	489,000	609,000	641,000
Total 00100.4300.03. Maintenance - Admin Wages	505,983	489,000	609,000	641,000
00110.4300.03. FICA Taxes				
00110 - FICA Taxes	37,035	37,400	46,500	49,000
Total 00110.4300.03. FICA Taxes	37,035	37,400	46,500	49,000
00120.4300.03. State Retirement				
00120 - State Retirement	58,987	58,500	72,600	76,600
Total 00120.4300.03. State Retirement	58,987	58,500	72,600	76,600
00130.4300.03. Insurances				
00130 - Insurances	124,438	124,300	191,600	207,500
Total 00130.4300.03. Insurances	124,438	124,300	191,600	207,500
00140.4300.03. Worker's Compensation				
00140 - Worker's Compensation	4,303	4,000	9,600	10,400
Total 00140.4300.03. Worker's Compensation	4,303	4,000	9,600	10,400
00160.4300.03. Temporaries				
00160 - Temporaries		32,000		
Total 00160.4300.03. Temporaries		32,000		
00170.4300.03. Overtime Pay				
00170 - Overtime Pay	1,850	2,000		
Seasonal Overtime			4,000	4,000
Winter Maintenance			3,000	3,000
Total 00170.4300.03. Overtime Pay	1,850	2,000	7,000	7,000
Total Maintenance Management Salaries & Benefits	732,595	747,200	936,300	991,500
Maintenance Management Other Expenses				
00200.4300.03. Postage				
00200 - Postage		6,500	8,600	14,200
Total 00200.4300.03. Postage		6,500	8,600	14,200
00210.4300.03. Printing				
00210 - Printing	1,055	7,000	9,400	15,500
Total 00210.4300.03. Printing	1,055	7,000	9,400	15,500
00222.4300.03. Util Electric & Gas				

4300 - Maintenance Management

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 9 (FY22 - Facilities Specialist / Sidewalk Inspector)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00222 - Util Electric & Gas	125,344	165,000	145,000	145,000
Total 00222.4300.03. Util Electric & Gas	125,344	165,000	145,000	145,000
00225.4300.03. Util Trash & Sewer				
00225 - Util Trash & Sewer	69,866	75,000	75,000	75,000
Total 00225.4300.03. Util Trash & Sewer	69,866	75,000	75,000	75,000
00226.4300.03. Util Telephone				
00226 - Util Telephone	983	1,000	1,000	1,000
Total 00226.4300.03. Util Telephone	983	1,000	1,000	1,000
00240.4300.03. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	499	2,000	2,000	2,000
Total 00240.4300.03. Books, Dues, Subscriptions	499	2,000	2,000	2,000
00250.4300.03. Freight				
00250 - Freight	1,651	3,500	3,000	3,000
Total 00250.4300.03. Freight	1,651	3,500	3,000	3,000
00261.4300.03. Supplies - Office				
00261 - Supplies - Office	3,580	63,000		
Office Supplies			30,000	25,000
Total 00261.4300.03. Supplies - Office	3,580	63,000	30,000	25,000
00263.4300.03. Supplies - Shop				
00263 - Supplies - Shop	416	1,000	500	500
Total 00263.4300.03. Supplies - Shop	416	1,000	500	500
00264.4300.03. Supplies - NPDES				
00264 - Supplies - NPDES		500	500	500
Total 00264.4300.03. Supplies - NPDES		500	500	500
00265.4300.03. Supplies - Clothing				
00265 - Supplies - Clothing	684	1,000	2,500	2,500
Total 00265.4300.03. Supplies - Clothing	684	1,000	2,500	2,500
00267.4300.03. Supplies - Small Tools				
00267 - Supplies - Small Tools		2,000	2,000	2,000
Total 00267.4300.03. Supplies - Small Tools		2,000	2,000	2,000
00291.4300.03. Leases and Rentals				
00291 - Leases and Rentals	23,369	2,500	2,500	2,500
Total 00291.4300.03. Leases and Rentals	23,369	2,500	2,500	2,500
00293.4300.03. Facilities Leases				

4300 - Maintenance Management

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 9 (FY22 - Facilities Specialist / Sidewalk Inspector)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00293 - Facilities Leases	347,906	374,200		
38 St Lease			58,000	59,100
Orchard Rd (Site E) Lease			325,100	334,900
Total 00293.4300.03. Facilities Leases	347,906	374,200	383,100	394,000
00300.4300.03. Travel and Meetings				
00300 - Travel and Meetings	2,730	1,600		
APWA Conference (1)			1,500	1,500
Certified Facilities Management (1)			1,500	1,500
ConExpo (1)				2,200
Dude Solutions Conference (1)			2,100	2,100
PWX Conference (1)			1,500	1,500
WTS Conferences			100	100
Total 00300.4300.03. Travel and Meetings	2,730	1,600	6,700	8,900
00310.4300.03. Mileage Reimbursement				
00310 - Mileage Reimbursement	488	900	900	900
Total 00310.4300.03. Mileage Reimbursement	488	900	900	900
00320.4300.03. Employee Training				
00320 - Employee Training	1,434	10,900		
APWA Conference (1)			800	
Certified Facilities Management (1)			900	900
ConExpo (1)				800
Dude Solutions Conference (1)			800	800
Facilities Management Specialist (1)			1,200	1,200
HazWhopper Training			5,000	5,000
Leadership Training			2,300	2,300
PWX Conference (1)			1,500	1,500
Skill Enhancement			200	200
Total 00320.4300.03. Employee Training	1,434	10,900	12,700	12,700
00330.4300.03. Safety and First Aid				
00330 - Safety and First Aid	153	1,000	1,000	1,000
Total 00330.4300.03. Safety and First Aid	153	1,000	1,000	1,000
00460.4300.03. Miscellaneous Expense				
00460 - Miscellaneous Expense	5,974	1,500	1,500	1,500
Total 00460.4300.03. Miscellaneous Expense	5,974	1,500	1,500	1,500

4300 - Maintenance Management

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 9 (FY22 - Facilities Specialist / Sidewalk Inspector)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00492.4300.03. Maint / Repair - Equip				
00492 - Maint / Repair - Equip	7,334	12,000	3,500	3,500
Total 00492.4300.03. Maint / Repair - Equip	7,334	12,000	3,500	3,500
00493.4300.03. Maint / Repair - Bldg & Grds				
00493 - Maint / Repair - Bldg & Grds	465,791	538,500		
Alarm Monitoring Services Contract			10,000	10,000
Carpet and Paint			5,000	5,000
Cloverdale Decant Cleaning			16,000	16,000
District Badges			3,000	3,000
Electrical Repairs			25,000	25,000
General Building Repairs			200,000	200,000
Ground Maintenance Contract			55,000	60,000
HVAC Contract			70,000	70,000
Janitorial Contract			80,000	80,000
Janitorial Supplies			15,000	15,000
Mag Chloride Storage Maintenance			20,000	20,000
Pest Control			2,500	2,500
Plumbing Repairs			5,000	5,000
Records Destruction			2,500	2,500
Roof Repairs			5,000	5,000
Security Camera & Access Upgrades			25,000	25,000
Security Camera Maintenance			5,000	5,000
Security Patrol Contract			45,000	60,000
Window Cleaning			4,000	4,000
Total 00493.4300.03. Maint / Repair - Bldg & Grds	465,791	538,500	593,000	613,000
00495.4300.03. Discretionary Account For Mgrs				
00495 - Discretionary Account For Mgrs	8,968	12,800		
Chip Seal Celebration			1,600	1,600
Deputy Director			3,000	3,000
Employee Appreciation Breakfast			1,700	1,700
Equipment Rodeo			1,600	1,600
Maintenance Manager			6,300	6,800
Total 00495.4300.03. Discretionary Account For Mgrs	8,968	12,800	14,200	14,700
00620.4300.03. Buildings				

4300 - Maintenance Management

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 9 (FY22 - Facilities Specialist / Sidewalk Inspector)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00620 - Buildings	92,531	1,447,000		
Adams/Cloverdale Fuel Pedestal/Dispenser Replacement			90,000	90,000
Additional Weir Tank for Adams Decant Facility			65,000	
Administration Accommodations			20,000	20,000
Asphalt Paving driveway from 37th St entrance to Facilities Warehouse			15,000	
Cloverdale Decant-Sewer Connection			300,000	200,000
Cloverdale Decant-Sewer Connection Design			110,000	
Mag Chloride Tanks - Replacement			50,000	50,000
Miscellaneous Projects			25,000	25,000
Total 00620.4300.03. Buildings	92,531	1,447,000	675,000	385,000
00705.4300.03. Professional Services				
00705 - Professional Services	98,219	161,000		
Environmental Contract			21,100	30,000
Facility Projects - Engineering			75,000	75,000
Maintenance Projects - Engineering			25,000	25,000
Waste Disposal			20,000	20,000
Total 00705.4300.03. Professional Services	98,219	161,000	141,100	150,000
00740.4300.03. Contractual Services				
00740 - Contractual Services	1,080,794	25,000		
Hazardous Material Clean-up			20,000	20,000
Schmidt Pit Gate			30,000	
Total 00740.4300.03. Contractual Services	1,080,794	25,000	50,000	20,000
Total Maintenance Management Other Expenses	2,339,768	2,916,400	2,164,700	1,893,900
Total Maintenance Management Expenditures	3,072,363	3,663,600	3,101,000	2,885,400

4350 - Fleet Services

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 14

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Fleet Services Salaries & Benefits				
00100.4350.03. Fleet Services Wages				
00100 - Fleet Services Wages	668,907	760,000	800,000	844,000
Total 00100.4350.03. Fleet Services Wages	668,907	760,000	800,000	844,000
00110.4350.03. FICA Taxes				
00110 - FICA Taxes	49,933	58,000	61,000	64,300
Total 00110.4350.03. FICA Taxes	49,933	58,000	61,000	64,300
00120.4350.03. State Retirement				
00120 - State Retirement	79,752	91,100	95,100	100,400
Total 00120.4350.03. State Retirement	79,752	91,100	95,100	100,400
00130.4350.03. Insurances				
00130 - Insurances	226,249	262,100	286,700	310,600
Total 00130.4350.03. Insurances	226,249	262,100	286,700	310,600
00140.4350.03. Worker's Compensation				
00140 - Worker's Compensation	14,676	14,000	30,400	32,200
Total 00140.4350.03. Worker's Compensation	14,676	14,000	30,400	32,200
00170.4350.03. Overtime Pay				
00170 - Overtime Pay	6,249	10,000	10,000	10,000
Total 00170.4350.03. Overtime Pay	6,249	10,000	10,000	10,000
Total Fleet Services Salaries & Benefits	1,045,766	1,195,200	1,283,200	1,361,500
Fleet Services Other Expenses				
00240.4350.03. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	210			
Total 00240.4350.03. Books, Dues, Subscriptions	210			
00250.4350.03. Freight				
00250 - Freight	10,825	22,000	22,000	22,000
Total 00250.4350.03. Freight	10,825	22,000	22,000	22,000
00260.4350.03. Supplies - Operations				
00260 - Supplies - Operations	2,275	4,000	5,000	3,000
Total 00260.4350.03. Supplies - Operations	2,275	4,000	5,000	3,000
00262.4350.03. Supplies - Welding				
00262 - Supplies - Welding	13,000	20,000	22,000	22,000
Total 00262.4350.03. Supplies - Welding	13,000	20,000	22,000	22,000

4350 - Fleet Services

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 14

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00263.4350.03. Supplies - Shop				
00263 - Supplies - Shop	95,953	86,000	110,000	110,000
Total 00263.4350.03. Supplies - Shop	95,953	86,000	110,000	110,000
00265.4350.03. Supplies - Clothing				
00265 - Supplies - Clothing	182	3,500	3,500	3,500
Total 00265.4350.03. Supplies - Clothing	182	3,500	3,500	3,500
00267.4350.03. Supplies - Small Tools				
00267 - Supplies - Small Tools	38,575	79,000	55,000	55,000
Total 00267.4350.03. Supplies - Small Tools	38,575	79,000	55,000	55,000
00281.4350.03. Supplies - Communications				
00281 - Supplies - Communications	5,308	25,000		
Mobile Radios and Accessories			270,000	5,000
Total 00281.4350.03. Supplies - Communications	5,308	25,000	270,000	5,000
00291.4350.03. Leases and Rentals				
00291 - Leases and Rentals	4,800	5,000		
Radio Repeater Site at Table Rock			5,000	5,000
Total 00291.4350.03. Leases and Rentals	4,800	5,000	5,000	5,000
00300.4350.03. Travel and Meetings				
00300 - Travel and Meetings				
Asset Works Training (1)			2,000	2,000
Fleet Management Conference (1)			1,500	1,500
Travel for Equipment Purchases			2,000	2,000
Total 00300.4350.03. Travel and Meetings			5,500	5,500
00320.4350.03. Employee Training				
00320 - Employee Training	3,274	6,700		
ASE Certification			500	500
Asset Works Training (1)			1,300	1,300
Fleet Management Conference (1)			800	800
Leadership Training			2,900	2,900
Skill Enhancement			2,000	2,000
Welding Class at CWI (3)			2,000	
Welding Re-Certification			1,400	3,000
Total 00320.4350.03. Employee Training	3,274	6,700	10,900	10,500
00330.4350.03. Safety and First Aid				

4350 - Fleet Services

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 14

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00740.4350.03. Contractual Services				
00740 - Contractual Services	420,123	574,000		
Car Washes			1,500	1,500
Light Duty Vehicle Maintenance and Repairs			85,000	85,000
Misc. Heavy Duty Vehicle Repairs			375,000	375,000
Tire Repair/Replacement			135,000	135,000
Towing Services			8,000	8,000
Total 00740.4350.03. Contractual Services	420,123	574,000	604,500	604,500
Total Fleet Services Other Expenses	5,358,711	7,778,000	10,552,100	10,918,300
Total Fleet Services Expenditures	6,404,477	8,973,200	11,835,300	12,279,800

