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To: ACHD Commission
 From: Christine Tannler, Budget Manager
 Dale Kuperus, PE – District Engineer
 Subject: FY24/25 Final Budget Packet
 Public Hearing August 23, 2023

Final Adopted Budget:

Revenues	FY24 Adopted	FY25 Proposed
New Revenue	138,719,000	141,419,000
Fed Aid/Cost Share	8,396,000	7,730,000
Rescheduled Projects	9,626,500	
Future Facilities	30,600,000	18,000,000
Cash Reserves		
Highway 16	3,100,000	3,500,000
Linder Overpass ROW	2,500,000	
Add'l Cash Reserves	35,754,100	
Commuteride	3,149,100	2,991,000
Total	231,844,700	173,640,000
Expenses	FY24 Adopted	FY25 Proposed
Labor	49,052,272	51,974,583
Operational	46,591,300	36,279,000
Capital	105,601,200	133,971,800
Future Facilities	30,600,000	18,000,000
Total	231,844,772	240,225,383

Revenue

The total approved funding for FY24 is \$231.8 million – which includes New Construction Roll of ~\$900k in the Property Tax Certification (but no other increases to the Property Tax Certification). The cash reserve balance, based on current projections, will allow Ada County Highway District to remain within the Government Finance Officers Association (GFOA) guidelines for cash reserve level as directed by the Commission.

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Labor

The approved labor budget includes a total of 459.5 FTE's. There were the following labor cost adjustments for FY24:

- Medical insurance Projection
 - 2.9% increase
- Dental insurance Projections
 - Delta Dental 0%
 - Willamette 5.9% increase
- 6% Cost of Living increase and pass the 2.9% health insurance increase to the employees
- 3% shift in the salary scale (@\$75,000) or .04% of the adopted budget to remain competitive.

Operational

The FY24 Operational Budget of \$95.6M includes materials, supplies, and equipment to maintain the roadways such as chip sealing materials and street sweeping; traffic related expenses such as signal and sign materials, paint striping materials; internal design and construction inspection costs, and administration operations.

The Budget Committee has made a conscious effort to budget funds towards ACHD's four (4) priorities: 1. Our People; 2. Effective and Efficient Execution; 3. Leaders in technology, design, and innovation; 4. Safety throughout the District for its employees and citizens. The adopted budget also follows the Commission directed priorities to first fund maintenance and safety costs, second fund rebuild costs and third fund expansion costs.

Capital

The FY24 Capital Project Budget is \$105.6M. The Capital budget includes projects that will improve safety throughout the network by updating pedestrian facilities, expanding roadways and intersections as well as ensuring compliance with ADA requirements. Funding for the design of the 'Let's Get There Safely' campaign as directed by the Commission to implement LPI throughout the County is shown in FY24.

The FY24 Capital Facilities budget is \$30.1M – which includes construction funding for the new Traffic Operations Center as well as design and early construction for the Ustick and Apple Maintenance facilities.

