

ENGINEERING SERVICES AGREEMENTS

PROGRESS REPORT PROFESSIONAL AGREEMENTS

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| ADA COUNTY HIGHWAY DISTRICT Agreement Administrator: 3775 Adams Street Boise ID 83714 | <i>Agreement Number:</i> |
| | <i>Progress Number:</i> |
| | <i>Date:</i> |
| <i>Project Name:</i> | |
| <i>Project Number:</i> | |
| <i>Description of Work Accomplished During the Month:</i> | |
| | |
| <i>Information Required from Department to Avoid Delays:</i> | |
| | |
| <i>Changes in scope or complexity requiring a Supplemental Agreement which may include any cost revisions (includes fee for overhead rates), time adjustments or variations from planned progress.</i> | |
| | |
| <i>Submitted by:</i> | <i>Consultant:</i> |

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|---|---|---------------------------|
| <i>This report was reviewed by:</i> | | <i>Date:</i> |
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| STATUS REPORT | | |
| A completed status report must accompany all agreement invoices recommended for payment. The following percentage measures of progress to this report are required: | | |
| 1 | Agreement Time: | Time Passed: |
| PERCENTAGE OF AGREEMENT TIME ELAPSED | | |
| 2 | Adjusted Agreement Amount: | \$ |
| | Original Agreement Amount | \$ |
| | Plus Supplemental Agreement(s) ____, ____, ____ | \$ |
| | Payments (including this) | \$ |
| PERCENTAGE OF AGREEMENT DOLLAR PAID | | |
| 3 | Percentage of Work Completed | |
| | If there is a significant variance between the percentages, please explain: | |
| | | |
| | | |
| | <i>Consultant Invoice No.:</i> | <i>Payment Amount: \$</i> |
| PROGRESS PAYMENT | | |
| I certify that the agreement provisions have been reviewed, the invoice amount checked, progress is substantiated, significant material expenses have support documentation (receipts), that the costs billed are project related and represent the work accomplished. I hereby approve the progress estimate for payment. | | |
| <i>Agreement Administrator:</i> | | <i>Date:</i> |
| FINAL PAYMENT | | |
| I certify that all work under the terms of the Agreement has been satisfactorily completed, and capital assets acquired have been delivered or value received, an affidavit of indebtedness received, and the project reviewed or audited and costs verified for work performed. I hereby approve final payment under this agreement. | | |
| <i>Agreement Administrator:</i> | | <i>Date:</i> |