4350 - Fleet Services

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 14

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00330 - Safety and First Aid	21.966	40.000	40,000	40,000
Total 00330.4350.03. Safety and First Aid	21,966	40,000	40,000	40,000
00460.4350.03. Miscellaneous Expense				
00460 - Miscellaneous Expense	518	2.200	1,000	1,000
Total 00460.4350.03. Miscellaneous Expense	518	2,200	1,000	1,000
00492.4350.03. Maint / Repair - Equip				
00492 - Maint / Repair - Equip	79.505	65.000		
AVL Monthly Fees and Costs			60,000	75,000
Maint/Repair Equipment			65,000	65,000
Total 00492.4350.03. Maint / Repair - Equip	79,505	65,000	125,000	140,000
00544.4350.03. Parts - Tires				
00544 - Parts - Tires			20,000	20,000
Total 00544.4350.03. Parts - Tires			20,000	20,000
00546.4350.03. Parts - Non- Inventory				
00546 - Parts - Non- Inventory	691.892	868.000	1,100,000	1,100,000
Total 00546.4350.03. Parts - Non- Inventory	691,892	868,000	1,100,000	1,100,000
00547.4350.03. Parts - Fuel				
00547 - Parts - Fuel	555.770	800.000	1,100,000	1,200,000
Total 00547.4350.03. Parts - Fuel	555,770	800,000	1,100,000	1,200,000
00650.4350.03. Maintenance Equipment				
00650 - Maintenance Equipment	478.391	423.100		
80' Stacker (Addition)			130,000	
Arrow Board Trailer (2022 - 66.078)			6,000	
Hoe Pack (2022 - Mini-Ex 44.076)			10,000	
Large Equipment Trailer (2023 - 76.025/055)				60,000
Pickup Sander/Mag Units (2022 - 51.807, 54.808/809/810)			28,000	
Rock Hammer (2022 - Mini-Ex 44.076)			20,000	
Sander Bodies (2022 - 54.802/54.803)			90,000	
Tack Oil Trailer (2022 - 86.092)			20,000	
Ustick 1 Ton Truck Plow (2022 - 2 additions) (2023 - 2 additions)			10,000	10,000
Ustick 2 Ton Sander Body (2022 - 2 additions)			25,000	
Ustick Air Compressor w/Lancer (2022 - addition) (2023 - addition)			30,000	30,000
Ustick Crack Seal Trailer (2022 - addition) (2023 - addition)			60,000	60,000

4350 - Fleet Services

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 14

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Ustick Dump Truck Plow (2023 - 4 additions)				60,000
Ustick Grappler Bucket (go with Mini-Ex) (2023 - addition)				3,500
Ustick Hoe Pack (Mini-Ex) (2023 - addition)				10,000
Ustick Large Equipment Trailer (2022 - Addition)			60,000	
Ustick Rock Hammer (Mini-Ex) (2023 - addition)				20,000
Ustick Sander Body (2023 - 4 additions)				180,000
Ustick Sander Body for 1 Ton (2022 - 2 additions) (2023 - 2 additions)			14,000	14,000
Ustick Skid Mounted Tack Oil Pot (2022 - addition)			22,000	
Wood Chipper (2022 - 64.097)			78,000	
Total 00650.4350.03. Maintenance Equipment	478,391	423,100	603,000	447,500
00670.4350.03. Mobile Equipment				
00670 - Mobile Equipment	2,810,790	3,837,800		
1 Ton Pickup (2022 - 16.136/17.146)			90,000	
1/2 Ton Pickup (2022 - Addition ADA Inspector)			40,000	
1/2 Ton Pickups (2022 - 14.139/140/141, 2 additions) (2023 - 14.132/147/148/149/150/151/152)			240,000	280,000
12 Yard Dump Truck (2022 - 38.147/153/167/168) (2023 - 38.155/165/166)			980,000	735,000
2 Ton Pickup (2023 - 16.127/128/153)				195,000
3/4 Ton Pickup - (2022 - 16.142/143/144, 17.145)			160,000	
3/4 Ton Pickup - (2022 - 2 Additional)			80,000	
Bucket Truck (2022 - 28.170/174) (2023 - 28.161/184)			300,000	370,000
Bucket Truck (2022 - Addition 2 Signal Technician)			300,000	
Chip Spreader (2022 - 83.069)			400,000	
Crash Attenuator (2022 - Traffic addition)			150,000	
Flusher Truck (2023 - 36.160/169)				600,000
Franklin Yard - Telehandler (2022 - Addition)			95,000	
Mower - Vegetation (2023 - 23.164)				260,000
Oil Distributor (2022 - 32.156) (2023 - 32.162)			250,000	250,000
Passenger Vehicle (2022 - Additional Pool Vehicle) (2023 - 10.907/12.035/040/13.030)			35,000	147,000
Saw Truck (2022 - 20.036)			113,000	
Sign Truck (2023 - 20.037/157)				140,000
Stencil Truck - Paint (2022 - 26.046/33.158)			170,000	

4350 - Fleet Services

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 14

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Ustick 1 Ton Extended Cab (2022 - 2 additions) (2023 - 4 additions)			90,000	180,000
Ustick 2 Ton Flatbed (2022 - 2 addition)			150,000	
Ustick Distributor Truck (2022 - 2 additions)			500,000	
Ustick Dump Trucks (2023 - 6 additions)				1,470,000
Ustick Flusher Truck (2023 - addition)				300,000
Ustick Patch Truck (2022 - addition)			250,000	
Utility Truck (2022 - 20.159)			126,000	
Vacuum Truck (2022 - 39.189) (2023 - 39.176)			520,000	520,000
Total 00670.4350.03. Mobile Equipment	2,810,790	3,837,800	5,039,000	5,447,000
00675.4350.03. Equipment Leases				
00675 - Equipment Leases		751,200		
1 Mini Excavator - Lease - (New Lease 2021)			15,000	15,000
1 Mini-Excavator - Lease (2022 - 44.071)			18,000	18,000
1 Mini-Excavator - Lease 81 - October 2025			15,700	15,700
1 Pneumatic Roller - Lease - (2023 - 48.025)				15,100
1 Steel Drum Roller - Lease - (2022 - 48.016)			18,000	18,000
2 Loaders - Lease 80 - September 2025			39,500	39,500
4 Backhoes - 1 Mini Excavator - Lease 77 - August 2023			74,000	267,000
4 Sweepers - Lease 79 - June 2024			274,200	274,200
4 Sweepers - Lease 82 - December 2024			253,000	253,000
6 Sweepers - Lease - (New Lease 2022)			360,000	360,000
Hybrid Loader - Lease 78 - June 2024			30,000	30,000
Ustick Grader (2022 - addition)			66,500	66,500
Ustick Loader (2023 - addition)				25,000
Ustick Mini-Ex (2023 - addition)				18,000
Ustick Pneumatic Rollers (2022 - 3 additions)			45,300	45,300
Ustick Steel Drum Roller (2022 - addition)			18,000	18,000
Total 00675.4350.03. Equipment Leases		751,200	1,227,200	1,478,300
00705.4350.03. Professional Services				
00705 - Professional Services	125,353	165,500		
Mechanics Uniform and Rug Cleaning			10,000	10,000
Misc Prof Services			60,000	75,000
Parts Subcontractor			113,500	113,500
Total 00705.4350.03. Professional Services	125,353	165,500	183,500	198,500

4351 - Adams Maintenance

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 63

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Adams Maintenance Salaries & Benefits				
00100.4351.03. Maintenance - Adams Wages				
00100 - Maintenance - Adams Wages	2,816,780	2,858,000	3,280,000	3,463,000
Total 00100.4351.03. Maintenance - Adams Wages	2,816,780	2,858,000	3,280,000	3,463,000
00110.4351.03. FICA Taxes				
00110 - FICA Taxes	211,218	218,300	250,900	264,600
Total 00110.4351.03. FICA Taxes	211,218	218,300	250,900	264,600
00120.4351.03. State Retirement				
00120 - State Retirement	343,574	341,700	392,200	412,800
Total 00120.4351.03. State Retirement	343,574	341,700	392,200	412,800
00130.4351.03. Insurances				
00130 - Insurances	1,016,325	996,500	1,197,000	1,293,500
Total 00130.4351.03. Insurances	1,016,325	996,500	1,197,000	1,293,500
00140.4351.03. Worker's Compensation				
00140 - Worker's Compensation	93,376	79,200	163,000	173,100
Total 00140.4351.03. Worker's Compensation	93,376	79,200	163,000	173,100
00160.4351.03. Temporaries				
00160 - Temporaries	103,811	53,000		
Chip Seal CDL Sweepers (8) 20 weeks x 40 hrs			71,200	71,200
Chip Seal Door Knockers (4) 10 weeks x 20 hrs			5,900	59,000
Chip Seal Laborers (8) 12 weeks x 40 hrs			38,000	38,000
Crack Seal (7) 26 weeks x 40 hr			72,000	72,000
Fall/Winter CDL Sweepers (8) 14 weeks x 40 hrs			49,800	49,800
Fog Seal Laborers (4) 12 weeks x 40 hrs - FY22 Only			20,000	
Student Intern (1) 13 weeks x 40 hrs + 36 weeks x 20 hrs			11,500	11,500
Total 00160.4351.03. Temporaries	103,811	53,000	268,400	301,500
00170.4351.03. Overtime Pay				
00170 - Overtime Pay	71,645	110,000		
Chip Seal			30,000	30,000
Miscellaneous			25,000	25,000
Winter			100,000	100,000
Total 00170.4351.03. Overtime Pay	71,645	110,000	155,000	155,000
Total Adams Maintenance Salaries & Benefits	4,656,730	4,656,700	5,706,500	6,063,500

4351 - Adams Maintenance

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 63

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Adams Maintenance Other Expenses				
00225.4351.03. Util Trash & Sewer				
00225 - Util Trash & Sewer	106	1,200		
Basin Irrigation			1,200	1,200
Total 00225.4351.03. Util Trash & Sewer	106	1,200	1,200	1,200
00240.4351.03. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	153	1,000	1,000	1,000
Total 00240.4351.03. Books, Dues, Subscriptions	153	1,000	1,000	1,000
00250.4351.03. Freight				
00250 - Freight	16,633	26,000	110,000	80,000
Total 00250.4351.03. Freight	16,633	26,000	110,000	80,000
00260.4351.03. Supplies - Operations				
00260 - Supplies - Operations	14,144	35,000	40,000	40,000
Total 00260.4351.03. Supplies - Operations	14,144	35,000	40,000	40,000
00261.4351.03. Supplies - Office				
00261 - Supplies - Office	3,790	4,000	4,000	4,000
Total 00261.4351.03. Supplies - Office	3,790	4,000	4,000	4,000
00263.4351.03. Supplies - Shop				
00263 - Supplies - Shop	8,120	15,000	15,000	15,000
Total 00263.4351.03. Supplies - Shop	8,120	15,000	15,000	15,000
00264.4351.03. Supplies - NPDES				
00264 - Supplies - NPDES	3,878	3,000	5,000	5,000
Total 00264.4351.03. Supplies - NPDES	3,878	3,000	5,000	5,000
00265.4351.03. Supplies - Clothing				
00265 - Supplies - Clothing	14,711	18,000	15,000	15,000
Total 00265.4351.03. Supplies - Clothing	14,711	18,000	15,000	15,000
00267.4351.03. Supplies - Small Tools				
00267 - Supplies - Small Tools	20,688	35,000		
Broom Crew			3,500	3,500
Grade Crew			10,500	10,500
Utility Crew			16,000	16,000
Total 00267.4351.03. Supplies - Small Tools	20,688	35,000	30,000	30,000
00268.4351.03. Supplies - Temp Traffic Device				
00268 - Supplies - Temp Traffic Device	26,340	25,000	25,000	25,000

4351 - Adams Maintenance

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 63

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Total 00268.4351.03. Supplies - Temp Traffic Device	26,340	25,000	25,000	25,000
00291.4351.03. Leases and Rentals				
00291 - Leases and Rentals	34,977	36,000	50,000	50,000
Total 00291.4351.03. Leases and Rentals	34,977	36,000	50,000	50,000
00292.4351.03. Equipment Rental W/Oper				
00292 - Equipment Rental W/Oper	420	1,000	20,000	20,000
Total 00292.4351.03. Equipment Rental W/Oper	420	1,000	20,000	20,000
00300.4351.03. Travel and Meetings				
00300 - Travel and Meetings	2,915	1,300		
APWA Conference (1)			1,500	
ConExpo (1)				1,500
Dude Solutions Conference (1)			2,100	2,100
Laserfiche Conference (1)				1,500
Slurry Seal Conference (1)			1,400	
Snow Roadeo (3)			3,900	3,900
World of Asphalt Conference (1)			2,200	
World of Concrete Conference (1)			1,500	1,500
Total 00300.4351.03. Travel and Meetings	2,915	1,300	12,600	10,500
00320.4351.03. Employee Training				
00320 - Employee Training	12,210	11,000		
APWA Conference (1)			500	
ConExpo (1)				2,200
Dude Solutions Conference (1)			800	800
Leadership Training			8,400	8,400
Road Masters/Scholars			10,600	10,600
Skill Enhancement			2,000	2,000
Slurry Seal Conference (1)			600	
Snow Roadeo (3)			2,100	2,100
Welding Class at CWI (3)			2,000	
World of Asphalt Conference (1)			700	
World of Concrete Conference (1)			1,600	1,600
Total 00320.4351.03. Employee Training	12,210	11,000	29,300	27,700
00410.4351.03. Liability Payments				
00410 - Liability Payments	198	2,500	2,500	2,500

4351 - Adams Maintenance

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 63

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Total 00410.4351.03. Liability Payments	198	2,500	2,500	2,500
00460.4351.03. Miscellaneous Expense				
00460 - Miscellaneous Expense	700	2,000	2,000	2,000
Total 00460.4351.03. Miscellaneous Expense	700	2,000	2,000	2,000
00502.4351.03. Material - Liquid Asphalt				
00502 - Material - Liquid Asphalt	2,507	2,302,000	3,900,000	4,400,000
Total 00502.4351.03. Material - Liquid Asphalt	2,507	2,302,000	3,900,000	4,400,000
00503.4351.03. Material - Asphalt Mixes				
00503 - Material - Asphalt Mixes	163,806	116,000	150,000	150,000
Total 00503.4351.03. Material - Asphalt Mixes	163,806	116,000	150,000	150,000
00504.4351.03. Material - Precast Concrete				
00504 - Material - Precast Concrete	23,902	17,000	15,000	15,000
Total 00504.4351.03. Material - Precast Concrete	23,902	17,000	15,000	15,000
00505.4351.03. Material - Metal Pipe				
00505 - Material - Metal Pipe	669	1,000	500	500
Total 00505.4351.03. Material - Metal Pipe	669	1,000	500	500
00506.4351.03. Material - PVC Pipe				
00506 - Material - PVC Pipe	45,265	50,000	50,000	50,000
Total 00506.4351.03. Material - PVC Pipe	45,265	50,000	50,000	50,000
00508.4351.03. Material - Gravel				
00508 - Material - Gravel	97,296	55,000	50,000	50,000
Total 00508.4351.03. Material - Gravel	97,296	55,000	50,000	50,000
00510.4351.03. Material - Concrete				
00510 - Material - Concrete	59,007	71,900	60,000	60,000
Total 00510.4351.03. Material - Concrete	59,007	71,900	60,000	60,000
00511.4351.03. Material - Metal				
00511 - Material - Metal	19,515	15,000	15,000	15,000
Total 00511.4351.03. Material - Metal	19,515	15,000	15,000	15,000
00512.4351.03. Material - Lumber				
00512 - Material - Lumber	2,561	2,000	2,000	2,000
Total 00512.4351.03. Material - Lumber	2,561	2,000	2,000	2,000
00513.4351.03. Material - Salt				
00513 - Material - Salt	197,340	238,100	250,000	250,000
Total 00513.4351.03. Material - Salt	197,340	238,100	250,000	250,000