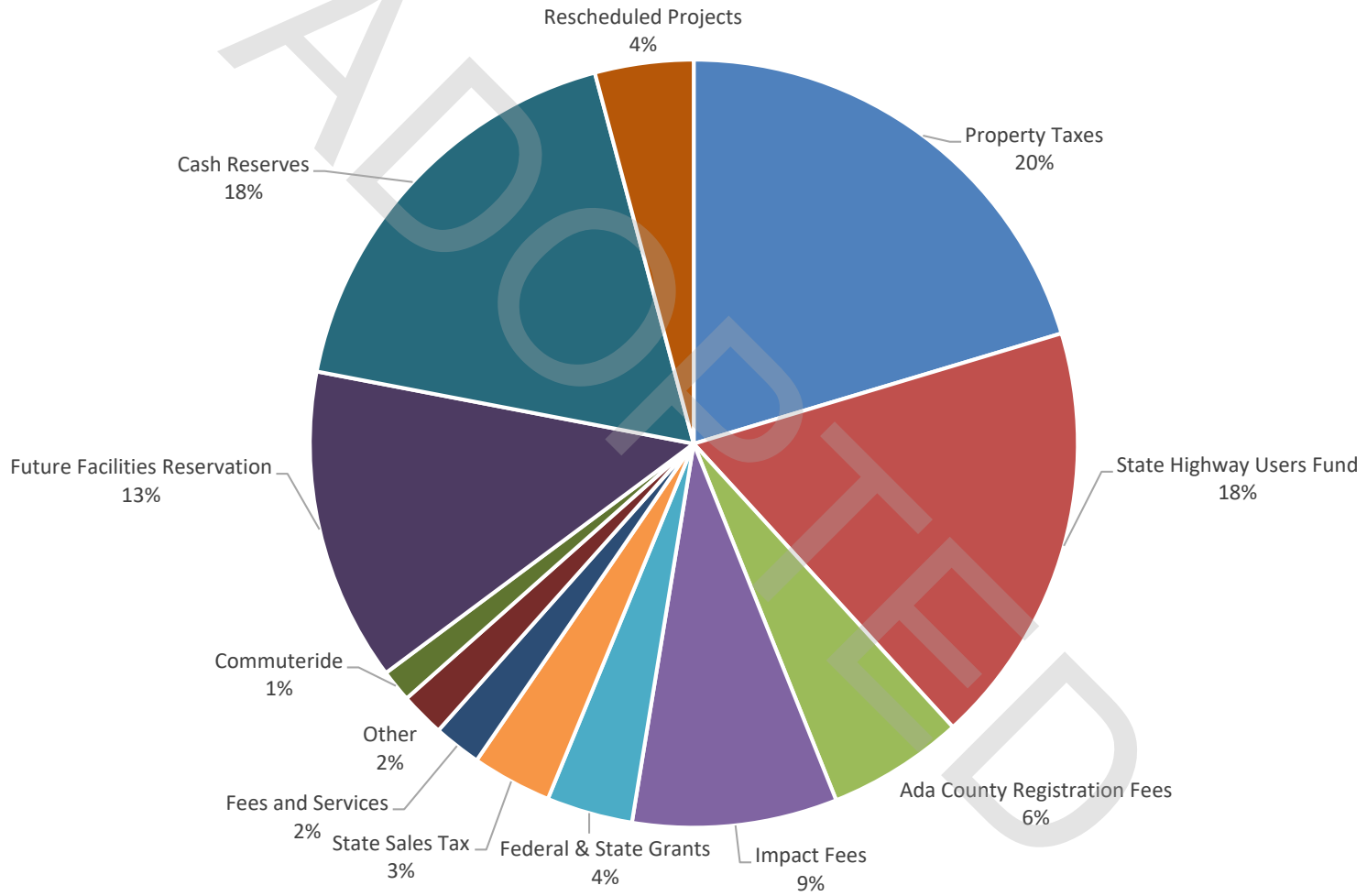
There are also several capital maintenance projects throughout all of the Commission districts that will help the district preserve the high PCI rating as well as improve pedestrian facilities and bike infrastructure.