4351 - Adams Maintenance

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 63

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00705.4351.03. Professional Services				
00705 - Professional Services	201,946	184,000		
Flagging			575,000	525,000
Towing for Chip Seal			5,000	5,000
Total 00705.4351.03. Professional Services	201,946	184,000	580,000	530,000
00740.4351.03. Contractual Services				
00740 - Contractual Services	283,243	364,800		
Asphalt Paving Projects			150,000	150,000
Atlanta Highway District Winter Maint Agreement			2,000	2,000
Bogus Basin Winter Maintenance Agreement			30,000	30,000
Manhole Collar Contract			175,000	175,000
Pipe Crossing Repairs			150,000	150,000
Total 00740.4351.03. Contractual Services	283,243	364,800	507,000	507,000
Total Adams Maintenance Other Expenses	1,257,039	3,633,800	5,942,100	6,358,400
Total Adams Maintenance Expenditures	5,913,768	8,290,500	11,648,600	12,421,900

4352 - Cloverdale Maintenance

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 65

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Cloverdale Maintenance Salaries & Benefits				
00100.4352.03. Maintenance - Cloverdale Wages				
00100 - Maintenance - Cloverdale Wages	2,950,861	3,001,000	3,463,000	3,649,000
Total 00100.4352.03. Maintenance - Cloverdale Wages	2,950,861	3,001,000	3,463,000	3,649,000
00110.4352.03. FICA Taxes				
00110 - FICA Taxes	219,349	229,600	263,900	278,300
Total 00110.4352.03. FICA Taxes	219,349	229,600	263,900	278,300
00120.4352.03. State Retirement				
00120 - State Retirement	361,878	358,100	413,300	435,600
Total 00120.4352.03. State Retirement	361,878	358,100	413,300	435,600
00130.4352.03. Insurances				
00130 - Insurances	1,001,093	1,000,200	1,193,300	1,284,500
Total 00130.4352.03. Insurances	1,001,093	1,000,200	1,193,300	1,284,500
00140.4352.03. Worker's Compensation				
00140 - Worker's Compensation	92,293	80,500	174,500	185,900
Total 00140.4352.03. Worker's Compensation	92,293	80,500	174,500	185,900
00160.4352.03. Temporaries				
00160 - Temporaries	91,335	31,000		
Chip Seal Door Knockers (4) 10 weeks x 20 hrs			6,600	6,600
Chip Seal Laborers (8) 12 weeks x 40 hrs			41,900	41,900
Crack Seal (10) 26 weeks x 40 hrs			114,000	114,000
Fog Seal Laborers (4) 12 weeks x 40 hrs - FY23 Only				20,000
Student Intern (1) 13 weeks x 40 hrs + 36 weeks x 20 hrs			13,000	13,000
Total 00160.4352.03. Temporaries	91,335	31,000	175,500	195,500
00170.4352.03. Overtime Pay				
00170 - Overtime Pay	78,225	110,000		
Chip Seal			30,000	30,000
Miscellaneous			25,000	25,000
Winter			100,000	100,000
Total 00170.4352.03. Overtime Pay	78,225	110,000	155,000	155,000
Total Cloverdale Maintenance Salaries & Benefits	4,795,035	4,810,400	5,838,500	6,183,800
Cloverdale Maintenance Other Expenses				

4352 - Cloverdale Maintenance

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 65

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00225.4352.03. Util Trash & Sewer				
00225 - Util Trash & Sewer	99	8,800		
Basin Irrigation			8,800	8,800
Total 00225.4352.03. Util Trash & Sewer	99	8,800	8,800	8,800
00240.4352.03. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	2,000	2,000	2,000	2,000
Total 00240.4352.03. Books, Dues, Subscriptions	2,000	2,000	2,000	2,000
00250.4352.03. Freight				
00250 - Freight	16,474	100,000	80,000	120,000
Total 00250.4352.03. Freight	16,474	100,000	80,000	120,000
00260.4352.03. Supplies - Operations				
00260 - Supplies - Operations	31,083	30,000	35,000	35,000
Total 00260.4352.03. Supplies - Operations	31,083	30,000	35,000	35,000
00261.4352.03. Supplies - Office				
00261 - Supplies - Office	2,905	4,000	3,500	3,500
Total 00261.4352.03. Supplies - Office	2,905	4,000	3,500	3,500
00263.4352.03. Supplies - Shop				
00263 - Supplies - Shop	38,747	35,000	40,000	40,000
Total 00263.4352.03. Supplies - Shop	38,747	35,000	40,000	40,000
00264.4352.03. Supplies - NPDES				
00264 - Supplies - NPDES	215	3,000	3,000	3,000
Total 00264.4352.03. Supplies - NPDES	215	3,000	3,000	3,000
00265.4352.03. Supplies - Clothing				
00265 - Supplies - Clothing	15,997	19,000	19,000	19,000
Total 00265.4352.03. Supplies - Clothing	15,997	19,000	19,000	19,000
00267.4352.03. Supplies - Small Tools				
00267 - Supplies - Small Tools	50,516	65,000		
Bridge Crew			20,000	17,000
Drainage Crew			15,000	12,000
Grade Crew			8,000	8,000
Utility Crew			10,000	10,000
Vegetation Crew			12,000	18,000
Total 00267.4352.03. Supplies - Small Tools	50,516	65,000	65,000	65,000
00268.4352.03. Supplies - Temp Traffic Device				

4352 - Cloverdale Maintenance

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 65

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00268 - Supplies - Temp Traffic Device	20,446	30,000	30,000	30,000
Total 00268.4352.03. Supplies - Temp Traffic Device	20,446	30,000	30,000	30,000
00291.4352.03. Leases and Rentals				
00291 - Leases and Rentals	41,910	50,000	50,000	50,000
Total 00291.4352.03. Leases and Rentals	41,910	50,000	50,000	50,000
00292.4352.03. Equipment Rental W/Oper				
00292 - Equipment Rental W/Oper		5,000	25,000	25,000
Total 00292.4352.03. Equipment Rental W/Oper		5,000	25,000	25,000
00300.4352.03. Travel and Meetings				
00300 - Travel and Meetings	5,835	1,300		
APWA Conference (1)				1,500
ConExpo (1)				2,200
Dude Solutions Conference (1)			2,100	2,100
Laserfiche Conference (1)			1,500	
Slurry Seal Conference (1)				1,400
Snow Roadeo (3)			3,900	3,900
World Of Asphalt Conference (1)			2,200	
World Of Concrete Conference (1)			2,100	2,100
WWETT Conference (2)			2,600	2,600
Total 00300.4352.03. Travel and Meetings	5,835	1,300	14,400	15,800
00320.4352.03. Employee Training				
00320 - Employee Training	19,583	13,800		
APWA Conference (1)				500
ConExpo (1)				800
Dude Solutions Conference (1)			800	800
INGL Training (2)			600	600
Leadership Training			8,400	8,400
MSHA Training			7,500	7,500
Road Masters & Scholars			6,100	6,100
Skill Enhancement			2,000	2,000
Slurry Seal Conference (1)				600
Snow Roadeo (3)			2,100	2,100
Tree Biology / Arborist Course (3)			600	600
Welding Class at CWI (2)			1,300	

4352 - Cloverdale Maintenance

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 65

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
World of Asphalt Conference (1)			700	
World of Concrete Conference (1)			1,600	1,600
WWETT Conference (2)			1,000	1,000
Total 00320.4352.03. Employee Training	19,583	13,800	32,700	32,600
00410.4352.03. Liability Payments				
00410 - Liability Payments	1,356	2,500	2,500	2,500
Total 00410.4352.03. Liability Payments	1,356	2,500	2,500	2,500
00460.4352.03. Miscellaneous Expense				
00460 - Miscellaneous Expense	981	2,000	2,000	2,000
Total 00460.4352.03. Miscellaneous Expense	981	2,000	2,000	2,000
00492.4352.03. Maint / Repair - Equip				
00492 - Maint / Repair - Equip	87			
Total 00492.4352.03. Maint / Repair - Equip	87			
00502.4352.03. Material - Liquid Asphalt				
00502 - Material - Liquid Asphalt	138,135	160,000	180,000	180,000
Total 00502.4352.03. Material - Liquid Asphalt	138,135	160,000	180,000	180,000
00503.4352.03. Material - Asphalt Mixes				
00503 - Material - Asphalt Mixes	121,193	180,000	170,000	170,000
Total 00503.4352.03. Material - Asphalt Mixes	121,193	180,000	170,000	170,000
00504.4352.03. Material - Precast Concrete				
00504 - Material - Precast Concrete	47,377	45,000	71,500	68,000
Total 00504.4352.03. Material - Precast Concrete	47,377	45,000	71,500	68,000
00505.4352.03. Material - Metal Pipe				
00505 - Material - Metal Pipe	1,995	500	500	500
Total 00505.4352.03. Material - Metal Pipe	1,995	500	500	500
00506.4352.03. Material - PVC Pipe				
00506 - Material - PVC Pipe	54,573	55,000	55,000	55,000
Total 00506.4352.03. Material - PVC Pipe	54,573	55,000	55,000	55,000
00508.4352.03. Material - Gravel				
00508 - Material - Gravel	492,873		65,000	70,000
Total 00508.4352.03. Material - Gravel	492,873		65,000	70,000
00509.4352.03. Material - Chips				
00509 - Material - Chips	201,142	661,000		
Chip Crushing - Chip Seal			1,256,000	1,433,000

4352 - Cloverdale Maintenance

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 65

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Total 00509.4352.03. Material - Chips	201,142	661,000	1,256,000	1,433,000
00510.4352.03. Material - Concrete				
00510 - Material - Concrete	53,418	60,000	65,000	65,000
Total 00510.4352.03. Material - Concrete	53,418	60,000	65,000	65,000
00511.4352.03. Material - Metal				
00511 - Material - Metal	1,292	5,000	20,000	30,000
Total 00511.4352.03. Material - Metal	1,292	5,000	20,000	30,000
00512.4352.03. Material - Lumber				
00512 - Material - Lumber	6,520	6,000	7,000	7,000
Total 00512.4352.03. Material - Lumber	6,520	6,000	7,000	7,000
00514.4352.03. Material - Chemicals				
00514 - Material - Chemicals	272,684	213,000	300,000	300,000
Total 00514.4352.03. Material - Chemicals	272,684	213,000	300,000	300,000
00515.4352.03. Material - Guardrail				
00515 - Material - Guardrail	36,519	96,700	30,000	30,000
Total 00515.4352.03. Material - Guardrail	36,519	96,700	30,000	30,000
00705.4352.03. Professional Services				
00705 - Professional Services	182,406	580,000		
Chip Seal Towing			5,000	5,000
Flagging			525,000	575,000
Tree Inventory			35,000	35,000
Total 00705.4352.03. Professional Services	182,406	580,000	565,000	615,000
00740.4352.03. Contractual Services				
00740 - Contractual Services	532,207	606,000		
Asphalt Paving Projects			20,000	20,000
Misc. Bridge Repairs			120,000	120,000
Mowing Contract			20,000	20,000
Pipe Crossing Repairs			100,000	100,000
Roadside and Pond Spraying			240,000	240,000
Rock Crushing Mobilization			80,000	80,000
Storm Basin Fence Modifications			170,000	
Tree Trimming Contract			190,000	150,000
Weed Control Contract			20,000	20,000
Total 00740.4352.03. Contractual Services	532,207	606,000	960,000	750,000

4352 - Cloverdale Maintenance

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 65

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Total Cloverdale Maintenance Other Expenses	2,390,566	3,039,600	4,157,900	4,227,700
Total Cloverdale Maintenance Expenditures	7,185,600	7,850,000	9,996,400	10,411,500

4353 - Ustick Maintenance

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 11 (FY22 - Grade Crew - 7-GEO's, 1 Sr. GEO, 1 LW, 1 CC)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Ustick Maintenance Salaries & Benefits				
00100.4353.03. Maintenance Ustick Wages				
00100 - Maintenance Ustick Wages		74,000	530,000	996,000
Total 00100.4353.03. Maintenance Ustick Wages		74,000	530,000	996,000
00110.4353.03. FICA Taxes				
00110 - FICA Taxes		5,600	41,000	75,500
Total 00110.4353.03. FICA Taxes		5,600	41,000	75,500
00120.4353.03. State Retirement				
00120 - State Retirement		8,800	64,100	118,600
Total 00120.4353.03. State Retirement		8,800	64,100	118,600
00130.4353.03. Insurances				
00130 - Insurances		23,300	246,200	515,900
Total 00130.4353.03. Insurances		23,300	246,200	515,900
00140.4353.03. Worker's Compensation				
00140 - Worker's Compensation		500	29,800	56,400
Total 00140.4353.03. Worker's Compensation		500	29,800	56,400
00160.4353.03. Temporaries				
00160 - Temporaries				
Chip Seal Door Knockers (4) 10 weeks x 20 hrs				6,000
Chip Seal Laborers (8) 12 weeks x 40 hrs				25,000
Fog Seal Laborers (4) 12 weeks x 40 hrs				20,000
Total 00160.4353.03. Temporaries				51,000
00170.4353.03. Overtime Pay				
00170 - Overtime Pay			10,000	20,000
Total 00170.4353.03. Overtime Pay			10,000	20,000
Total Ustick Maintenance Salaries & Benefits		112,200	921,100	1,833,400
Ustick Maintenance Other Expenses				
00240.4353.03. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions			500	1,000
Total 00240.4353.03. Books, Dues, Subscriptions			500	1,000
00250.4353.03. Freight				
00250 - Freight			15,000	60,000
Total 00250.4353.03. Freight			15,000	60,000

4353 - Ustick Maintenance

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 11 (FY22 - Grade Crew - 7-GEO's, 1 Sr. GEO, 1 LW, 1 CC)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00261.4353.03. Supplies - Office				
00261 - Supplies - Office			6,000	6,000
Total 00261.4353.03. Supplies - Office			6,000	6,000
00263.4353.03. Supplies - Shop				
00263 - Supplies - Shop			5,000	7,500
Total 00263.4353.03. Supplies - Shop			5,000	7,500
00264.4353.03. Supplies - NPDES				
00264 - Supplies - NPDES			1,000	2,500
Total 00264.4353.03. Supplies - NPDES			1,000	2,500
00265.4353.03. Supplies - Clothing				
00265 - Supplies - Clothing			4,000	8,000
Total 00265.4353.03. Supplies - Clothing			4,000	8,000
00267.4353.03. Supplies - Small Tools				
00267 - Supplies - Small Tools				
Broom Crew				2,000
Grade Crew			15,000	20,000
Total 00267.4353.03. Supplies - Small Tools			15,000	22,000
00268.4353.03. Supplies - Temp Traffic Devices				
00268 - Supplies - Temp Traffic Devices			15,000	25,000
Total 00268.4353.03. Supplies - Temp Traffic Devices			15,000	25,000
00291.4353.03. Leases & Rentals				
00291 - Leases & Rentals			50,000	50,000
Total 00291.4353.03. Leases & Rentals			50,000	50,000
00292.4353.03. Equipment Rental w/Operator				
00292 - Equipment Rental w/Operator			20,000	20,000
Total 00292.4353.03. Equipment Rental w/Operator			20,000	20,000
00300.4353.03. Travel & Meetings				
00300 - Travel & Meetings				
APWA Conference				1,500
ConExpo				2,000
Decan Facility tours			2,000	
Dude Solutions Conference				2,100
Snow Roadeo			1,300	1,300

4353 - Ustick Maintenance

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 11 (FY22 - Grade Crew - 7-GEO's, 1 Sr. GEO, 1 LW, 1 CC)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
World of Asphalt Conference			2,200	
Total 00300.4353.03. Travel & Meetings			5,500	6,900
00320.4353.03. Employee Training				
00320 - Employee Training				
APWA Conference				500
ConExpo				800
Dude Solutions				800
Leadership Training			2,000	3,000
Road Masters & Scholars			1,000	3,000
Skill Enhancement			1,000	1,000
Snow Roadeo			700	700
World of Asphalt Conference			700	
Total 00320.4353.03. Employee Training			5,400	9,800
00410.4353.03. Liability Payments				
00410 - Liability Payments			1,000	1,000
Total 00410.4353.03. Liability Payments			1,000	1,000
00460.4353.03. Miscellaneous Expenses				
00460 - Miscellaneous Expenses			500	1,000
Total 00460.4353.03. Miscellaneous Expenses			500	1,000
00503.4353.03. Material - Asphalt Mixes				
00503 - Material - Asphalt Mixes			75,000	150,000
Total 00503.4353.03. Material - Asphalt Mixes			75,000	150,000
00510.4353.03. Material - Concrete				
00510 - Material - Concrete			1,500	3,000
Total 00510.4353.03. Material - Concrete			1,500	3,000
00705.4353.03. Professional Services				
00705 - Professional Services				
Chip Seal Towing				5,000
Flagging			100,000	475,000
Total 00705.4353.03. Professional Services			100,000	480,000
00740.4353.03. Contractual Services				
00740 - Contractual Services				
Asphalt Paving Projects			50,000	50,000
Total 00740.4353.03. Contractual Services			50,000	50,000

4353 - Ustick Maintenance

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 11 (FY22 - Grade Crew - 7-GEO's, 1 Sr. GEO, 1 LW, 1 CC)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Total Ustick Maintenance Other Expenses			370,400	903,700
Total Ustick Maintenance Expenditures		112,200	1,291,500	2,737,100

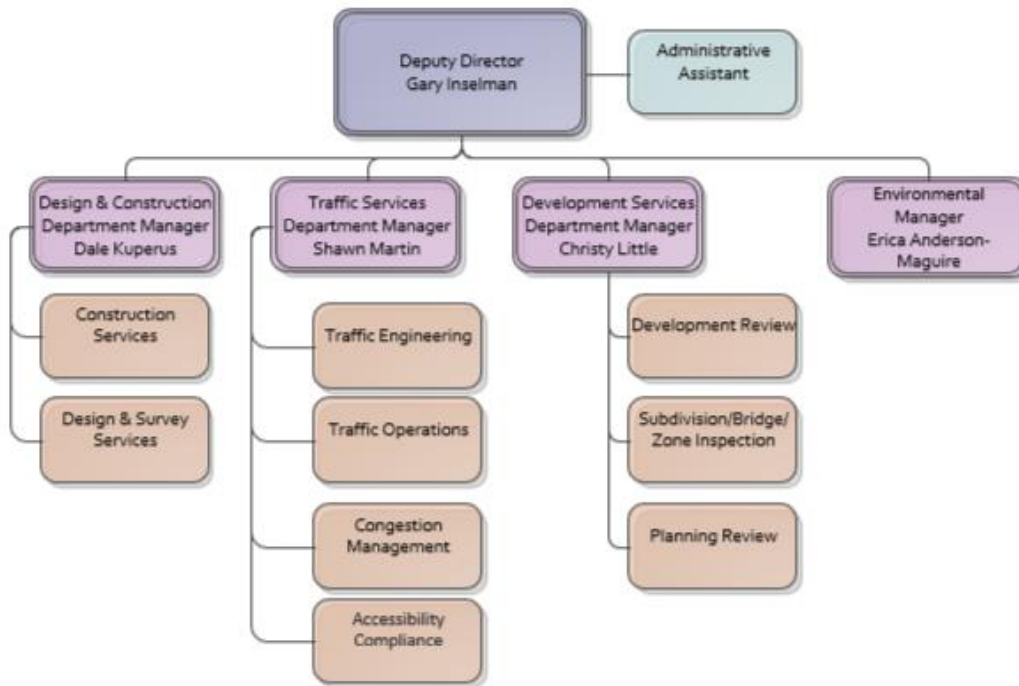
Development & Technical Services Division

Operational Budget Summary				
2300 - Development & Technical Svcs Management				
2310 - Design				
2312 - Environmental				
2315 - Construction				
3341 - Traffic Operations				
3342 - Traffic Engineering				
5345 - Development Services				
Category	FY2020 Actuals	FY2021 Budget	FY2022 Budget	FY2023 Budget
Labor	11,853,209	12,425,000	15,213,600	16,854,400
Contracts	960,700	1,221,200	1,467,200	1,434,000
Equip/Land	48,550	55,000	95,000	174,500
Insurance/Awards	4,925	8,300	8,700	9,000
Maint/Repair	43,873	59,300	41,300	41,300
Materials	904,150	932,000	1,165,500	1,465,600
Supplies	419,669	502,100	462,400	471,100
Training/Travel/Safety	37,827	55,700	95,500	99,500
Total	14,272,902	15,258,600	18,549,200	20,549,400

Division Mission

Be the resource for the District and the community for effective, common sense technical solutions that ensure safe and efficient transportation facilities, responsible new development growth, and effective Stormwater management and treatment, all through innovation and implementation of advancements in design and technology. Provide exemplary customer service in each area.

Organizational Chart



Design & Construction Department

The Design & Construction Department is responsible for the administration and implementation of the District's engineering, design and construction programs. The department provides engineering services essential to support internal and external maintenance and construction operations, including survey, design, construction, drainage, and quality assurance for new and existing highway improvements.

Design & Construction performs conflict resolution and fosters partnering concepts with other departments, government entities, consultants, contractors, and suppliers. It is also responsible for the bridge management program that inspects and manages maintenance, repair, renovation and replacement of over 800 bridges and large culverts.

To meet the engineering needs of the District, the Design & Construction Department currently employs full-time professional and technical staff organized into the Design/Survey and Construction Sections.

- The Design/Survey Section is responsible for in-house design and survey for a variety of projects and programs. The Design/Survey team assists other divisions in offering technical support and expertise related to consultant design review, survey, drainage system design, bridge repairs/rehabilitation/replacement, pavement overlays, community program projects, and other special projects as required. The Section helps the District fiscally in providing some of the design and survey on our projects in-house. The drainage group continuously collaborates with the Maintenance and Operations Department to alleviate chronic drainage and flooding issues. The Design/Survey Section provides significant financial savings when reviewing the amount of consulting fees retained as a result of their work efforts.

The Construction Section provides quality assurance support for internal and external construction operations, and inspection testing of existing and new improvements associated with the countywide highway system. The Section ensures that taxpayers are receiving a good, safe and long-lasting product for their use. These efforts ensure compliance with industry standard requirements and District Policy in the effort to reduce public liability, environmental impacts, and the potential acceleration of maintenance on the highway system. The Section includes a fully accredited materials testing lab.

Development Services

The Development Services Department is responsible for reviewing all development applications, street improvement plans, final plats and inspecting new roadway construction to ensure conformance with the District's standards and policies. Development Services staff also administer the District's Development Impact Fee Program. The program is for planning and financing new ACHD system improvements (arterial roads and intersections) needed to serve new growth and development, including development of the ACHD 20-year Capital Improvement Plan, all of which are necessary to promote and accommodate orderly growth and development in Ada County.

The Department consists of two sections: Planning Review and Development Review.

- The Planning Review Section is responsible for the review of all development applications within Ada County, including those from the six cities within the county. The Section reviews and assesses the potential impacts that proposed developments will have on the transportation system, analyzes and evaluates the preliminary development proposals for conformance to District policy, prepares staff reports including the District's site-specific conditions of approval, and presents staff recommendations to the ACHD Board of Commissioners for action.
- The Development Review Section is responsible for the review and approval of all development related street improvement plans and subdivision final plats, to ensure conformance with District site specific conditions of approval, standards, and policies. The Section processes all development related right of way acquisitions through the Corridor Preservation program, negotiates and coordinates Cooperative Development Agreement projects, whereby developers construct certain road and / or intersection projects on behalf of ACHD, and issues the District's final acceptance of a development or subdivision plat once the required street improvements have been completed to District standards.

The Section includes the District's Subdivision Inspection, Bridge and Culvert Inspection, and Zone Inspection groups. These groups issue right of way permits and perform inspections for all new public road improvements constructed through development, contracts and inspects small ACHD capital projects, regularly inspects all bridges under the District's jurisdiction for safety, condition, and compliance with national bridge standards, and inspects all work performed by utilities and private contractors within the District's right of way.

Environmental

The Environmental Department's mission is to effectively manage all environmental issues related to work performed by the District and within the District's jurisdiction. This includes enhancing water quality in accordance with federal requirements, minimizing erosion damage, and preserving water resources for future generations.

- Stormwater Quality staff manage the District's federal Clean Water Act National Pollutant Discharge Elimination System (NPDES) permits and assists the District in implementing and meeting the permit requirements. Components of NPDES compliance include planning, education and outreach, erosion and sediment control, monitoring, investigation, and reporting. Staff also participates in total maximum daily load (TMDL) development and implementation for the lower Boise watershed and is a member of in the Lower Boise Watershed Council.
- Environmental staff provide environmental compliance support for District facilities and roadway building projects examples include: 404 permits, wastewater and solid waste management, and hazardous materials management.

Traffic Department

The Traffic Department is responsible for planning, designing, and providing efficient vehicle, pedestrian and bicycle movement and safety in Ada County. They handle all traffic related issues throughout the county, except those on the State Highway and Interstate systems which are under the jurisdiction of the Idaho Transportation Department (ITD). By agreement with ITD, the department operates and maintains all traffic signals in Ada County, along with traffic monitoring and communication information related to the State Highway and Freeway systems. The Department works closely with various entities to facilitate, investigate, and implement needed and required changes that affect the safety and lives of the residents in the county. The Department is comprised of four sections: Traffic Operations, Traffic Engineering, Accessibility Compliance, and Congestion Management.

- Traffic Operations responsibilities include the construction and maintenance of traffic signals and other traffic control equipment. They install and maintain Intelligent Transportation System (ITS) devices, video camera, data collection devices, variable message signs, and fiber optic communication network systems. This Section maintains traffic signs, roadway striping, and pavement markings on Ada County public roadways.
- Traffic Engineering is responsible for the collection of traffic data, safety investigations, neighborhood traffic calming, and related studies. Some related studies include intersection and signal design, traffic and pedestrian counts, accident analysis, capacity studies, speed/delay studies, sight obstructions, , citizen use permits, and traffic calming. The Section works with local agencies to provide for the safe and efficient movement of motor vehicles, pedestrians and bicyclists and to meet the local and federal requirements within Ada County.
- Accessibility Compliance assures District's compliance with the American with Disabilities Act (ADA) and related Federal and State regulations. They also review, coordinate, and inform the public on all construction traffic control and detour planning for work done

within the District's right-of-way. In addition, they inspect construction traffic control setups to ensure compliance with the temporary traffic control plan and the ADA.

- Congestion Management monitors, evaluates, and provides information on transportation system performance. They identify cost effective alternative strategies to alleviate congestion and enhance the mobility of people and goods. They are responsible for traffic signal coordination in response to traffic growth, new/improved roadways, construction detours, special events, and seasonal changes. In addition, they oversee the planning, design, and use of existing and future ITS, including traffic monitoring with cameras, incident detection and management, traffic control system response to incidents, and providing information to the public via variable message signs and the internet.

Performance Measurements

Design & Construction Department

2021 Accomplishments

- Trained District personnel in Western Alliance Quality Transportation Construction (WAQTC) courses
- Trained District personnel in the Idaho Transportation Department Inspector Qualification Program (IQP)
- Developed & designed several larger drainage projects to alleviate chronic maintenance issues
- Performed a variety of in-house design: corridors, small bridges, community projects, VRF projects.
- Update ACHD Supplements to the ISPWC
- Began the "phase-in" of Non-Nuclear Density Gauges
- Stood up a stormwater infrastructure locate group

2022 Initiatives

- Work on Storm Drain Corridor Planning plans for future Capital Improvement Projects
- Ongoing District personnel proficiency in WAQTC and IQP courses
- Evaluate Quality Assurance/Quality Control process for possible updates
- Evaluate changes to pavement specifications
- Complete the "phase-in" of Non-Nuclear Density Gauges

Development Services

2021 Accomplishments

- Approved final plats with over 5,000 buildable lots and 40 miles of new roadway.
- ACHD has over 800 bridges, which are inspected routinely. Our inspectors use drones and RC inspection vehicles to improve the inspection process.
- Minor updates to Development Policy Manual
- Responded to and implemented processes for the rapid growth of small cell permits and fiber permits.
- Assessed and collected over \$26M in impact fees.
- Created a new position within the Department for a Traffic Engineer.

2022 Initiatives

- Create Inspection as a new standalone Section.
- Create Fiber Inspection as a new subset of Zone Inspection
- Continued focus on improving Construction Work Zones for pedestrians and bicycles.
- Developer Cooperative Projects: Floating Feather Road, west of SH-16; roundabout at the intersection of Lake Hazel Road and Locust Grove Road, including widening of Lake Hazel Road and Locust Grove Road; Beacon Light Road realignment in Star; Pierce Park Road north of Hill Road; and sidewalk gaps throughout the County.

Environmental

2021 Accomplishments

- Completed updates to the ACHD Spill Response Plan and began implementing
- Received new NPDES Phase I Permit and NPDES Phase II Permit from EPA Region 10
- Continued Green Stormwater Infrastructure (GSI) revegetation and maintenance activities on 30 basins and 2 bioretention swale systems
- Completed updates to Stormwater Pollution and Prevention Plan and associated standard operating procedures for Adams Maintenance Yard

2022 Initiatives

- Develop Stormwater Management Plans for both NPDES Phase I and Phase II permits
-
- Continue revegetation and maintenance efforts in 32 new or existing stormwater basins and 5 bioretention swale systems
- Install new water quality monitoring station at State Ave and Fivemile Creek, Meridian

Traffic Department

2021 Accomplishments

- Installed Uninterrupted Power Service (UPS) at five intersections.
- Replaced the traffic signal controllers at 130 intersections with Flashing Yellow Arrows to implement the RedB4PED feature for enhanced pedestrian safety.
- Installed cellular modems at every school flasher location so flashers could be programmed remotely.