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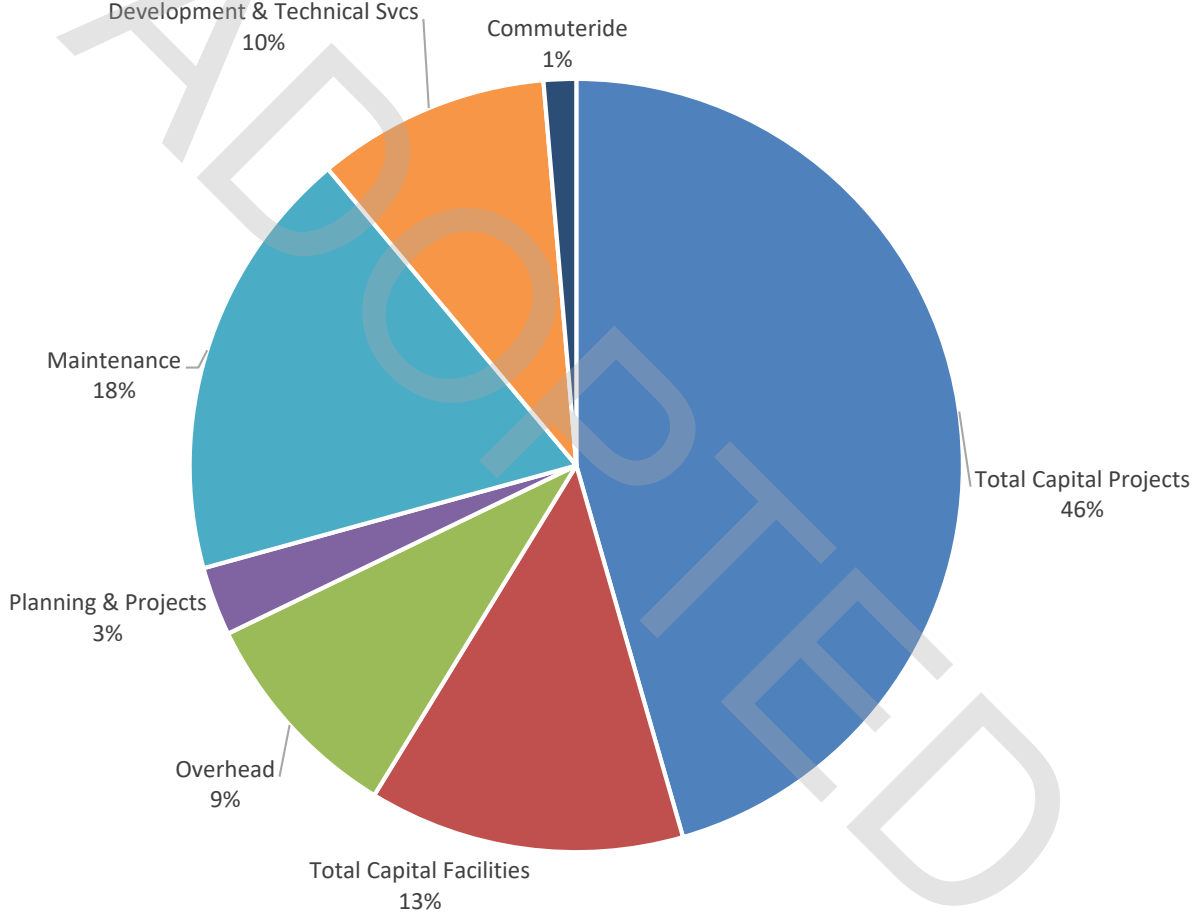
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ADOPTED

FY24 Proposed Revenue



FY24 Proposed Expenditures



	FY2022 Actuals	FY2023 Budget	FY2024 Proposed	FY2025 Proposed
Revenues				
Property Taxes	45,766,187	46,333,000	47,203,000	48,203,000
State Highway Users Fund	52,647,072	39,800,000	41,400,000	42,600,000
Ada County Registration Fees	11,923,822	12,900,000	13,300,000	13,700,000
Impact Fees	25,823,042	24,480,000	20,000,000	20,000,000
Federal & State Grants	611,089	14,643,000	6,051,000	5,312,000
Cost Sharing Payments	454,533	400,000	400,000	400,000
Cost Sharing Payments- Jobs	1,717,795	4,285,000	1,945,000	2,018,000
State Sales Tax	8,269,487	7,700,000	7,800,000	7,900,000
Fees and Services	4,439,952	5,610,000	4,673,000	4,673,000
Other	1,298,566	3,643,000	4,343,000	4,343,000
Subtotal	152,951,546	159,794,000	147,115,000	149,149,000

Commuteride	1,471,396	2,721,902	3,149,100	2,991,000
Priority Corridor Reservation				
Future Facilities Reservation	-	15,225,000	30,600,000	18,000,000
Encumbrances		5,857,802		
Cash Reserves			41,354,100	3,500,000
Rescheduled Projects		8,853,000	9,626,500	
Total Revenue	154,422,942	192,451,704	231,844,700	173,640,000

Total Capital Projects	71,568,867	82,883,100	105,601,200	133,971,800
Total Capital Facilities	558,365	15,225,000	30,600,000	18,000,000
Overhead	10,589,658	14,894,469	21,089,807	16,219,205
Planning & Projects	4,978,791	6,246,793	6,675,670	6,552,842
Maintenance	34,560,666	44,774,201	42,153,229	39,387,111
Development & Technical Svcs	17,662,750	20,109,000	22,575,744	23,105,129
Commuteride	1,471,396	3,343,265	3,149,072	2,990,985
Total Expenditures	141,390,493	187,475,829	231,844,722	240,227,072