2022 Initiatives

- Replace the traffic signal controllers at the remaining intersections with Flashing Yellow Arrows and implement the RedB4PED feature to enhance pedestrian safety.
- Complete Traffic Signal Performance Measures on Eagle Road.
- Install a raised pedestrian crossing at two locations.
- Update Roundabout Specifications in ACHD Policy Manual

2300 - Development and Technical Services Mgmt

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 2

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Development and Technical Services Mgmt Salaries & Benefits				
00100.2300.04. DTS Management Wages				
00100 - DTS Management Wages	201,098	195,000	216,000	228,000
Total 00100.2300.04. DTS Management Wages	201,098	195,000	216,000	228,000
00110.2300.04. FICA Taxes				
00110 - FICA Taxes	14,861	14,900	16,500	17,400
Total 00110.2300.04. FICA Taxes	14,861	14,900	16,500	17,400
00120.2300.04. State Retirement				
00120 - State Retirement	24,144	23,200	25,700	27,100
Total 00120.2300.04. State Retirement	24,144	23,200	25,700	27,100
00130.2300.04. Insurances				
00130 - Insurances	23,297	26,200	28,800	31,200
Total 00130.2300.04. Insurances	23,297	26,200	28,800	31,200
00140.2300.04. Worker's Compensation				
00140 - Worker's Compensation	1,533	2,000	2,600	2,800
Total 00140.2300.04. Worker's Compensation	1,533	2,000	2,600	2,800
00170.2300.04. Overtime Pay				
00170 - Overtime Pay			1,200	1,200
Total 00170.2300.04. Overtime Pay			1,200	1,200
Total Development and Technical Services Mgmt Salaries & Benefits	264,933	261,300	290,800	307,700
Development and Technical Services Mgmt Other Expenses				
00265.2300.04. Supplies - Clothing				
00265 - Supplies - Clothing	800	100	200	200
Total 00265.2300.04. Supplies - Clothing	800	100	200	200
00300.2300.04. Travel and Meetings				
00300 - Travel and Meetings	122	200	1,500	1,500
Total 00300.2300.04. Travel and Meetings	122	200	1,500	1,500
00310.2300.04. Auto Mileage				
00310 - Auto Mileage	24	500	500	500
Total 00310.2300.04. Auto Mileage	24	500	500	500
00320.2300.04. Employee Training				

2300 - Development and Technical Services Mgmt

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 2

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00320 - Employee Training	499	200	1,000	1,000
Total 00320.2300.04. Employee Training	499	200	1,000	1,000
00495.2300.04. Discretionary Account for Mgrs				
00495 - Discretionary Account for Mgrs	730	1,700	1,100	1,100
Total 00495.2300.04. Discretionary Account for Mgrs	730	1,700	1,100	1,100
Total Development and Technical Services Mgmt Other Expenses	2,175	2,700	4,300	4,300
Total Development and Technical Services Mgmt Expenditures	267,108	264,000	295,100	312,000

2310 - Design

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 15 (FY22 - Design Engineer - Project Team)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Design Salaries & Benefits				
00100.2310.04. Design / Survey Wages				
00100 - Design / Survey Wages	800,691	834,000	1,042,000	1,100,000
Total 00100.2310.04. Design / Survey Wages	800,691	834,000	1,042,000	1,100,000
00110.2310.04. FICA Taxes				
00110 - FICA Taxes	58,001	63,700	79,800	84,300
Total 00110.2310.04. FICA Taxes	58,001	63,700	79,800	84,300
00120.2310.04. State Retirement				
00120 - State Retirement	94,604	99,900	124,500	131,400
Total 00120.2310.04. State Retirement	94,604	99,900	124,500	131,400
00130.2310.04. Insurances				
00130 - Insurances	219,899	227,000	319,200	347,500
Total 00130.2310.04. Insurances	219,899	227,000	319,200	347,500
00140.2310.04. Worker's Compensation				
00140 - Worker's Compensation	5,811	5,000	13,300	14,100
Total 00140.2310.04. Worker's Compensation	5,811	5,000	13,300	14,100
00170.2310.04. Overtime Pay				
00170 - Overtime Pay	4,153	10,000	5,000	5,000
Total 00170.2310.04. Overtime Pay	4,153	10,000	5,000	5,000
Total Design Salaries & Benefits	1,183,159	1,239,600	1,583,800	1,682,300
Design Other Expenses				
00226.2310.04. Util Telephone				
00226 - Util Telephone	5,400	8,700		
Smartnet Base Station Access			7,200	7,200
Verizion Svc for Rovers			1,400	1,400
Total 00226.2310.04. Util Telephone	5,400	8,700	8,600	8,600
00240.2310.04. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	4,228	3,300		
Books/Ref Material for Design-Survey-Drainage			600	600
Design Subscriptions			1,700	1,700
District Engineer Misc.			300	300
Dues PLS & PE			700	700
Survey Subscriptions			400	400

2310 - Design

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 15 (FY22 - Design Engineer - Project Team)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Total 00240.2310.04. Books, Dues, Subscriptions	4,228	3,300	3,700	3,700
00261.2310.04. Supplies - Office				
00261 - Supplies - Office	3,471	7,000	1,100	1,500
Total 00261.2310.04. Supplies - Office	3,471	7,000	1,100	1,500
00263.2310.04. Supplies - Shop				
00263 - Supplies - Shop	5,474	7,500		
Brass / Aluminum / Plastic Caps			1,500	1,500
Copper Markers			1,000	1,000
Hubs / Stakes / Ginnies / Lath			4,000	4,000
Paint / Flagging / Whiskers / Rebar			3,000	3,000
Total 00263.2310.04. Supplies - Shop	5,474	7,500	9,500	9,500
00265.2310.04. Supplies - Clothing				
00265 - Supplies - Clothing	1,060	2,100		
Design / SWQ / Supervisor Clothing Allowance			500	500
Survey / Locator Clothing Allowance & Glasses / Gloves / Misc			2,500	2,500
Total 00265.2310.04. Supplies - Clothing	1,060	2,100	3,000	3,000
00267.2310.04. Supplies - Small Tools				
00267 - Supplies - Small Tools	3,992	4,300		
drill, saw and gps batteries			800	800
Misc Small tools			1,500	1,500
Total 00267.2310.04. Supplies - Small Tools	3,992	4,300	2,300	2,300
00291.2310.04. Leases and Rentals				
00291 - Leases and Rentals		500		
GPS/Data Collector Rental			2,000	2,000
Total 00291.2310.04. Leases and Rentals		500	2,000	2,000
00300.2310.04. Travel and Meetings				
00300 - Travel and Meetings				
Dist Eng Travel Expenses			1,500	1,500
Supervisor Travel Expenses			1,500	1,500
Survey Travel Expenses			2,400	2,400
Total 00300.2310.04. Travel and Meetings			5,400	5,400
00320.2310.04. Employee Training				
00320 - Employee Training	1,149	1,600		
Dist Eng Training			1,200	1,200

2310 - Design

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 15 (FY22 - Design Engineer - Project Team)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Drainage - Local Training			500	500
Supervisor - Annual Training			1,200	1,200
Survey - ISPLS / Local / AutoCAD			5,000	5,000
Total 00320.2310.04. Employee Training	1,149	1,600	7,900	7,900
00330.2310.04. Safety and First Aid				
00330 - Safety and First Aid	36	300	500	500
Total 00330.2310.04. Safety and First Aid	36	300	500	500
00492.2310.04. Maint / Repair - Equip				
00492 - Maint / Repair - Equip	5,738	5,000		
misc survey equip repair			3,000	3,000
R8 Receiver Hardware and Firmware Warranty			2,600	2,600
S7 total station			600	600
TBC Maint Program			1,700	1,700
TSC3 Software and Hardware Warranty			2,900	2,900
Total 00492.2310.04. Maint / Repair - Equip	5,738	5,000	10,800	10,800
00495.2310.04. Discretionary Account For Mgrs				
00495 - Discretionary Account For Mgrs	1,218	1,000	1,900	1,900
Total 00495.2310.04. Discretionary Account For Mgrs	1,218	1,000	1,900	1,900
00640.2310.04. Office Machines				
00640 - Office Machines	29,990			
Total 00640.2310.04. Office Machines	29,990			
00705.2310.04. Professional Services				
00705 - Professional Services	46,391	132,000		
Misc Bridge Inspections & Evaluations			25,000	25,000
SWQ - Monitor wells & small contracts			7,500	7,500
Total 00705.2310.04. Professional Services	46,391	132,000	32,500	32,500
00740.2310.04. Contractual Services				
00740 - Contractual Services	169,442	151,200		
Misc. Drainage Projects			133,200	200,000
Total 00740.2310.04. Contractual Services	169,442	151,200	133,200	200,000
Total Design Other Expenses	277,588	324,500	222,400	289,600
Total Design Expenditures	1,460,747	1,564,100	1,806,200	1,971,900

2312 - Environmental

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 9 (FY22 - Environmental Engineer - Project Team)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Environmental Salaries & Benefits				
00100.2312.04. Environmental Wages				
00100 - Environmental Wages	472,396	503,000	630,000	666,000
Total 00100.2312.04. Environmental Wages	472,396	503,000	630,000	666,000
00110.2312.04. FICA Taxes				
00110 - FICA Taxes	34,279	38,500	48,300	50,900
Total 00110.2312.04. FICA Taxes	34,279	38,500	48,300	50,900
00120.2312.04. State Retirement				
00120 - State Retirement	56,545	60,100	75,500	79,400
Total 00120.2312.04. State Retirement	56,545	60,100	75,500	79,400
00130.2312.04. Insurances				
00130 - Insurances	138,293	155,200	192,000	208,800
Total 00130.2312.04. Insurances	138,293	155,200	192,000	208,800
00140.2312.04. Worker's Compensation				
00140 - Worker's Compensation	4,749	5,000	10,700	11,600
Total 00140.2312.04. Worker's Compensation	4,749	5,000	10,700	11,600
00160.2312.04. Temporaries				
00160 - Temporaries	9,663	13,100		
Student Intern - 45wks/20hrs/wk			13,100	13,100
Total 00160.2312.04. Temporaries	9,663	13,100	13,100	13,100
00170.2312.04. Overtime Pay				
00170 - Overtime Pay	1,862	1,200	2,000	2,000
Total 00170.2312.04. Overtime Pay	1,862	1,200	2,000	2,000
Total Environmental Salaries & Benefits	717,787	776,100	971,600	1,031,800
Environmental Other Expenses				
00210.2312.04. Printing				
00210 - Printing	134	300	200	200
Total 00210.2312.04. Printing	134	300	200	200
00226.2312.04. Util Telephone				
00226 - Util Telephone	665	1,500	1,500	1,500
Total 00226.2312.04. Util Telephone	665	1,500	1,500	1,500
00240.2312.04. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	470	500	500	500

2312 - Environmental

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 9 (FY22 - Environmental Engineer - Project Team)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Total 00240.2312.04. Books, Dues, Subscriptions	470	500	500	500
00250.2312.04. Freight				
00250 - Freight	1,513	1,200	1,000	1,000
Total 00250.2312.04. Freight	1,513	1,200	1,000	1,000
00261.2312.04. Supplies - Office				
00261 - Supplies - Office	718	500	500	500
Total 00261.2312.04. Supplies - Office	718	500	500	500
00264.2312.04. Supplies - NPDES				
00264 - Supplies - NPDES	12,037	6,000	6,000	6,000
Total 00264.2312.04. Supplies - NPDES	12,037	6,000	6,000	6,000
00265.2312.04. Supplies - Clothing				
00265 - Supplies - Clothing	825	500	500	500
Total 00265.2312.04. Supplies - Clothing	825	500	500	500
00267.2312.04. Supplies - Small Tools				
00267 - Supplies - Small Tools	28,460	19,000		
Dry Weather Monitoring			3,000	3,000
ESC and GSI			7,000	6,000
Wet Weather Monitoring			8,000	10,000
Total 00267.2312.04. Supplies - Small Tools	28,460	19,000	18,000	19,000
00269.2312.04. Supplies - Signs				
00269 - Supplies - Signs		2,000	2,500	2,500
Total 00269.2312.04. Supplies - Signs		2,000	2,500	2,500
00300.2312.04. Travel and Meetings				
00300 - Travel and Meetings	306	500	4,000	5,000
Total 00300.2312.04. Travel and Meetings	306	500	4,000	5,000
00320.2312.04. Employee Training				
00320 - Employee Training	2,866	1,500	4,000	4,000
Total 00320.2312.04. Employee Training	2,866	1,500	4,000	4,000
00330.2312.04. Safety and First Aid				
00330 - Safety and First Aid	150	200	200	200
Total 00330.2312.04. Safety and First Aid	150	200	200	200
00492.2312.04. Maint / Repair - Equip				
00492 - Maint / Repair - Equip	1,837	1,000	1,000	1,000
Total 00492.2312.04. Maint / Repair - Equip	1,837	1,000	1,000	1,000

2312 - Environmental

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 9 (FY22 - Environmental Engineer - Project Team)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00495.2312.04. Discretionary Account For Mgrs				
00495 - Discretionary Account For Mgrs	242	600	500	500
Total 00495.2312.04. Discretionary Account For Mgrs	242	600	500	500
00705.2312.04. Professional Services				
00705 - Professional Services	515,141	493,300		
Basin and Swale Revegetation and Maintenance			175,000	175,000
Education and Outreach Cost-share			8,000	8,000
Industrial Monitoring			10,000	10,000
Lower Boise Watershed Council			11,000	11,000
Maintenance Compliance Monitoring			50,000	50,000
Permit Compliance			100,000	100,000
Phase I Monitoring and Support			100,000	100,000
Phase I Wet and Dry Weather Sample Analyses			21,000	21,000
Phase II Monitoring and Support			60,000	60,000
Phase II Wet and Dry Weather Sample Analyses			6,500	6,500
Total 00705.2312.04. Professional Services	515,141	493,300	541,500	541,500
Total Environmental Other Expenses	565,364	528,600	581,900	583,900
Total Environmental Expenditures	1,283,151	1,304,700	1,553,500	1,615,700

2315 - Construction Services

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 22 (FY22 - 2 Project Inspectors)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Construction Services Salaries & Benefits				
00100.2315.04. Construction Wages				
00100 - Construction Wages	1,149,609	1,227,000	1,431,000	1,513,000
Total 00100.2315.04. Construction Wages	1,149,609	1,227,000	1,431,000	1,513,000
00110.2315.04. FICA Taxes				
00110 - FICA Taxes	87,929	93,800	109,700	115,200
Total 00110.2315.04. FICA Taxes	87,929	93,800	109,700	115,200
00120.2315.04. State Retirement				
00120 - State Retirement	143,351	146,800	171,000	180,300
Total 00120.2315.04. State Retirement	143,351	146,800	171,000	180,300
00130.2315.04. Insurances				
00130 - Insurances	348,469	374,900	454,200	493,500
Total 00130.2315.04. Insurances	348,469	374,900	454,200	493,500
00140.2315.04. Worker's Compensation				
00140 - Worker's Compensation	10,276	9,000	21,600	22,800
Total 00140.2315.04. Worker's Compensation	10,276	9,000	21,600	22,800
00160.2315.04. Temporaries				
00160 - Temporaries		10,000		
Total 00160.2315.04. Temporaries		10,000		
00170.2315.04. Overtime Pay				
00170 - Overtime Pay	50,229	60,000	60,000	60,000
Total 00170.2315.04. Overtime Pay	50,229	60,000	60,000	60,000
Total Construction Services Salaries & Benefits	1,789,863	1,921,500	2,247,500	2,384,800
Construction Services Other Expenses				
00210.2315.04. Printing				
00210 - Printing	134	800	800	800
Total 00210.2315.04. Printing	134	800	800	800
00240.2315.04. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	14,755	3,000		
AASHTO Subscription			3,000	3,000
US Nuclear Regulatory License			8,000	8,000
Total 00240.2315.04. Books, Dues, Subscriptions	14,755	3,000	11,000	11,000
00250.2315.04. Freight				

2315 - Construction Services

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 22 (FY22 - 2 Project Inspectors)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00250 - Freight	1,445	1,500	1,500	1,500
Total 00250.2315.04. Freight	1,445	1,500	1,500	1,500
00261.2315.04. Supplies - Office				
00261 - Supplies - Office	2,127	2,000	3,000	3,000
Total 00261.2315.04. Supplies - Office	2,127	2,000	3,000	3,000
00263.2315.04. Supplies - Shop				
00263 - Supplies - Shop	1,338	5,000	10,000	10,000
Total 00263.2315.04. Supplies - Shop	1,338	5,000	10,000	10,000
00265.2315.04. Supplies - Clothing				
00265 - Supplies - Clothing	2,581	2,000	4,500	4,500
Total 00265.2315.04. Supplies - Clothing	2,581	2,000	4,500	4,500
00267.2315.04. Supplies - Small Tools				
00267 - Supplies - Small Tools	4,582	2,500	2,500	2,500
Total 00267.2315.04. Supplies - Small Tools	4,582	2,500	2,500	2,500
00300.2315.04. Travel and Meetings				
00300 - Travel and Meetings	1,127		7,000	7,000
Total 00300.2315.04. Travel and Meetings	1,127		7,000	7,000
00320.2315.04. Employee Training				
00320 - Employee Training	329	3,500	6,000	6,000
Total 00320.2315.04. Employee Training	329	3,500	6,000	6,000
00330.2315.04. Safety and First Aid				
00330 - Safety and First Aid	2,762	1,500	1,500	1,500
Total 00330.2315.04. Safety and First Aid	2,762	1,500	1,500	1,500
00492.2315.04. Maint / Repair - Equip				
00492 - Maint / Repair - Equip	19,425			
Total 00492.2315.04. Maint / Repair - Equip	19,425			
00650.2315.04. Maintenance Equipment				
00650 - Maintenance Equipment		70,000		
Density Gauge Replacement (F22 - 6 / FY23 - 4)			90,000	60,000
Total 00650.2315.04. Maintenance Equipment		70,000	90,000	60,000
00705.2315.04. Professional Services				
00705 - Professional Services	6,492	7,000	10,000	10,000
Total 00705.2315.04. Professional Services	6,492	7,000	10,000	10,000
00745.2315.04. Testing Services				

2315 - Construction Services

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 22 (FY22 - 2 Project Inspectors)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00745 - Testing Services	11,400	7,000	10,000	10,000
Total 00745.2315.04. Testing Services	11,400	7,000	10,000	10,000
Total Construction Services Other Expenses	68,496	105,800	157,800	127,800
Total Construction Services Expenditures	1,858,359	2,027,300	2,405,300	2,512,600

3341 - Traffic Operations

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 40 (FY22 - 2 Electronic/Signal Tech)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Traffic Operations Salaries & Benefits				
00100.3341.04. Traffic Operations Wages				
00100 - Traffic Operations Wages	1,815,007	2,034,000	2,374,000	2,591,000
Total 00100.3341.04. Traffic Operations Wages	1,815,007	2,034,000	2,374,000	2,591,000
00110.3341.04. FICA Taxes				
00110 - FICA Taxes	132,685	155,500	181,700	197,600
Total 00110.3341.04. FICA Taxes	132,685	155,500	181,700	197,600
00120.3341.04. State Retirement				
00120 - State Retirement	219,687	242,800	283,700	308,800
Total 00120.3341.04. State Retirement	219,687	242,800	283,700	308,800
00130.3341.04. Insurances				
00130 - Insurances	630,214	696,900	813,000	932,900
Total 00130.3341.04. Insurances	630,214	696,900	813,000	932,900
00140.3341.04. Worker's Compensation				
00140 - Worker's Compensation	52,524	50,800	124,400	140,800
Total 00140.3341.04. Worker's Compensation	52,524	50,800	124,400	140,800
00160.3341.04. Temporaries				
00160 - Temporaries	35,642	155,000		
1 sig maint temp - 6wks x 40/wk			3,000	3,000
15 paint temps - 22wks x 40/wk			100,000	100,000
Total 00160.3341.04. Temporaries	35,642	155,000	103,000	103,000
00170.3341.04. Overtime Pay				
00170 - Overtime Pay	25,128	45,000	25,000	25,000
Total 00170.3341.04. Overtime Pay	25,128	45,000	25,000	25,000
Total Traffic Operations Salaries & Benefits	2,910,888	3,380,000	3,904,800	4,299,100
Traffic Operations Other Expenses				
00210.3341.04. Printing				
00210 - Printing		200	200	200
Total 00210.3341.04. Printing		200	200	200
00223.3341.04. UTIL Signal				
00223 - UTIL Signal	97,674	100,000	100,000	105,000
Total 00223.3341.04. UTIL Signal	97,674	100,000	100,000	105,000
00224.3341.04. UTIL Street Lights				

3341 - Traffic Operations

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 40 (FY22 - 2 Electronic/Signal Tech)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00224 - UTIL Street Lights	7,037	7,000	7,200	7,500
Total 00224.3341.04. UTIL Street Lights	7,037	7,000	7,200	7,500
00240.3341.04. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	8,458	8,000		
Digline			5,200	5,250
Electronic			300	300
IMSA, MUTCD, License renewals, apprenticeship materials			1,700	1,700
Paint			100	100
Signal			1,000	1,150
Total 00240.3341.04. Books, Dues, Subscriptions	8,458	8,000	8,300	8,500
00250.3341.04. Freight				
00250 - Freight	14,700	10,000		
Admin			1,000	1,000
Electronic			1,000	1,000
Paint			3,000	3,750
Signal			7,000	7,250
Total 00250.3341.04. Freight	14,700	10,000	12,000	13,000
00260.3341.04. Supplies - Operations				
00260 - Supplies - Operations	2,572	2,000	2,000	2,000
Total 00260.3341.04. Supplies - Operations	2,572	2,000	2,000	2,000
00261.3341.04. Supplies - Office				
00261 - Supplies - Office	1,188	3,700	2,700	2,700
Total 00261.3341.04. Supplies - Office	1,188	3,700	2,700	2,700
00262.3341.04. Supplies - Welding				
00262 - Supplies - Welding	1,966	5,800	5,000	5,000
Total 00262.3341.04. Supplies - Welding	1,966	5,800	5,000	5,000
00263.3341.04. Supplies - Shop				
00263 - Supplies - Shop	4,838	11,000		
Electronic			3,000	3,000
Paint			1,800	1,800
Sign			300	300
Signal			6,900	6,900
Total 00263.3341.04. Supplies - Shop	4,838	11,000	12,000	12,000
00265.3341.04. Supplies - Clothing				

3341 - Traffic Operations

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 40 (FY22 - 2 Electronic/Signal Tech)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00265 - Supplies - Clothing	4,750	8,000		
Admin			200	200
Electronic			600	600
Paint			1,900	1,900
Sign			1,500	1,500
Signal			3,800	3,800
Total 00265.3341.04. Supplies - Clothing	4,750	8,000	8,000	8,000
00267.3341.04. Supplies - Small Tools				
00267 - Supplies - Small Tools	23,754	16,000		
Electronic			1,500	1,500
Paint			2,500	2,500
Sign			2,500	2,500
Signal			10,000	10,000
Total 00267.3341.04. Supplies - Small Tools	23,754	16,000	16,500	16,500
00268.3341.04. Supplies - Temp Traffic Device				
00268 - Supplies - Temp Traffic Device	5,132	9,000		
Paint			3,000	3,000
Sign			2,000	2,000
Signal			3,000	3,000
Total 00268.3341.04. Supplies - Temp Traffic Device	5,132	9,000	8,000	8,000
00269.3341.04. Supplies - Signs				
00269 - Supplies - Signs	29,388	20,000	22,500	25,000
Total 00269.3341.04. Supplies - Signs	29,388	20,000	22,500	25,000
00271.3341.04. Supplies - Signals				
00271 - Supplies - Signals	47,164	67,000		
Electronic			6,000	6,000
Signal Construction			25,000	25,000
Signal Maintenance			36,000	36,000
Total 00271.3341.04. Supplies - Signals	47,164	67,000	67,000	67,000
00272.3341.04. Supplies - Paint				
00272 - Supplies - Paint	17,808	20,000	21,000	21,000
Total 00272.3341.04. Supplies - Paint	17,808	20,000	21,000	21,000
00291.3341.04. Leases and Rentals				

3341 - Traffic Operations

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 40 (FY22 - 2 Electronic/Signal Tech)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00291 - Leases and Rentals	1,235	2,500	2,000	2,000
Total 00291.3341.04. Leases and Rentals	1,235	2,500	2,000	2,000
00300.3341.04. Travel and Meetings				
00300 - Travel and Meetings	1,904	1,500	1,500	1,500
Total 00300.3341.04. Travel and Meetings	1,904	1,500	1,500	1,500
00320.3341.04. Employee Training				
00320 - Employee Training	2,267	3,000	9,000	9,000
Total 00320.3341.04. Employee Training	2,267	3,000	9,000	9,000
00330.3341.04. Safety and First Aid				
00330 - Safety and First Aid	4,956	7,000	7,000	7,000
Total 00330.3341.04. Safety and First Aid	4,956	7,000	7,000	7,000
00410.3341.04. Liability Payments				
00410 - Liability Payments		2,000		
Total 00410.3341.04. Liability Payments		2,000		
00460.3341.04. Miscellaneous Expense				
00460 - Miscellaneous Expense		1,000	1,000	1,000
Total 00460.3341.04. Miscellaneous Expense		1,000	1,000	1,000
00492.3341.04. Maint / Repair - Equip				
00492 - Maint / Repair - Equip	16,873	23,000		
Electronic			2,500	2,500
Paint			16,000	16,000
Signal			2,500	2,500
Total 00492.3341.04. Maint / Repair - Equip	16,873	23,000	21,000	21,000
00510.3341.04. Material - Concrete				
00510 - Material - Concrete	7,524	5,500	5,500	5,600
Total 00510.3341.04. Material - Concrete	7,524	5,500	5,500	5,600
00519.3341.04. Material - Finished Signs				
00519 - Material - Finished Signs	81,161	110,000	110,000	110,000
Total 00519.3341.04. Material - Finished Signs	81,161	110,000	110,000	110,000
00521.3341.04. Material - Signs				
00521 - Material - Signs	114,018	135,000	120,000	120,000
Total 00521.3341.04. Material - Signs	114,018	135,000	120,000	120,000
00522.3341.04. Material - Paint				
00522 - Material - Paint	701,446	850,000		

3341 - Traffic Operations

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 40 (FY22 - 2 Electronic/Signal Tech)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
3rd Chip Seal Crew				300,000
Chip Seal Paint			930,000	930,000
Total 00522.3341.04. Material - Paint	701,446	850,000	930,000	1,230,000
00650.3341.04. Maintenance Equipment				
00650 - Maintenance Equipment	18,560	5,000		
Locator			5,000	6,500
Total 00650.3341.04. Maintenance Equipment	18,560	5,000	5,000	6,500
00705.3341.04. Professional Services				
00705 - Professional Services	46,750			
Signal Pole Inspection			50,000	
Total 00705.3341.04. Professional Services	46,750		50,000	
00740.3341.04. Contractual Services				
00740 - Contractual Services	50,934	70,000		
Electronic			5,000	5,000
Paint			5,000	5,000
Signal			80,000	80,000
Total 00740.3341.04. Contractual Services	50,934	70,000	90,000	90,000
Total Traffic Operations Other Expenses	1,314,058	1,503,200	1,644,400	1,905,000
Total Traffic Operations Expenditures	4,224,947	4,883,200	5,549,200	6,204,100

3342 - Traffic Engineering

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 23.5 (FY22 - Traffic Engineer - Project Team/ADA Inspector)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Traffic Engineering Salaries & Benefits				
00100.3342.04. Traffic Engineering Wages				
00100 - Traffic Engineering Wages	1,344,237	1,501,000	1,625,000	1,887,000
Total 00100.3342.04. Traffic Engineering Wages	1,344,237	1,501,000	1,625,000	1,887,000
00110.3342.04. FICA Taxes				
00110 - FICA Taxes	99,241	114,900	124,200	144,100
Total 00110.3342.04. FICA Taxes	99,241	114,900	124,200	144,100
00120.3342.04. State Retirement				
00120 - State Retirement	160,755	179,500	194,300	225,200
Total 00120.3342.04. State Retirement	160,755	179,500	194,300	225,200
00130.3342.04. Insurances				
00130 - Insurances	386,564	439,700	516,900	649,400
Total 00130.3342.04. Insurances	386,564	439,700	516,900	649,400
00140.3342.04. Worker's Compensation				
00140 - Worker's Compensation	11,518	11,000	25,900	30,500
Total 00140.3342.04. Worker's Compensation	11,518	11,000	25,900	30,500
00160.3342.04. Temporaries				
00160 - Temporaries	9,792	16,000		
TE - Student Intern - 12wks x 40hrs/wk & 40wks x 20 hrs/wk			18,000	18,000
Total 00160.3342.04. Temporaries	9,792	16,000	18,000	18,000
00170.3342.04. Overtime Pay				
00170 - Overtime Pay	6,735	5,500	5,500	5,500
Total 00170.3342.04. Overtime Pay	6,735	5,500	5,500	5,500
Total Traffic Engineering Salaries & Benefits	2,018,844	2,267,600	2,509,800	2,959,700
Traffic Engineering Other Expenses				
00210.3342.04. Printing				
00210 - Printing	3,030	1,200		
CM - TMC Brochures			500	500
TE - Ped/Bike TTC Brochures			500	500
Total 00210.3342.04. Printing	3,030	1,200	1,000	1,000
00240.3342.04. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	10,032	9,400		
ADMIN - ITE Chapter Dues			200	200