Dept No	Department Name	FY2022 Actuals	FY2023 Budget	FY2024 Proposed	FY2025 Proposed
1050	Commission	216,280	238,057	255,292	265,254
1075	Office of the Director	732,224	804,772	917,941	940,540
1150	Administration	2,134,847	2,378,033	2,513,973	2,556,834
1155	Information Technology	4,160,541	5,301,060	6,042,976	5,764,838
1160	Legal	1,022,038	917,519	1,229,044	1,311,810
1200	Human Resources	1,391,908	1,677,387	1,745,431	2,007,565
1300	Facilities	7,405	2,354,672	7,335,734	2,290,526
1400	Communications	924,415	1,222,969	1,049,416	1,081,838
7000	Commuteride	1,930,552	3,343,303	3,149,100	2,991,000
Overhead Dept Total		12,520,211	18,237,772	24,238,907	19,210,205
1170	P & P Admin	296,385	310,887	324,975	338,182
1180	Planning	1,835,352	2,302,583	2,322,753	2,025,077
1195	Projects	1,744,875	1,759,144	1,981,684	2,063,332
1197	Utilities	15,785	619,950	733,150	762,420
5320	Right-of-Way	1,086,394	1,254,230	1,313,108	1,363,831
P&P Dept Total		4,978,791	6,246,793	6,675,670	6,552,842
4300	Maintenance Admin	3,460,866	923,730	667,190	683,230
4350	Fleet Services	12,166,580	17,727,955	16,573,448	11,371,073
4351	Maintenance - Adams	9,458,136	13,240,779	12,611,539	13,774,191
4352	Maintenance - Cloverdale	9,012,758	12,180,278	10,812,962	11,570,524
4353	Maintenance - Ustick	462,327	701,458	1,488,090	1,988,093
Maintenance Dept Total		34,560,666	44,774,201	42,153,229	39,387,111
2300	DTS Management	339,818	308,479	276,854	288,153
2310	Design	1,998,711	2,018,951	1,939,718	2,015,065
2312	Environmental	1,397,961	1,561,087	1,828,145	1,985,204
2315	Construction	2,354,267	2,446,679	2,598,499	2,791,015
3341	Traffic Operations	5,097,306	5,667,403	6,616,318	6,941,152
3342	Traffic Engineering	2,686,199	2,811,171	3,313,672	2,809,745
5345	Development Review	3,788,486	5,295,231	6,002,538	6,274,795
DTS Dept Total		17,662,750	20,109,000	22,575,744	23,105,129
5000	Capital Projects	71,568,867	82,883,100	105,601,200	133,971,800
9000	Capital Facilities	558,365	15,225,000	30,600,000	18,000,000
Capital Total		72,127,232	98,108,100	136,201,200	151,971,800

ACHD Staffing Status

<u>Division</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>
Administration	57	64	68	68
1075 Director	2	3	3	3
1150 Administration	13	14	14	14
1155 Information Technology	17	18	19	19
1160 Legal	4	4	5	5
1200 Human Resources	6	7	9	9
1300 Facilities		3	3	3
1400 Communications	7	7	7	7
7000 Commuteride	8	8	8	8
Planning & Projects	38	46	47	47
1170 P&P Management	2	2	2	2
1180 Planning	9	11	12	12
1195 Capital Projects	17	16	16	16
1197 Utilities		7	7	7
5320 Right-of-Way	10	10	10	10
Maintenance	162	156	169	180
4300 Maintenance Management	9	3	3	3
4350 Equipment Services	14	15	16	18
4351 Adams	63	63	69	69
4352 Cloverdale	65	65	65	65
4353 Ustick	11	10	16	25
Development & Technical Services	150.5	163.5	170.5	178.5
2300 Development & Technical Svcs Mgmt	2	2	2	2
2310 Design Services	15	13	13	13
2312 Environmental	9	9	9	11
2315 Construction Services	22	22	22	24
3341 Traffic Operations	40	41	46	48
3342 Traffic Engineering	23.5	19.5	20.5	21.5
5345 Development Services	39	57	58	59
Total Staff Positions	407.5	429.5	454.5	473.5
1050 Commission	5	5	5	5
Total for District	412.5	434.5	459.5	478.5