3342 - Traffic Engineering

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 23.5 (FY22 - Traffic Engineer - Project Team/ADA Inspector)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
ADMIN - ITE Int'l Member Dues			1,800	1,800
ADMIN - Professional Registration (PE, PTOE)			1,000	1,000
ADMIN - Technical Books/Manuals			300	300
CM - DirecTV for TMC			2,000	2,000
CM - ITS America & ITS Rocky Mtn			4,500	4,500
Total 00240.3342.04. Books, Dues, Subscriptions	10,032	9,400	9,800	9,800
00250.3342.04. Freight				
00250 - Freight	1,028	1,200		
CM - ITS Equipment			500	500
TE - Counter Repairs/Purchases			700	800
Total 00250.3342.04. Freight	1,028	1,200	1,200	1,300
00261.3342.04. Supplies - Office				
00261 - Supplies - Office	1,089	1,700	1,700	1,700
Total 00261.3342.04. Supplies - Office	1,089	1,700	1,700	1,700
00265.3342.04. Supplies - Clothing				
00265 - Supplies - Clothing	1,440	1,200		
CM - 6 Employees			500	500
TE - 15 Employees			800	800
Total 00265.3342.04. Supplies - Clothing	1,440	1,200	1,300	1,300
00267.3342.04. Supplies - Small Tools				
00267 - Supplies - Small Tools	1,091	500		
CM - Tools for CM Vehicles			200	200
TE - Hand tool/measuring tapes			300	300
Total 00267.3342.04. Supplies - Small Tools	1,091	500	500	500
00272.3342.04. Supplies - Paint				
00272 - Supplies - Paint	424	300		
TE - Marking paint/temp marking tape/chip seal tabs			300	300
Total 00272.3342.04. Supplies - Paint	424	300	300	300
00281.3342.04. Supplies - Communications				
00281 - Supplies - Communications		4,000		
CM - ITS Equipment for Testing & Evaluation			500	500
Total 00281.3342.04. Supplies - Communications		4,000	500	500
00285.3342.04. Supplies - Traffic Data Counts				
00285 - Supplies - Traffic Data Counts	9,316	8,000		

3342 - Traffic Engineering

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 23.5 (FY22 - Traffic Engineer - Project Team/ADA Inspector)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
TE - Camera, 2 counters, 1 board, hoses			9,800	8,000
Total 00285.3342.04. Supplies - Traffic Data Counts	9,316	8,000	9,800	8,000
00300.3342.04. Travel and Meetings				
00300 - Travel and Meetings	3,042			
CM - ITS America & Rural, IMSA, ITE, Trafficware Council			2,000	3,000
TE - ITE District/Intl; ITE Intermountain; NCUTCD; Tech Training			3,000	5,000
Total 00300.3342.04. Travel and Meetings	3,042		5,000	8,000
00320.3342.04. Employee Training				
00320 - Employee Training	4,767	5,000		
CM - Registration ITS America & Rural, IMSA, ITE			3,000	3,000
TE - ITE District/Intl; ITE Intermountain; NCUTCD; Tech Training/Webinars			4,000	4,000
Total 00320.3342.04. Employee Training	4,767	5,000	7,000	7,000
00492.3342.04. Maint / Repair - Equip				
00492 - Maint / Repair - Equip		4,000		
CM - ITS Equipment			1,000	1,000
TE - Counter Repairs			2,000	2,000
Total 00492.3342.04. Maint / Repair - Equip		4,000	3,000	3,000
00495.3342.04. Discretionary Account For Mgrs				
00495 - Discretionary Account For Mgrs	1,316	1,600	3,200	3,400
Total 00495.3342.04. Discretionary Account For Mgrs	1,316	1,600	3,200	3,400
00640.3342.04. Office Machines				
00640 - Office Machines				
CM - Synchro Green Controller Module License				98,000
CM - Synchro Green Initial Setup				10,000
Total 00640.3342.04. Office Machines				108,000
00705.3342.04. Professional Services				
00705 - Professional Services	12,218	158,000		
CM - Traffic Signal Timing and SPM Evaluation			200,000	200,000
CM - Video Wall Support & On-Call Services			20,000	20,000
TE - Roundabout Policy Update			50,000	
Total 00705.3342.04. Professional Services	12,218	158,000	270,000	220,000
00740.3342.04. Contractual Services				

3342 - Traffic Engineering

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 23.5 (FY22 - Traffic Engineer - Project Team/ADA Inspector)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
00740 - Contractual Services	46,229	261,200		
CM - CCTV Camera Cleaning			40,000	40,000
CM - SPM Detection Equipment Installation			250,000	250,000
TE - Lighting & Misc Construction			15,000	15,000
TE - Speed Bump install/rehab			10,000	10,000
Total 00740.3342.04. Contractual Services	46,229	261,200	315,000	315,000
Total Traffic Engineering Other Expenses	95,020	457,300	629,300	688,800
Total Traffic Engineering Expenditures	2,113,865	2,724,900	3,139,100	3,648,500

5345 - Development Services

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 39 (FY22 Development Services Tech)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Development Services Salaries & Benefits				
00100.5345.04. Development Services Wages				
00100 - Development Services Wages	1,927,221	2,121,000	2,352,000	2,641,000
Total 00100.5345.04. Development Services Wages	1,927,221	2,121,000	2,352,000	2,641,000
00110.5345.04. FICA Taxes				
00110 - FICA Taxes	141,026	162,200	179,800	202,000
Total 00110.5345.04. FICA Taxes	141,026	162,200	179,800	202,000
00120.5345.04. State Retirement				
00120 - State Retirement	232,219	253,500	280,600	314,800
Total 00120.5345.04. State Retirement	232,219	253,500	280,600	314,800
00130.5345.04. Insurances				
00130 - Insurances	612,541	692,200	782,200	916,400
Total 00130.5345.04. Insurances	612,541	692,200	782,200	916,400
00140.5345.04. Worker's Compensation				
00140 - Worker's Compensation	13,644	14,000	30,900	35,000
Total 00140.5345.04. Worker's Compensation	13,644	14,000	30,900	35,000
00160.5345.04. Temporaries				
00160 - Temporaries	18,600	56,700		
2 student interns			37,800	37,800
Total 00160.5345.04. Temporaries	18,600	56,700	37,800	37,800
00170.5345.04. Overtime Pay				
00170 - Overtime Pay	22,483	42,000	42,000	42,000
Total 00170.5345.04. Overtime Pay	22,483	42,000	42,000	42,000
Total Development Services Salaries & Benefits	2,967,735	3,341,600	3,705,300	4,189,000
Development Services Other Expenses				
00210.5345.04. Printing				
00210 - Printing	536	300	300	300
Total 00210.5345.04. Printing	536	300	300	300
00240.5345.04. Books, Dues, Subscriptions				
00240 - Books, Dues, Subscriptions	2,094	4,000	4,000	4,000
Total 00240.5345.04. Books, Dues, Subscriptions	2,094	4,000	4,000	4,000
00261.5345.04. Supplies - Office				
00261 - Supplies - Office	2,007	4,000	4,000	4,000

5345 - Development Services

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 39 (FY22 Development Services Tech)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Total 00261.5345.04. Supplies - Office	2,007	4,000	4,000	4,000
00263.5345.04. Supplies - Shop				
00263 - Supplies - Shop	52	500	500	500
Total 00263.5345.04. Supplies - Shop	52	500	500	500
00265.5345.04. Supplies - Clothing				
00265 - Supplies - Clothing	3,660	4,200	4,200	4,200
Total 00265.5345.04. Supplies - Clothing	3,660	4,200	4,200	4,200
00267.5345.04. Supplies - Small Tools				
00267 - Supplies - Small Tools	19,998	34,500		
Bridge Inspectors			2,000	2,000
Locator Balls			30,000	30,000
Sub Inspectors			1,500	1,500
Zone Inspectors			1,000	1,000
Total 00267.5345.04. Supplies - Small Tools	19,998	34,500	34,500	34,500
00300.5345.04. Travel and Meetings				
00300 - Travel and Meetings	5,025			
APA Conference (2)			4,000	4,000
Bridge Training (2)			4,000	4,000
Idaho APA Conference			2,000	2,000
Nat'l Impact Fee Conference (1)			2,000	2,000
Trakit Conference (1)			1,000	1,000
Urban Drainage Design			1,000	1,000
Total 00300.5345.04. Travel and Meetings	5,025		14,000	14,000
00310.5345.04. Auto Mileage				
00310 - Auto Mileage	32			
Total 00310.5345.04. Auto Mileage	32			
00320.5345.04. Employee Training				
00320 - Employee Training	6,257	11,500		
APA Conference (2)			1,500	1,500
Drone License renewal/test			500	500
Eng Tech/Coordinator Training			2,800	2,800
Idaho APA Conference (4)			800	800
Misc. Training/Webinars for AICP and ASCE			1,000	1,000
Nat'l Impact Fee Conference (1)			500	500

5345 - Development Services

Budget Report

For Fiscal Years 2022 and 2023

Total FTE's - 39 (FY22 Development Services Tech)

Account	FY20 Actuals	FY21 Budget	FY22 Budget	FY23 Budget
Sub/Zone Inspector Training			4,900	4,900
Total 00320.5345.04. Employee Training	6,257	11,500	12,000	12,000
00330.5345.04. Safety and First Aid				
00330 - Safety and First Aid	209	1,700		
Bridge Inspection			500	500
Total 00330.5345.04. Safety and First Aid	209	1,700	500	500
00492.5345.04. Maint / Repair - Equip				
00492 - Maint / Repair - Equip		4,500		
Air Meter Maintenance			500	500
Drone Maintenance			4,000	4,000
Total 00492.5345.04. Maint / Repair - Equip		4,500	4,500	4,500
00495.5345.04. Discretionary Account For Mgrs				
00495 - Discretionary Account For Mgrs	1,420	2,800	2,000	2,100
Total 00495.5345.04. Discretionary Account For Mgrs	1,420	2,800	2,000	2,100
00705.5345.04. Professional Services				
00705 - Professional Services	55,702			
Misc. Professional Services			10,000	10,000
Total 00705.5345.04. Professional Services	55,702		10,000	10,000
00745.5345.04. Testing Services				
00745 - Testing Services			5,000	5,000
Total 00745.5345.04. Testing Services			5,000	5,000
Total Development Services Other Expenses	96,991	68,000	95,500	95,600
Total Development Services Expenditures	3,064,726	3,409,600	3,800,800	4,284,600

Capital Projects

Introduction

The Capital Projects section of the budget incorporates the major projects in Ada County such as roadways, intersections, bridges, capital maintenance, and pedestrian/bicycle projects. ACHD plays a major role in the regional transportation system along with the Idaho Transportation Department (ITD), Valley Regional Transit (VRT), Ada County, and the cities of Boise, Eagle, Garden City, Kuna, Meridian, and Star. ACHD has jurisdiction over all public roads within these cities as well as Ada County itself, except for state and federal highways which are under ITD's jurisdiction.

Transportation in Idaho

ITD is Idaho's statewide Department of Transportation, an organization type which is common to all the United States. ITD's mission is: "Your Safety. Your Mobility. Your Economic Opportunity." The transportation department's mandate is to provide the people of Idaho with a transportation system that includes various means of travel. In Ada County they are responsible for interstate I-84 and I-184, all interstate overpasses and interchanges, and state highways (SH-16, SH-21, SH-30, SH-69, SH-20/26, SH-44 and SH-55).(www.itd.idaho.gov)

Statewide Transportation Improvement Plan

ITD produces a planning document called the State Transportation Improvement Plan (STIP) to provide a fiscally sound five-year capital improvement plan for the state's surface transportation program. The STIP is updated annually and follows a planning cycle to ensure that projects are identified, selected and prioritized accordingly. This document requires collaboration with elected officials, Idaho Metropolitan Planning Organizations (MPO), and other stakeholders. The STIP must also be approved by the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Environmental Protection Agency. ACHD projects funded through the Federal Government are included in the STIP, as ITD is the overseeing authority for ACHD's federally funded projects. (www.itd.idaho.gov/planning/stip)

The MPO is an association of local agencies that coordinate transportation planning and development activities within a metropolitan area. Establishment of an MPO is required by federal law in urban areas with populations more than 50,000 for them to use federal transportation funding. MPOs are designed to ensure coordination and cooperation among the various jurisdictions that oversee transportation within the urban areas. The MPO also tracks air quality conformity in major cities per federal government regulations.

The Community Planning Association of Southwest Idaho (COMPASS) is the MPO for Ada and Canyon Counties. Most local governments in Ada and Canyon County have at least one seat on the COMPASS Board, which develops and approves regional long-range plans such as Communities in Motion (CIM). (www.compassidaho.org)

Transportation Improvement Plan

Like ITD's STIP, COMPASS produces a mid-range (5 year) Transportation Improvement Plan (TIP), which programs transportation projects consistent with federal regulations and area policies and strategies. The TIP lists all projects for which federal funds are anticipated, along with non-federally funded projects that are regionally significant. The TIP represents the transportation

improvement priorities of the region and is required by federal law.
(www.compassidaho.org/prodserv/transimprovement)

Communities in Motion (CIM)

“Communities in Motion” is the regional long-range transportation and land use plan for Ada and Canyon Counties. It also considers regional transportation corridors in Boise, Elmore, Gem and Payette Counties. The plan presents a vision and goals for transportation and land use within a context of other topics important to the sustainability of the region. CIM promotes a future transportation system that supports the type of community we want, identifies funding needs, and protects developing corridors. In addition, the federal government requires that COMPASS prepare the regional long-range plan to enable federal funding for roads, transit and pathways in our region. (www.communitiesinmotion.org)

ACHD Capital Improvement Plan (CIP)

Using the Regional Travel Demand Model, ACHD develops the Capital Improvements Plan (CIP), which is a long-range (20-years) transportation plan identifying existing transportation facilities and any existing deficiencies. The CIP also identifies future network deficiencies, classifying different types of roadways on arterial roads and intersections of arterial roads that are eligible for impact fees. The CIP is mandated by Idaho Code and must be updated for ACHD to collect impact fees from developers.

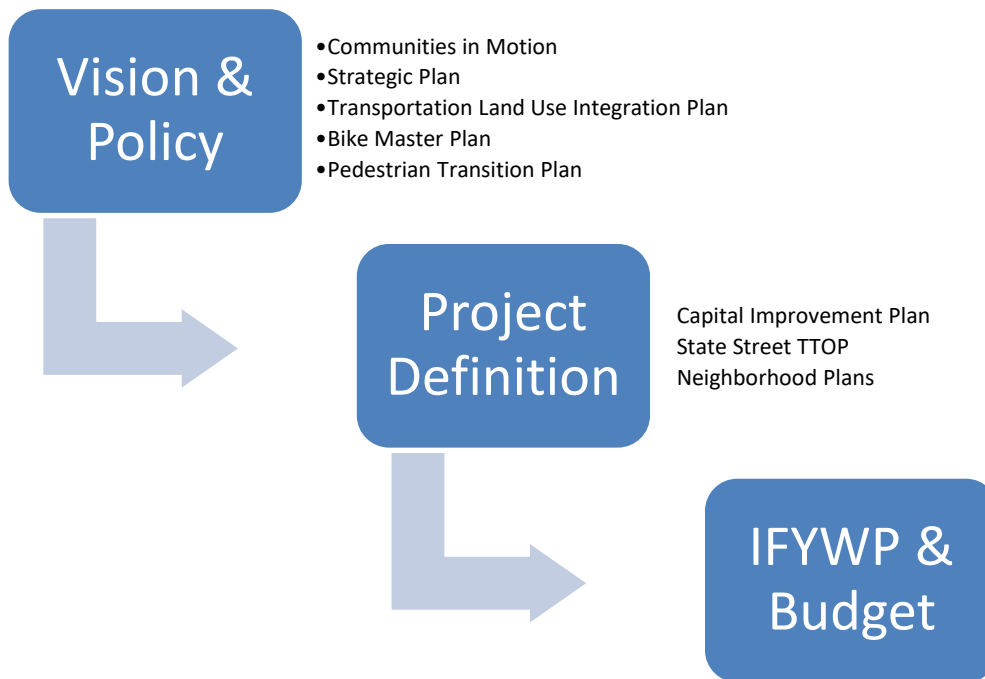
ACHD currently has five different roadway classes: interstate, principal arterial, minor arterial, collector, and local roads. The functional classification of roadways provides the basis for calculating capacity and generally estimating the future level of service of the various roads and highways within Ada County. The only roadway classifications included in the CIP are principal arterial and minor arterial. It is ACHD’s practice, through programming in the annual budget and Integrated Five Year Work Plan (IFYWP), to fund needed improvements to cure existing deficiencies with revenues other than traffic impact fees.

(www.achdidaho.org/Departments/ROWDS/ImpactFees.aspx)

ACHD Federally Funded Projects and ITD Reimbursements

For ACHD’s federally funded projects the Design and Right-of-Way phases of the projects are paid for by ACHD and ACHD is reimbursed by the Idaho Transportation Department (ITD). Funds for these phases are included in ACHD’s budget. For Construction, ACHD provides local match funding to ITD and then ITD bids and awards the construction contracts. The construction is funded by ITD using ACHD-designated federal funds. Federal aid construction funds are not included in ACHD’s budget. These federally funded projects enhance our network system and improve roadways.

Capital Projects Planning Flowchart



ACHD Integrated Five-Year Work Plan (IFYWP)

The growing needs of Ada County necessitate carefully planned short and long-range strategies to effectively allocate the funding provided by Ada County taxpayers. While the IFYWP might be considered the mid-range piece of such planning efforts, the first two years of the Plan reflect exactly what has been approved in the current Budget. The IFYWP is developed through application of prioritization processes and with input from the six cities, Ada County government, citizens and neighborhood associations, ACHD's Budget Committee and Executive Team, and other planning agency documents (STIP, neighborhood and sub area plans, CIM, etc.). Many of these agencies appoint a citizen-led transportation task force that recommends a prioritized list of projects to the city council or county commission. Each city council or commission endorses the request list. A similar list is prepared by each school district for community program projects. Input is also received throughout the year as ACHD's staff attends public and neighborhood association meetings.

The capital portion of the IFYWP is composed of nine program categories: Roads, Intersections, Bridges, Traffic Safety and Operations, Maintenance, Development, Cooperative Programs, Community Programs, and Environmental Programs. About half of the annual capital expenditures (including federal aid) in the IFYWP go to the Roadway and Intersection programs, which are primarily about capacity expansion. The Capital Prioritization is used to program most of these expenditures. About 16 percent of the annual capital expenditures in the IFYWP go to Community Programs. The Community Programs Prioritization is used to program these expenditures.

The integrated nature of this planning document allows citizens to see how the efforts of the District fit together, both with ACHD staff endeavors and contracted construction projects. ACHD also completes an analysis to estimate project costs and scheduling of project phases to assure

appropriate allocation of anticipated revenues.

Priority

ACHD uses a benefit/cost-based prioritization system for ranking road and intersection projects. This allows for previously separate prioritization lists for roads and intersections to be combined, and for some level of comparison between road and intersection projects. It also allows for an objective assessment of projects across the county. While much of the prioritization is driven by capacity and congestion considerations, safety and accident reduction play a significant role. Other factors such as city input and the inclusion of projects in regional plans are also factored in. Many of the projects that rank high include provisions for sidewalks, bike lanes, and enhanced pedestrian crossings where none currently exist along heavily trafficked arterials. ACHD uses a point-based prioritization system for ranking community program projects, with 65 points possible based on technical criteria and 35 points possible based on other programming criteria.

ACHD's Capital Projects Budget

The Capital Projects budget is derived from projects listed in the first two years of the current IFYWP or projects finishing from the previous budget year. Project prioritization, commitments to other entities, timeline with other projects, and impact on the roadway system are taken into consideration when finalizing the listing.

Capital Budget Organization

The Capital Project budget is organized into sub-categories with each focusing on an aspect of the ACHD system. Below is a listing of the programs and how they are organized.

- Roadways - These projects include widening or rebuilding of arterial or collector roadways.
- Intersections - Includes roundabouts, new, rebuild, and/or signalization intersection projects.
- Bridges - Includes new, major and/or minor bridge rehabilitation, replacement and guardrails.
- Traffic - Includes projects aimed at signal upgrades, and intelligent traffic systems (ITS).
- Maintenance - Includes overlays, reclaiming projects or other capital maintenance.
- Development – This includes the annual allocation to the Corridor Preservation program which allows ACHD to purchase right-of-way from new development on identified roadways prior to the year identified in the IFYWP or CIP.
- Cooperative - Provides an annual allocation for developer projects that result from cooperative agreements between ACHD and other entities.
- Community Programs - Includes curb, gutter, pedestrian, school safety, neighborhood, bikeway or traffic calming projects not associated with a roadway widening project.
- Stormwater Projects – Includes stormwater specific projects identified by ACHD technical staff.

Project Budget Phases

The Capital Project budget is also categorized by major cost elements of a project. Listed below are the project budget categories. The principal time-phases are design, right-of-way and construction.

- Concept - This is the first step in the design of a project. It typically includes a traffic study to determine lane configurations, a drainage study for stormwater runoff on roadways and a public involvement process for community input on configuration. Often this phase is incorporated in Professional services (Design) cost element and is not separated.
- Design (categorized as professional services) - This is a large phase where project design and cost estimates are completed. Updates to the cost estimate are made up to the point where the project is put out to bid.
- Right of Way Acquisition - ACHD obtains the necessary land/space required to complete a project. This includes temporary easements, permanent easements, donated property, and partial and full fee purchases of property.
- Construction - This phase includes the cost of materials and actual construction of a project whether it is done by ACHD or a private contractor.
- Construction Engineering - Professional engineers contracted to inspect construction sites to assure regulations are being followed, correct material usage and the site safety.
- Utilities - Coordination with utility companies before, during, and after a project. Utilities may include power, phone, cable, water and gas.
- Traffic Materials - Materials associated with light poles, traffic signals and signage.

Capital Budget Distribution

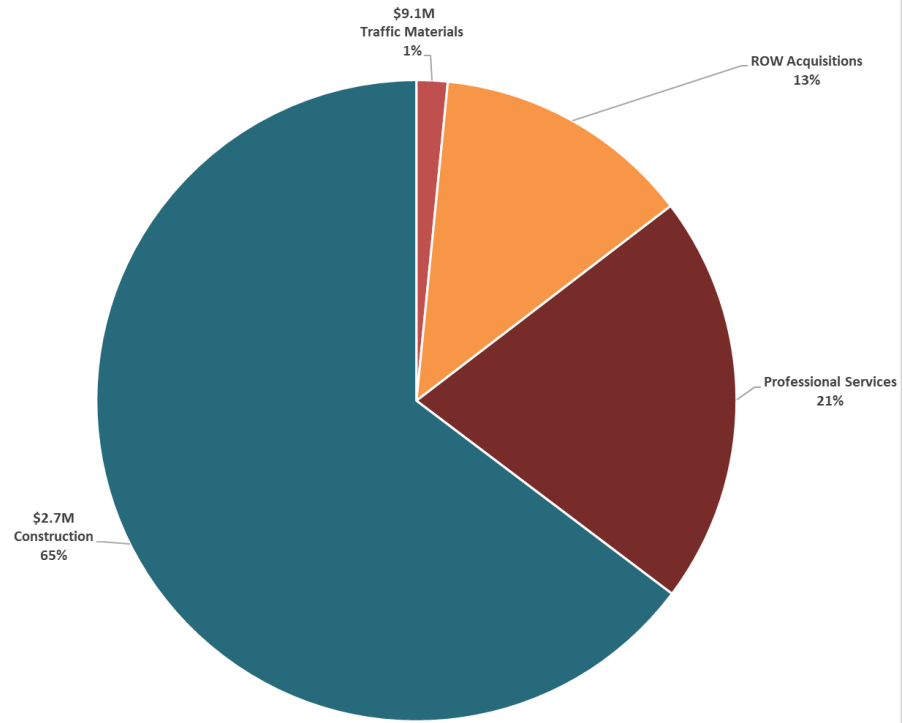
This chart shows the Capital Projects budget by account and by category.

	FY2020	FY2021	FY2022	FY2023
	Actuals	Adj Budget	Budget	Budget
Capital Projects				
Traffic Materials	3,905,654	1,795,500	1,175,000	607,100
Concept Design	22,757	197,000	1,095,000	805,000
Title Search	73,285	107,500	81,500	81,000
Appraisals	339,062	179,500	735,000	174,000
ROW Acquisitions	5,920,326	8,855,000	8,954,000	15,567,000
Survey	49,961	160,000	316,000	98,000
Professional Services	4,572,588	8,677,000	14,074,700	6,796,000
Legal Fees	1,794,670	82,500	-	-
Construction Engineering	720,378	1,054,000	912,000	984,000
Utilities	769,238	709,500	309,000	73,000
Construction	39,973,854	45,309,700	47,257,000	34,397,100
Land		5,638,000		
Total Capital Projects	58,141,772	72,765,200	74,909,200	59,582,200
Total Expenses	112,679,746	130,945,226	147,969,200	138,067,000
Total w/Commuteride	114,990,280	133,738,126	150,613,900	140,765,700
Difference		14,322,174	0	0
Capital Projects				
Roadways	21,193,920	16,113,000	9,150,000	14,595,500
Concept Design	-	197,000	1,095,000	805,000
Intersections	10,946,379	15,116,500	10,486,000	9,161,000
Bridges	4,365,502	8,211,000	5,415,500	3,427,500
Traffic	2,659,994	1,238,500	1,897,000	697,100
Maintenance	8,675,553	11,921,200	19,803,000	10,336,100
Cooperative/Development	2,279,797	5,492,500	10,456,000	6,706,000
Community Programs	7,291,815	8,633,500	13,269,500	7,369,000
Facility Improvements	425,418	5,638,000	2,673,200	6,385,000
Environmental Program	303,395	204,000	664,000	100,000
Total Capital Projects	58,141,772	72,765,200	74,909,200	59,582,200

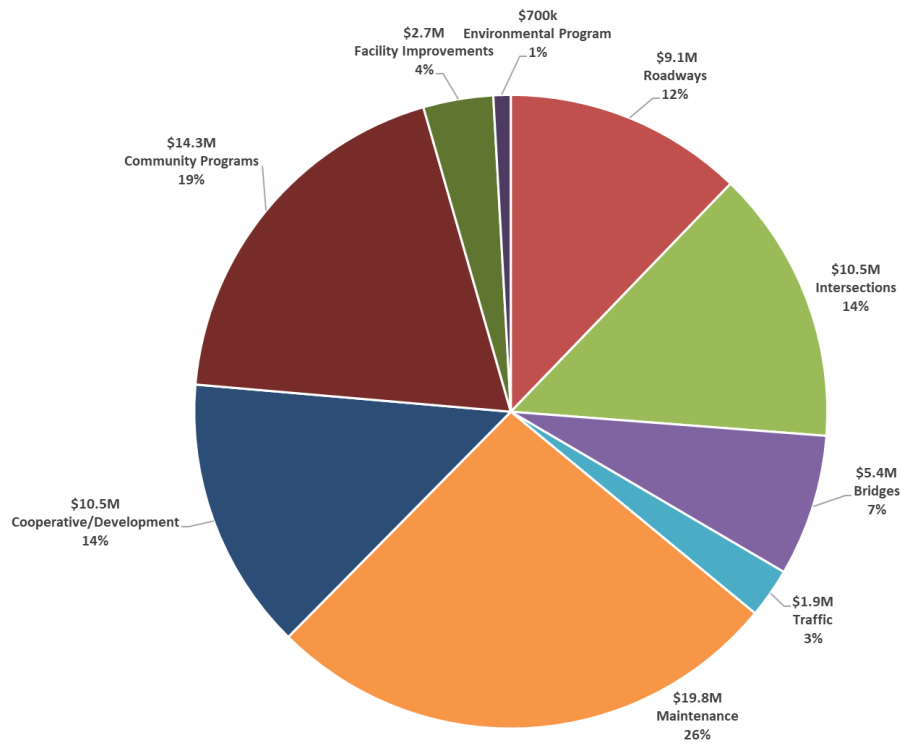
Budget Highlights

The FY2022 Capital Budget shows the district's increased focus on Designing projects. Major Projects that are programmed for Construction in FY2022 are: Ten Mile Rd, Victory Rd / Overland Rd, and Ten Mile Rd and Victory Intersection, the completion of Gowen Rd Bridge #2110 w/o I-84, Kootenai Traffic Calming project.

FY2022 Capital Projects - by Phase



FY2022 Capital Projects - by Category



Key Projects

The Capital Projects section provides a detailed listing of each Capital Project planned for the next two years. Issues may arise during the current fiscal year that will either delay or cancel a project, such as a utility issue, funding issue, or project timeline. Listed below are some of the key projects that are driving this year's budget.

- **Gowen Rd Bridge #2110:** Complete the replacement bridge #2110 over the UPRR tracks as part of ACHD's Bridge Maintenance Program.
- **Ten Mile Rd/Victory Rd:** Intersection improvement project which includes constructing a dual-lane roundabout as per the adopted 2020 Capital Improvement Plan (CIP). Project includes enhanced pedestrian/bike facilities and intersection lighting.
- **Ten Mile Rd, Victory Rd / Overland Rd:** Corridor improvement project which includes widening to five (5) lanes and constructing enhanced pedestrian and bike facilities on both sides of the roadway as per the adopted Bike Master Plan and the 2020 Capital Improvement Plan (CIP).
- **Community Projects:** Approximately \$13.1 million of the capital budget, is set aside for several projects providing safe routes to school, bike lane additions and neighborhood enhancements. These are the kinds of projects voters approved with the Vehicle Registration Fee in 2008, and the District continues to deliver on this important commitment.